



Jacqui Sinnott-Lacey
Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

15 May 2024

TO: THE MAYOR AND COUNCILLORS

Dear Sir/Madam,

LATE INFORMATION – COUNCIL- WEDNESDAY, 15 MAY 2024

Please find attached late information for the meeting tonight.

Yours faithfully

A handwritten signature in black ink, appearing to be 'J. Sinnott-Lacey', written over a faint circular stamp.

Jacqui Sinnott-Lacey
Chief Executive

10 **APPOINTMENT OF COMMITTEES ETC 2024/25**
To consider the report of the Chief Executive.

39 - 54

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

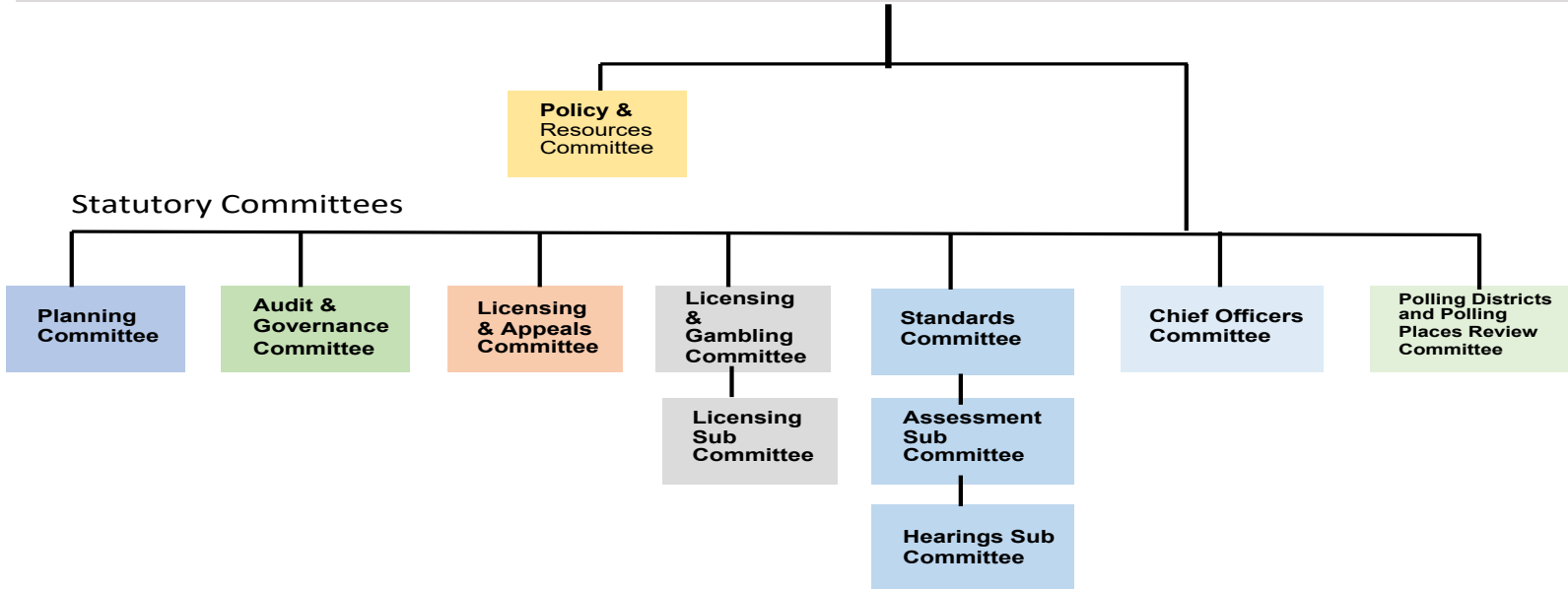
FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-
Jacky Denning on 01695 585384
Or email jacky.denning@westlancs.gov.uk

WEST LANCASHIRE BOROUGH COUNCIL – STRUCTURE MAY 2024

COUNCIL



MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, PANELS, WORKING GROUPS ETC FOR THE MUNICIPAL YEAR 2024/2025

COMMITTEES

1. POLICY & RESOURCES COMMITTEE
(15 Members)

Chairperson: The Leader of the Council, Councillor Yvonne Gagen
(Vice-Chairperson) The Deputy Leader of the Council, Councillor Gareth Dowling

