



Jacqui Sinnott-Lacey
Chief Operating Officer

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21 November 2023

**TO: COUNCILLORS Y GAGEN, G DOWLING, C COUGHLAN, V CUMMINS,
A FENNEL, N FUREY, R MOLLOY, N PRYCE-ROBERTS AND
A YATES**

Dear Councillor,

Please find attached late information for the meeting of the **CABINET** being held tonight in the **CABINET/COMMITTEE ROOM, 52 DERBY STREET, ORMSKIRK L39 2DF** on **TUESDAY, 21 NOVEMBER 2023** at 7.00 PM.

Yours faithfully

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA
(Open to the Public)

- | | | |
|----|--|--------------|
| 6a | Community Infrastructure Levy (CIL) Funding Programme 2024 - 2026 | 365 -
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| | Minute of Executive Overview & Scrutiny Committee – 9 November 2023. | |
| 6c | REQUEST FOR APPROVAL OF 4 NEW HOUSING POLICIES | 367 -
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| | <ul style="list-style-type: none">• Decorations Allowance Policy• Disrepair Policy• Tenant Alterations Policy• Repairs Policy | |
| | Minute of Landlord Services Committee (Cabinet Working Group – 15 November 2023. | |
| 6d | Q2 GRA Revenue & MTFS Update | 369 - |

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6e	Q2 GRA Capital Monitoring Report Minute of Executive Overview & Scrutiny Committee – 9 November 2023.	371 - 372
6f	Q2 HRA Revenue & Capital Monitoring Report Minute of Landlord Services Committee (Cabinet Working Group – 15 November 2023). Minute of Executive Overview & Scrutiny Committee – 9 November 2023.	373 - 376
6g	Q2 Treasury Management Minute of Executive Overview & Scrutiny Committee – 9 November 2023.	377 - 378
6h	Tree Policy Minute of Executive Overview & Scrutiny Committee – 9 November 2023.	379 - 380
6i	Meadow Areas Minute of Executive Overview & Scrutiny Committee – 9 November 2023.	381 - 382

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

MOBILE PHONES: These should be switched off or to ‘silent’ at all meetings.

For further information, please contact:
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Or email jacky.denning@westlancs.gov.uk

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46 **COMMUNITY INFRASTRUCTURE LEVY ("CIL") FUNDING PROGRAMME 2023**

A Senior Planning Officer, Planning and Regulatory Services introduced the report as contained on pages 65 to 258 of the Book of Reports which:

1. Reported on the consultation on the draft CIL Funding Programme for 2023; and
2. Proposed final recommendations for the CIL Funding Programme 2023.

Comments and questions were raised in respect of:

- CIL funding in relation to fund the expansion of General Practitioner infrastructure and criteria
- Replacement of existing Bus Shelters and criteria

RESOLVED: That the report be noted.

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20(b) **Request for Approval of 4 New Housing Policies**

The Working Group considered a report from the Corporate Director of Transformation, Housing & Resources, as contained on pages 15-62 of the Book of Reports, seeking the Committee's comments to be passed to Cabinet for consideration. The Chairman invited the Repairs & Servicing Manager to present the report and she confirmed that she had received feedback on the report and that no amendments had been requested.

Comments/questions were raised in respect of private properties in a state of disrepair adjacent to council properties.

Agreed: That the report be noted.

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42 **Q2 GRA REVENUE & MTFS UPDATE**

The Head of Finance, Procurement and Commercial Services introduced the report as contained in the Book of Reports of the supplementary agenda which provided a summary of the General Revenue Account (GRA) position for the 2023/24 financial year at quarter 2.

RESOLVED: That the 2023/2023 GRA position be noted.

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43 **Q2 GRA REVISED CAPITAL PROGRAMME**

The Principal Finance Business Partner introduced the report as contained in the Book of Reports on pages 33 to 38, the purpose of which was:

1. To agree A Revised General Revenue Account (GRA) Capital Programme for 2023/24; and
2. To provide and update on progress on capital schemes.

Appended to the report at Appendix A were details of the Funding of the Capital Programme. Appended to the report at Appendix B were details of the 2023-2024 Revised Capital Programme Spend to date Against Budget. Appended to the report at Appendix C were details of Capital Re-profiling and Significant Variances.

