



Jacqui Sinnott-Lacey
Chief Operating Officer

52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Wednesday, 24 June 2020

TO: ALL COUNCILLORS

Dear Councillor,

Please find additional information for the meeting of **COUNCIL** being held tonight.

Yours faithfully

A handwritten signature in black ink, appearing to be 'JS', enclosed in a rectangular box.

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA ITEM

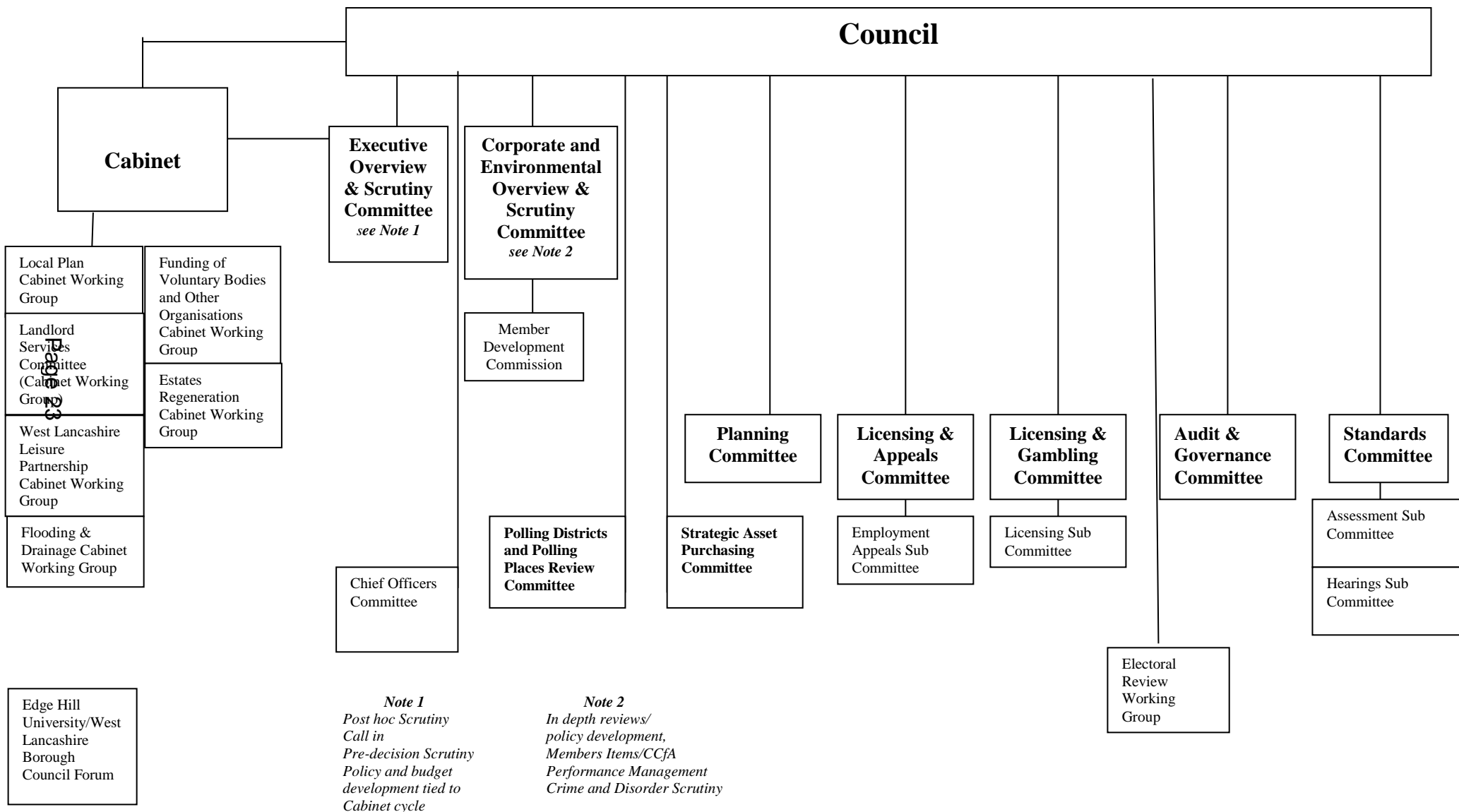
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|----|---|---------|
| 6. | ELECTION OF THE LEADER, THE LEADER'S APPOINTMENT OF THE DEPUTY LEADER AND CABINET, AND 'PROPER OFFICER PROVISIONS AND SCHEMES OF DELEGATION' | 23 - 36 |
| | Revised Appendix. | |
| 7. | TO NOTE THE APPOINTMENT OF THE LEADER AND DEPUTY LEADER OF THE OPPOSITION GROUPS AND SHADOW CABINET | 37 - 40 |