9 Labour: Councillors Anderson, Coughlan, Dowling, Furey, Gagen, Lloyd, Pryce-Roberts, Parlour and Cummins

5 Cons: Councillors R Bailey, T de Freitas, I Eccles, D Westley and D Whittington,

1 OWL: Councillor

LEAD MEMBERS

(To be Members of the Policy & Resources Committee)

Councillor:	Portfolio:
Yvonne Gagen	Legal & Democratic and Human Resources
Gareth Dowling	Planning & Community Safety
Nicola Price-Roberts	Housing
Melissa Parlour	Economic Regeneration & Green Growth
Mark Anderson	Finance
Carl Coughlan	Leisure
Kerry Lloyd	Health & Wellbeing
Neil Furey	Clean & Green
Vickie Cummins	Communities
(From largest opposition group)	Rural Affairs

2. PLANNING COMMITTEE
(10 Members)

Chairperson: Councillor G.Owen
Vice-Chairperson: Councillor A.Fowler

6 Labour: Councillors J. Abbott A Fennell , Fowler, P Hogan, G Owen,
S.Patel

3 Cons: Councillors A Blundell, E Pope and J Witter

1 OWL: Councillor

3. LICENSING AND APPEALS COMMITTEE
(14 Members)

Chairperson: Councillor P. Burnside
Vice-Chairperson: Councillor T. Devine

8 Labour: Councillors T. Aldridge, Burnside, Devine, S. Lawton
P. Hennessy N. Furey D. West M. Nixon

4 Cons: Councillors I Eccles, J Gordon, J Howard and M Westley

2 OWL: Councillors

**(Note: Members must not also be a member of the Investigating
Committee – see Sub-Committee requirements.)**

4. LICENSING AND GAMBLING COMMITTEE
(14 Members)

Chairperson: Councillor J. Fillis
Vice-Chairperson: Councillor G. Owen

8 Labour: Councillors T. Aldridge, Fillis, P. Hennessy, G Owen,
D. West A. Fowler J.Abbott P. Hogan

4 Cons: Councillors I Eccles, J Gordon, J Howard and M Westley

2 OWL: Councillor

5. STANDARDS COMMITTEE
(9 Members)

Chairperson: Leader of the Council, Councillor Yvonne Gagen
Vice Chairperson: Leader of the largest Opposition Group, Councillor

5 Labour: Councillors Gagen, Anderson Coughlan Owen Lloyd

3 Cons: Councillors A Blundell, J Mee and D Westley

1 OWL: Councillor

Parish Councillor Representatives: Parish Councillor A Grant
Parish Councillor Derrick Moss
(Note term of office until May 2027)

(Note: Independent Persons: Mr Stephen Garvey
(Appointed 17 December 2020)
Mr Mike Fawcett
(Appointed 17 December 2020)

6. INVESTIGATION AND DISCIPLINARY COMMITTEE
(5 Members)

Chairperson Councillor Y. Gagen
Vice-Chairperson: Councillor N. Hennessy

3 Labour: Councillors Gagen, N Hennessy M. Parlour

2 Cons: Councillors K Juckes and J Marshall

7. CHIEF OFFICERS COMMITTEE
(6 Members)

Chairperson: Councillor Y. Gagen
Vice-Chairperson: Councillor G. Dowling

3 Labour: Councillors V. Cummins, Gagen & Dowling

2 Cons: Councillors D Westley and D Whittington

1 OWL: Councillor

8. AUDIT AND GOVERNANCE COMMITTEE
(8 Members)

Chairperson: Councillor N. Hennessy
Vice-Chairperson: Councillor R. Molloy

5 Labour: Councillors Hennessy, S. Patel C. Coughlan P. Hogan & Molloy

2 Cons: Councillors E Pope and J Mee

1 OWL: Councillor

CIPFA Guidance - authorities should strive to have no more than 8 Members on the Committee)