Comments and questions were raised in respect of:

- Corporate and Customer Services
- Planning and Regulatory Services
- Wellbeing and Place Services
- Review of Leisure Services
- Capital Resources (as referred to at paragraphs 6.3 and 6.4 of the report)
- Changing Places Facilities (as referred to at Appendix C of the report at page 46)

RESOLVED:

1. That the reported be noted; and
2. That clarification be sought regarding the issues raised at paragraphs 6.3 and 6.4; and at Appendix C, page 46 regarding Changing Places; and
3. That points of clarification relating to paragraphs 6.3 and 6.4 and Changing Places will be circulated to the Committee following the meeting.

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20(a) **HRA Revenue and Capital Quarter 2 (Q2) Review**

The Working Group considered a report from the Head of Finance, Procurement & Commercial Services, as contained on pages 7-14 of the Book of Reports, seeking the Committee's comments to be passed to Cabinet for consideration. A meeting link issue had prevented the Principal Finance Business Partner from being able to attend and present the report to the Committee.

Agreed: That the report be noted.

44 **HRA REVENUE AND CAPITAL QUARTER TWO (Q2) REVIEW**

The Principal Finance Business Partner introduced the report as contained in the Book of Reports on pages 49-56 the purpose of which was to provide a summary of the Housing Revenue Account (HRA) and Housing Capital Programme positions for the 2023/24 financial year.

Comments and questions were raised in respect of:

- TVDL Business Plan

RESOLVED: That the 2023/24 HRA and Housing Capital Programme positions be noted.

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45 **Q2 TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS MONITORING 2023-24**

The Head of Finance, Procurement and Commercial Services introduced the report as contained on pages 57 to 64 of the Book of Reports which set out details of

1. Treasury Management operations for the first half of 2023/24; and
2. Reported on the Prudential Indicators, where available.

Comments and questions were raised in respect of:

- TVDL expenditure
- Risks associated in relation to Investment with other Local Authorities
- Significant changes following publication of the agenda and reports
- Investment Plan/borrowing/subsidiaries

RESOLVED:

1. That the report be noted; and
2. That Local Authorities invested in be identified and details circulated to the Committee following the meeting; and
3. That any significant changes that have occurred since publication of the agenda and reports be circulated and reported to the Committee and to Cabinet.

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47 **TREE POLICY**

The Technical Services Manager introduced the report of the Head of Environmental Services, as contained on pages 259 to 278 of the Book of Reports which sought approval of the Tree Policy as appended to the report at Appendix to be approved to progress to Cabinet.

Comments and questions were raised in respect of:

- Maintenance of trees
- Communication/notification of nature of works to residents/Ward and Parish Councillors in relation to work to be carried out
- Stock surveys
- Caselaw and expectations of the public
- Dangers of leaves on footpaths

RESOLVED:

1. That the report be noted; and
2. That in relation to 5.2 of the report, the Committee recognises caselaw and requests that Cabinet/Council consider public expectations relating to Council trees; and
3. That a frequently asked questions be drafted providing indication of the types of works conducted

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48 **MEADOW AREAS**

The Clean and Green Operations Manager introduced the report of the Corporate Director of Transformation, Housing and Resources as contained on pages 279 to 306 which requested that the Committee considered and endorsed approval of the introduction of Meadow Areas into the Borough to improve biodiversity, pollinators, and invertebrates and to meet the commitments of the Climate Change Strategy Action Plan.

Comments and questions were raised in respect of:

- Involvement of local schools
- Hiring of machinery
- Promotion of the proposals via pop up stalls/website
- Consultation process

RESOLVED:

1. That the areas recommended for the potential creation of Meadow Areas be endorsed as identified in Appendix 1 as appended to the report; and
2. That approval from Cabinet be sought to conduct a 4-week public consultation around the Meadow Areas identified in Appendix 1; and
3. That the report be noted; and
4. That the Committee recommend approval from Cabinet be sought, that delegated authority be given to the Head of Environmental Services in consultation with the relevant Portfolio Holders, to work on the proposed Meadow Areas that receive a 50%+ positive feedback following consultation, to enable the creation of Meadow Areas at the start of the grass growing season; and;
5. That Committee recommend that approval from Cabinet be sought that the information signage be installed at each public open spaces site accessed by members of the public that will provide information on Meadow Areas and the benefits of natural meadows as attached to the report at Appendix 5.