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

For further information, please contact:-
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Or email jacky.denning@westlancs.gov.uk

WEST LANCASHIRE BOROUGH COUNCIL – STRUCTURE JUNE 2020

APPENDIX 1



APPENDIX 1

**Appendix to Section 4.1
MEMBERSHIP OF CABINET FOR THE MUNICIPAL YEAR 2020/2021**

CABINET

Minimum 3, maximum 10, including the Leader, may not include Mayor or Deputy Mayor - Section 11(7).

Leader	Councillor	I Moran
Deputy Leader	Councillor	Y Gagen
Portfolio Holder (1)	Councillor	V Cummins
Portfolio Holder (2)	Councillor	J Wilkie
Portfolio Holder (3)	Councillor	K Wilkie
Portfolio Holder (4)	Councillor	A Yates
Portfolio Holder (5)	Councillor	D Evans
Portfolio Holder (6)	Councillor	K Wright
Portfolio Holder (7)	Councillor	G Dowling

The Leader has appointed the above Cabinet Members with the following Portfolios i.e. Areas of Responsibility

Leader -	Economic Regeneration
Deputy Leader -	Leisure and Human Resources
(1)	Health and Wellbeing
(2)	Housing and Landlord Services
(3)	Street Scene
(4)	Resources and Transformation
(5)	Planning
(6)	Emergency Planning, Preparation and Implementation
(7)	Communities and Community Safety

The Leader has appointed the Cabinet Committees and Working Groups set out below.

The Leader has also approved the Scheme of Delegation to Cabinet Members as set out in Constitution 4.3 and the Scheme of Delegation to Chief Officers insofar as they are Cabinet functions as set out in Constitution 4.2 to 4.2F.

Leader

Dated **24 June 2020**

MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, PANELS, WORKING GROUPS ETC FOR THE MUNICIPAL YEAR 2020/2021**CABINET WORKING GROUPS****1. LOCAL PLAN CABINET WORKING GROUP**

(7 Members - 4 Lab 2 Con 1 OWL)

Labour: **(Chairman) Councillor D Evans**
(Vice Chairman) Councillor V Cummins

Councillors C Coughlan and S Gregson

Conservative: Councillors E Pope and D Westley

OWL: Councillor I Rigby

2. FUNDING OF VOLUNTARY BODIES AND OTHER ORGANISATIONS CABINET WORKING GROUP

(5 Labour Members)

Labour: **(Chairman) Councillor G Dowling**
(Vice Chairman) Councillor Y Gagen

Councillors C Coughlan, S Evans and K Lockie

3. LANDLORD SERVICES COMMITTEE (CABINET WORKING GROUP)

(11 Members – 4 Lab, 3 Con, 4 Tenants)

Labour: **(Chairman) Councillor J Wilkie**
(Vice Chairman) Councillor N Furey

Councillors C Coughlan and M Nixon

Conservative: Councillors Mrs M Blake, C Evans and Mrs D Stephenson

Tenants

Representatives: Ms. J. Killey, Ms. L. Mangan, Mr B Povey and Vacancy

- N.B.** (i) tenant representatives have voting rights
(ii) substitutes are not allowed on the Working Group