9. POLLING DISTRICTS AND POLLING PLACES REVIEW COMMITTEE
(6 Members)

Chairperson Councillor G. Dowling
Vice-Chairperson Councillor M. Anderson

3 Labour: Councillors T Aldridge, M Anderson & G Dowling

2 Cons: Councillors T de Freitas and J Mee

1 OWL: Councillor

WORKING GROUPS OF POLICY & RESOURCES COMMITTEE

1. LANDLORD SERVICES COMMITTEE (WORKING GROUP)
(5 Members 3 LAB 2 CON 4 Tenants)

Chairperson: Councillor N Pryce Roberts
Vice Chairperson: Councillor N. Furey

3 Labour: Councillors: N Furey, N. Hennessy & Pryce-Roberts

2 Cons: Councillors K Jukes and J Witter

Tenants Representatives: Ms. J. Killey, Ms. L. Mangan, Mr B Povey and
Vacancy

- N.B.** (i) tenant representatives have voting rights
(ii) substitutes are not allowed on the Working Group

2. TAWD VALLEY DEVELOPMENTS & ESTATES REGENERATION WORKING GROUP
(7 Members)

Chairperson: Councillor N. Pryce Roberts

Vice-Chairperson: Councillor R. Molloy

4 Labour: Councillors Y. Gagen, Molloy, M Nixon & Pryce-Roberts

2 Cons: Councillors D Westley and D Whittington

1 OWL: Councillor

3. MEMBER DEVELOPMENT COMMISSION
(7 Members)

Chairperson: Councillor S. Lawton

Vice-Chairperson: Councillor M Parlour

5 Labour: Councillors J.Fillis, Lawton, K. Lloyd A. Fennell & Parlour

2 Cons: Councillors J Marshall and D Westley

Additional Member/ Co-optees: To be appointed by the Commission/Committee if required

**LICENSING AND GAMBLING COMMITTEE –
SUB COMMITTEE**

1. LICENSING SUB COMMITTEE

The Sub-Committee to consist of 3 members, the membership to be determined by the Chief Legal & Democratic Services Officer, in consultation with the Chairperson of the Licensing and Gambling Committee.

Either the Chairperson, Vice Chairperson or Opposition Spokespersons of the Licensing and Gambling Committee to act as Chairperson.

STANDARDS COMMITTEE – SUB COMMITTEES

1. ASSESSMENT SUB-COMMITTEE

The Sub-Committee to consist of 3 Members, selected by the Chief Legal & Democratic Services Officer, in consultation with the Chairperson of the Standards Committee.

2. HEARINGS SUB-COMMITTEE

The Sub-Committee to consist of a maximum of 5 Members selected by the Chief Legal & Democratic Services Officer, in consultation with the Chairperson of the Standards Committee.

3. RECRUITMENT OF INDEPENDENT MEMBERS PANEL

The Panel to consist of 3 Members selected by the Chief Legal & Democratic Services Officer, in consultation with the Chairperson of the Standards Committee.

JOINT COMMITTEES

1. POLICE AND CRIME PANEL

(18 Elected Members (1 from West Lancashire) plus 2 independent co-opted members)

Councillor G. Dowling

LIAISON GROUPS

PLACE-SHAPING HUB

Lancashire County Council
Chair of Skelmersdale Place Board
Chief Executive
Leader of the Council
Deputy Chief Executive

Once proposals are being considered the following partners will be engaged as appropriate:

London & Cambridge Properties (owners of the Concourse Centre)
Homes England
West Lancashire College
Lancashire Local Economic Partnership
Tawd Valley Developments
Business Representative of Skelmersdale Place Board

FORUMS

- 1. HACKNEY CARRIAGE AND PRIVATE HIRE FORUM**
 Membership – please refer to paragraphs 1 and 2 of the Forum’s Constitution attached at 4.1 Appendix 2.
- 2. FOOD INSECURITY FORUM**
 Membership – cross-sector

WEST LANCASHIRE ARMED FORCES COVENANT WORKING GROUP

(2 Members)

Labour:	Councillor P. Hennessy
Substitute:	Councillor T. Devine
Cons:	Councillor J Gordon
Substitute:	Councillor J Howard

