

CABINET

HELD: 16 JUNE 2015

Start: 7.30pm

Finish: 7.45pm

PRESENT:

Councillor: I Moran (Leader of the Council, in the Chair)

Councillors:

Portfolio

T Aldridge	Older People
Y Gagen	Deputy Leader of the Council & Leisure
J Hodson	Planning
J Patterson	Housing and Landlord Services
K Wright	Health and Community Safety

In attendance: Councillors Furey & Pendleton
Councillors

Officers:

- Managing Director (People and Places) (Mrs G Rowe)
- Managing Director (Transformation) (Ms K Webber)
- Assistant Director Housing & Regeneration (Mr B Livermore)
- Assistant Director Planning (Mr J Harrison)
- Borough Treasurer (Mr M Taylor)
- Borough Solicitor (Mr T Broderick)
- Transformation Manager (Mr S Walsh)
- Environmental Protection and Community Safety Manager (Mr A Hill)
- Asset Manager (Mr W Berkley)
- Property Services Manager (Mr P Holland)
- Organisational Re-Engineering Manager (Ms. K Warmington)
- Facilities Manager (Mr J Powell)
- Project Support Manager (Ms G Sands)
- Senior Surveyor (Mr K Spencer)
- Principal Member Services Officer (Mrs S Griffiths)

1. APOLOGIES

Apologies for absence were received on behalf of Councillors Wilkie (Portfolio Holder for Street Scene) and Wynn (Portfolio Holder for Finance)

2. SPECIAL URGENCY (RULE 16 ACCESS TO INFORMATION PROCEDURE RULES)/URGENT BUSINESS

There were no items of special urgency.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES

RESOLVED That the minutes of the Cabinet meeting held on 17 March 2015 be received as a correct record and signed by the Leader, it being noted that there has been a change in administration since the last meeting.

5. CONFIRMATION OF PROCEDURAL MATTERS

- RESOLVED
- A. That the appointment of Cabinet, Committees, and Working Groups for 2015/16, as circulated at the Annual Meeting of the Council on 20 May 2015, with the terms of reference included in the Constitution, be noted.
 - B. That the 'Proper Officer Provisions and Scheme of Delegation to Chief Officers', insofar as they are executive functions, and the Scheme of Delegation to Cabinet Members, as set out in the Constitution, be noted.

6. MATTERS REQUIRING DECISIONS

Consideration was given to the report relating to the following matters requiring decisions as contained on pages 1 – 236 and 257 – 271 of the Book of Reports.

7. 192-198 ENNERDALE, SKELMERSDALE (FORMER TANHOUSE OFFICE)

Councillor Patterson introduced the report of the Assistant Director Housing and Regeneration which provided an update on the future use of 192-198 Ennerdale, Skelmersdale.

Minute no. 7 of the Landlord Services Committee (Cabinet Working Group) held on 11 June 2015 was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group) and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the Assistant Director Housing and Regeneration be authorised, in consultation with the Portfolio Holder for Housing and Landlord Services, to grant a lease at a peppercorn rent to the Tanhouse Community Enterprise Ltd. subject to the business plan for 192-198 Ennerdale, Skelmersdale being valid and sustainable.
 - B. That the Assistant Director Housing and Regeneration be authorised to obtain all necessary consents and enter into all necessary documentation to facilitate the lease.

8. APPROVAL OF DRAFT STATEMENT OF LICENSING POLICY AND AUTHORISATIONS REQUIRED BY THE GAMBLING ACT 2005

Councillor Wright introduced the report of the Assistant Director Community Services which sought authority to approve the draft Statement of Licensing Policy (required by the Gambling Act 2005) prior to public consultation.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the draft Statement of Licensing Policy attached at Appendix 2 to the report, be approved.
 - B. That the Assistant Director Community Services be given delegated authority to publish the draft Statement of Licensing Policy and conduct a period of public consultation prior to returning the final policy for approval before 31 January 2016.

9. INTERNAL CCTV CODE OF PRACTICE

Councillor Wright introduced the report of the Assistant Director Community Services which sought approval for a West Lancashire Borough Council internal CCTV Code of Practice.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the Internal CCTV Code of Practice, included as Appendix 1 to the report, be approved.
 - B. That authority to agree future amendments to the Internal CCTV Code of Practice be delegated to the Assistant Director Community Services, in consultation with the relevant Portfolio Holder.

10. RISK MANAGEMENT

Councillor Moran introduced the report of the Borough Treasurer which set out details on the key risks facing the Council and how they are managed.

In reaching the decision below, Cabinet considered the details in the report before it and accepted the reasons contained therein.

RESOLVED That the progress made in relation to the management of the risks shown in the Key Risks Register (Appendix A) be noted and endorsed.

11. QUARTERLY PERFORMANCE INDICATORS (Q4 2014-15)

Councillor Moran introduced the report of the Transformation Manager which presented performance monitoring data for the quarter ended 31 March 2015.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained therein.

RESOLVED A. That the Council's performance against the indicator set for the quarter ended 31 March 2015 be noted.

 B. That the call-in procedure is not appropriate for this item as the report is being submitted to the next meeting of the Corporate & Environmental Overview and Scrutiny Committee on 9 July 2015.

