

**ASSESSMENT SUB-COMMITTEE**

**HELD: 17 SEPTEMBER 2008**

Start: 9.30am

Finish: 10.30am

**PRESENT:**

Members: Independent Member Mr J Cailes (Chairman for the meeting)  
Councillor Whitby  
Parish Councillor Hammond

Officers: Council Secretary and Solicitor  
Assistant Member Services Manager

**11. APPOINTMENT OF CHAIRMAN**

RESOLVED: That Independent Member Mr J Cailes be appointed Chairman for the meeting.

**12. APOLOGIES**

There were no apologies for absence.

**13. MEMBERSHIP OF THE COMMITTEE**

There were no changes to the membership of the sub-committee.

**14. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**15. ASSESSMENT SUB-COMMITTEE PROCEDURE**

The procedure for initial assessment of written complaints of breach of the Code of Conduct received under Section 57A(1) of the Local Government Act 2000 was submitted for information.

RESOLVED: That the procedure be noted.

**16. MEMBERS' CODE OF CONDUCT - DISTRICT COUNCIL**

The District Council Members' Code of Conduct was submitted for information.

RESOLVED: That the Code be noted.

**16. MEMBERS' CODE OF CONDUCT - PARISH COUNCIL**

The Parish Council Members' Code of Conduct was submitted for information.

RESOLVED: That the Code be noted.

**18. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/4**

The Sub-Committee considered the report of the Council Secretary and Solicitor to decide whether any action should be taken on a complaint she had received, attached at appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein.

- RESOLVED:
- A. That the decision notice now agreed be issued.
  - B. That the request by the complainant that her identity be withheld be refused.
  - C. That a written summary of the allegation be provided to the subject member.

**19. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/5**

The Sub-Committee considered the report of the Council Secretary and Solicitor to decide whether any action should be taken on a complaint she had received, attached at appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein.

- RESOLVED:
- A. That the decision notice now agreed be issued.
  - B. That a written summary of the allegation be provided to the subject member.

**20. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/6**

RESOLVED: That the complaint be considered at the next meeting of the Sub-Committee scheduled for Thursday, 2 October 2008.

**21. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/7**

The Sub-Committee considered the report of the Council Secretary and Solicitor to decide whether any action should be taken on a complaint she had received, attached at appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein.

- RESOLVED:
- A. That the decision notice now agreed be issued.
  - B. That a written summary of the allegation be provided to the subject member.

**22. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/2**

The Sub-Committee considered the report of the Council Secretary and Solicitor to decide whether any action should be taken on a complaint she had received, attached at appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein.

- RESOLVED: A. That the decision notice now agreed be issued.
- B. That a written summary of the allegation be provided to the subject member.