



## Independent Member Role Description

### Standards Committee

**POSITION:** Independent Member of the Standards Committee

#### **MAIN ROLE**

1. To attend regularly and participate in meetings of the Standards Committee and any Sub-Committees (NOTE: meetings are normally held at 4.30pm but may be held during the day and may occasionally be called at short notice).
2. To participate in and /or chair Sub-Committee meetings in relation to complaints of member misconduct under the Code of Conduct.
3. To actively promote ethics and standards within the Borough Council and Parish Councils within West Lancashire.
4. To develop and apply knowledge of the Code of Conduct in relation to matters brought before the Standards Committee, including the determination of allegations of member misconduct.
5. To analyse and exercise fair and impartial judgement on conduct issues and to set standards of ethical behaviour.
6. To provide a view on the governance of the Council from an external perspective which will better enable the Committee to advise the Council on conduct issues.
7. To develop a sound understanding of the ethical and wider regulatory framework within which the Council operates and to contribute to the overall effectiveness of the full scope of the work of the Committee.
8. To be aware of the views of the local community on ethical standards and to reflect these in the activities of the Committee.
9. Be prepared to undertake training and to participate in training events organised to promote awareness of the Code of Conduct.
10. To attend meetings of the Borough Council, Parish Councils and civic and other functions in order to raise the profile of ethics and standards within the authority.

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**Job description prepared by:** Assistant Member Services Manager