12. DRAFT LANDLORD SERVICES DISABLED ADAPTATIONS POLICY

Councillor Patterson introduced the report of the Assistant Director Housing and Regeneration which sought agreement of a draft Landlord Services Disabled Adaptations Policy for consultation purposes.

Minute no. 8 of the Landlord Services Committee (Cabinet Working Group) held on 11 June 2015 was circulated at the meeting.

A motion from Councillor Patterson was circulated at the meeting extending the consultation period until 1 September 2015.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group), the motion and explanation from Councillor Patterson and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the draft Landlord Services Disabled Adaptations Policy be approved for consultation with tenants, residents and key stakeholders, the consultation period to expire on 1 September 2015.
 - B. That the call-in procedure is not appropriate for this item as the report is being submitted to the next meeting of the Executive Overview and Scrutiny Committee on 2 July 2015.

13. USING ONE FOR ONE CAPITAL RECEIPTS

Councillor Patterson introduced the report of the Assistant Director Housing and Regeneration which considered the use of the retained one for one capital receipts.

Minute no. 9 of the Landlord Services Committee (Cabinet Working Group) held on 11 June 2015 was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group) and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- That authority be delegated to the Assistant Director Housing and Regeneration in consultation with the Housing Portfolio Holder, to maximise the use of the one for one retained capital receipts by using available Council resources, and/or external funds from RSLs or other investors as outlined in option 3 in the report.

14. DIGITAL BY PREFERENCE - A NEW APPROACH

Councillor Moran introduced the report of the Transformation Manager which advised on a new approach in relation to access to Council services online. Councillor Moran moved that the item be deferred until the September Cabinet meeting to enable Members to more fully understand the issues.

In reaching the decision below, Cabinet considered the motion from Councillor Moran and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- That this item be deferred until the September Cabinet meeting in order to enable Members to more fully understand the issues.

15. STRATEGIC ASSET MANAGEMENT PROJECT (SAMP)

Councillor Moran introduced the report of the Assistant Director Housing and Regeneration which updated on the progress of the Strategic Asset Management Project and sought authority to dispose of assets.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the contents of the report, including the work undertaken by officers to date, and the progress on the assets previously identified for disposal be noted.
 - B. That the Assistant Director Housing and Regeneration be authorised to take the actions recommended in Appendix A and B in relation to the 121 sites in the Tanhouse Ward together with land at Brierfield, Liverpool Road and Laburnum Drive in Skelmersdale and Hillock Lane in Scarisbrick, and take any actions necessary to secure disposal of category 1 sites.
 - C. That the sites set out in Appendix D are no longer required for their current uses as set out in that Appendix and that they be appropriated as required for regeneration purposes for the reasons set out in the report.
 - D. That funding of £20,000 be made available from major project reserves to enable sites designated in previous reports as '1 – Seek to Dispose' along with those identified in Appendix A and B, to be progressed further as detailed in paragraph 7.2 of the report.

16. ORGANISATIONAL RE-ENGINEERING - HOUSING SERVICES (RESPONSE MAINTENANCE AND VOID MAINTENANCE SERVICES) MANAGEMENT REPORT

Councillor Patterson introduced the joint report of the Assistant Director Housing and Regeneration and the Transformation Manager which presented the findings and recommendations for savings and service improvements in relation to the Response Maintenance and Void Maintenance Services.

Minute no. 10 of the Landlord Services Committee (Cabinet Working Group) held on 11 June 2015 was circulated at the meeting.

A motion from Councillor Patterson was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group), the motion from Councillor Patterson and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the recommendations for service improvements set out in Sections 1.4, 1.5, 4 and 6 of the Management Report attached at Appendix 1 to the report, be agreed.
 - B. That the Assistant Director of Housing and Regeneration and Transformation Manager be given delegated authority to take action in connection with implementing the recommendations referred to at A. above, subject to any additional resource requirements being agreed via the usual budget process.

17. EXCLUSION OF PRESS AND PUBLIC

- RESOLVED
- That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 4 of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

18. MATTER REQUIRING DECISION

Consideration was given to the report relating to the following matter requiring decision as contained on pages 237 – 255 of the Book of Reports.

19. CARETAKING SERVICE REVIEW

Councillor Patterson introduced the report of the Assistant Director Housing and Regeneration which reviewed the Council's caretaking service.

Minute no. 11 of the Landlord Services Committee (Cabinet Working Group) held on 11 June 2015 was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group) and the details set out in the report before it and accepted the reasons contained therein.

- RESOLVED
- A. That the operation of the service in-house be continued.

- B. That the Action plan attached at Appendix C to the report, including the increase in service charges from 30th November 2015, be approved.
- C. That the Assistant Director Housing and Regeneration, in consultation with the Tenant Scrutiny Group (TSG), review the improvements made as a result of the Action Plan in 12 months' time.
- D. That the Assistant Director Housing and Regeneration report back to Cabinet following the review.
- E. That the Assistant Director Housing and Regeneration thank the TSG for their help with this matter.

Note

No representations had been received in relation to the above item being considered in private.

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LEADER