

**PRESENT:** Councillor Greenall (Chairman)  
Councillor Mrs Houlgrave (Vice Chairman)

Councillors: Mrs Blake  
Mrs R Evans

Officers: Principal Overview and Scrutiny Officer (Mrs C A Jackson)  
Member Services/ Civic Support Officer (Mrs J Brown)

**21. APOLOGIES**

Apologies were submitted on behalf of Councillor Owen.

**22. SUBSTITUTIONS**

There were no substitutions.

**23. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**24. MINUTES**

RESOLVED: That the Minutes of the meeting of the Member Development Commission held on 19 September 2013 be noted.

**25. MEMBER TRAINING - SUMMARY OF EVENTS HELD 2012/13**

Members considered the report of the Borough Solicitor as contained on pages 5 to 11 of the Book of Reports, which provided an update on Member training undertaken during 2012/13.

Members commented on the high attendance levels at the 'In – House' training events.

RESOLVED : That the update be noted.

**26. MEMBER TRAINING - SUMMARY OF EVENTS MAY 2013 TO PRESENT**

Members considered the report of the Borough Solicitor as contained on pages 13 to 15 of the Book of Reports, which provided an update on Member training undertaken since May 2013.

RESOLVED: That the update be noted.

**27. FEEDBACK FROM MEMBER DEVELOPMENT REPRESENTATIVES**

The Chairman explained that if any training issues arose at their Group Meetings, that they would bring them to the attention of Member Services.

There were no representations made by the Labour Group Representative.

RESOLVED: That the feedback be noted.

**28. TRAINING EVENTS**

The Principal Overview & Scrutiny Officer provided an update in relation to proposed future training events including the training sessions prior to Audit and Governance Committee and training relating to the New Local Plan, Development Management – Decision making, Committees and Probity, further details of which would be circulated to Members.

RESOLVED: That the update be noted.

**29. WORK PROGRAMME**

Members considered the Work Programme and the proposed meeting date for 2014 as circulated on page 19 of the Book of Reports.

RESOLVED: That the Work Programme and the date of meeting for 2014 be noted.

**30. DATE AND TIME OF NEXT MEETING**

It was agreed that the next meeting would be held in January 2014 with a date to be agreed in consultation with the Chairman.