Partners

Jobcentre Plus, North & West Lancashire Chamber of Commerce, NHS West Lancashire Clinical Commissioning Group, West Lancashire Community Leisure, Council for Voluntary Service, One West Lancashire Board, Lancashire West CAB, Parish Councils), Army, British Legion, Soldiers', Sailors' and Airmen's Families Association, Veterans Council, West Lancashire College, Edge Hill University, Help Direct Lancs

**INDEPENDENT REMUNERATION PANEL /
 PARISH INDEPENDENT REMUNERATION PANEL**

Mrs G Stanley: until May 2027 Chairperson
 Mr J Boardman: until May 2026
 Mr I Thompson: until May 2025

INDEPENDENT PANEL

INDEPENDENT PANEL

(4 Members LAB CON)

Independent Person: Mr. Stephen Garvey

Independent Person: Mr Mike Fawcett

And if advice requires it 1 LAB, 1 CON, Members

Names to be nominated by the Group Leaders to the Chief Legal & Democratic Services Officer

CHAMPIONS Role Descriptions

Armed Forces:	Councillor P Hennessy (Deputy Councillor T. Devine)
Older People:	Councillor T Aldridge
Youth:	Councillor C Coughlan
Food Security:	Councillor M Parlour and K Lloyd
Small Businesses:	Councillor S Patel
Dementia:	Councillor A Fennell

APPOINTMENT OF COMMITTEES etc 2024/25

Amendment to be moved by Councillor David Westley

That recommendations 2.1 to 2.4 of the report be approved subject to the inclusion of the following Working Group:

Leisure Procurement Working Group

Membership – 7 members – 4 Labour, 2 Conservative and 1 Owl

Functions

1. To consider the opportunities available for the procurement of a new partnership arrangement for the provision of leisure services, which would include significant capital investment for bulk sports provision, as outlined in the Key Action Plan of the Council's Leisure Strategy.
2. To report recommendations to Policy & Resources Committee (and Council when required).

APPOINTMENT OF COMMITTEES etc 2024/25

Amendment to be moved by Councillor David Westley

That recommendations 2.1 to 2.4 of the report be approved subject to the inclusion of the following Working Group:

Drainage & Flooding Working Group

Membership – 7 members – 4 Labour, 2 Conservative and 1 Owl

Functions

1. To consider how a wider, more co-ordinate approach to managing flooding and drainage across the whole Borough could be achieved.
2. To liaise with the Environment Agency, Lancashire County Council as the Lead Local Flood Authority, United Utilities, neighbouring Local Authorities, and any other relevant bodies on the issues of flooding and drainage.
3. To investigate any opportunities for relevant funding from appropriate bodies.
4. To give consideration to all the issues and options associated with the establishment of an internal drainage board.
5. To report back to the relevant Lead Member and Policy & Resources and, where appropriate future meetings of Full Council with its findings and recommendations

APPOINTMENT OF COMMITTEES etc 2024/25

Amendment to be moved by Councillor David Westley

That recommendations 2.1 to 2.4 of the report be approved subject to the inclusion of the following Working Group:

Local Plan Working Group

Membership – 7 members – 4 Labour, 2 Conservative and 1 Owl

Functions

- (a) To consider all Planning Policy documents (including but not limited to Local Plans, Neighbourhood Plans and Supplementary Planning Documents) being prepared by the Council, other than those already dealt with under the "existing scheme of delegation".
- (b) To consider all matters covered by a Local Plan, other than those already dealt with under the "existing scheme of delegation", including, but not limited to:
 - addressing Climate Change (e.g. carbon reduction targets, provision of renewable energy, energy efficiency standards, flood risk and drainage)
 - the Borough's environment
 - the Borough's infrastructure
 - creating opportunities for economic development, including sufficient employment land
 - the provision of housing, including affordable and specialist housing and student accommodation
 - the identification of possible Gypsy, Traveller and Travelling Showpeople sites to meet proven need
- (c) To provide input on the preparation of the Council's Housing Strategy.
- (d) To provide input on the preparation of the Council's Economic Development Strategy and any other town centre or regeneration strategies.
- (e) To report recommendations to Policy & Resources Committee where appropriate.