4. ESTATES REGENERATION CABINET WORKING GROUP
(6 Members – 4 Lab 2 Con)

Labour: **(Chairman) Councillor I Moran**
(Vice Chairman) Councillor J Wilkie

Councillors S Gregson and K Wilkie

Conservative: Councillors T Blane and Mrs D Stephenson

5. WEST LANCASHIRE LEISURE PARTNERSHIP CABINET WORKING GROUP
(6 Members - 4 Lab 2 Con)

Labour: **(Chairman) Councillor I Moran**
(Vice-Chairman) Councillor Y Gagen

Councillor V Cummins and A Yates

Conservative: Councillor D Westley (Conservative Leader):
Councillor J Cairns

6. FLOODING AND DRAINAGE CABINET WORKING GROUP
(5 Members – 3 Labour, 2 Conservative)

Labour: **(Chairman) Councillor A Yates**
(Vice-Chairman) Councillor A Pritchard

Councillor D Evans

Conservative: Councillors J Gordon and D Westley

7. COMMUNITY WEALTH BUILDING CABINET WORKING GROUP
(7 Members – 4 Lab 2 Con 1 OWL)

Labour: **(Chairman) Councillor R Cooper**
(Vice-Chairman) M Mills

Councillors J Finch and A Pritchard

Conservative: Councillors Mrs D Stephenson and Mrs A Sutton

OWL: Councillor A Owens

COMMITTEES

1. EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE (11 Members – 6 Lab 4 Con 1 OWL Co-optees)

Labour: **(Chairman) Councillor D West**
(Vice-Chairman) Councillor M Nixon
 Councillors R Cooper, S Evans, M Mills and G Owen

Conservative: Councillors I Ashcroft, Mrs A Sutton, D Westley and D Whittington

Our West Lancashire: Councillor A Owens

Co-optees;

The Senior Overview and Scrutiny Chairman is the Chairman of the Executive Overview and Scrutiny Committee

2. CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE (11 Members - 6 Lab 4 Con 1 OWL Co-optees)

Labour: **(Chairman) Councillor C Coughlan**
(Vice-Chairman) Councillor C Dereli

Councillors J Finch, N Furey, S Gregson and P O'Neill

Conservative: Councillors Mrs Blake, A Blundell, S Currie and J Gordon

Our West Lancashire: Councillor K Mitchell

Co-optees:

3. PLANNING COMMITTEE

(11 Members - 6 Lab 4 Con 1 OWL)

Labour: **(Chairman) Councillor G Owen**
(Vice-Chairman) Councillor A Pritchard
Councillors N Delaney, T Devine, S Evans and
J Finch

Conservative: Councillors I Ashcroft, Mrs P Baybutt, D O'Toole and
E Pope

Our West Lancashire: Councillor J Thompson

The Portfolio Holder for Planning will not be Chairman, other portfolio holders should not normally be Chairman.

4. LICENSING AND APPEALS COMMITTEE

(11 Members - 6 Lab 4 Con 1 OWL)

Labour: **(Chairman) Councillor T Devine**
(Vice-Chairman) Councillor N Delaney
Councillors G Hodson, J Monaghan, M Mills and
P O'Neill

Conservative: Councillors S Currie, C Evans, J Mee and Mrs J
Witter

Our West Lancashire Councillor G Johnson

5. LICENSING AND GAMBLING COMMITTEE

(15 Members - 8 Lab 6 Con 1 OWL)

Labour: **(Chairman) Councillor N Delaney**
Vice-Chairman) Councillor T Devine
Councillors G Hodson, K Lockie, J Monaghan, M
Mills, P O'Neill and D West

Conservative: Councillors J Cairns, S Currie, J Gordon, Mrs J
Marshall, J Mee and Mrs J Witter

Councillors G Johnson

Our West Lancashire:

6. STANDARDS COMMITTEE

(8 Members - 3 Lab 2 Con 1 OWL 2 Parish Councillors)

Chairman: Councillor I Moran (Leader of Labour Group)

Vice Chairman: Councillor D Westley (Leader of Conservative Group)

Labour: Councillors D Evans and K Wright

Conservative: Councillor Mrs J Marshall

Our West Lancashire: Councillor I Davis

Parish Councillor Parish Councillor J Stopford

Representatives: Parish Councillor L Webster

(Note term of office until May 2023)

The Chairman should be the Leader of the Council and the Vice Chairman should be the Leader of the Main Opposition Group.

(Note: Independent Person: Mr Stuart Ibbs (Appointed 1 July 2012)

Reserve Independent Person: Mr Stephen Garvey (Appointed 1 July 2012)

7. INVESTIGATING COMMITTEE

(5 Members - 3 Lab 1 Con 1 OWL)

Labour: **(Chairman) Councillor J Wilkie**
(Vice-Chairman) Councillor K Wilkie
 Councillor N Pryce-Roberts

Conservative: Councillor J Gordon

Our West Lancashire: Councillor I Davis

Must include at least one Member of the Cabinet.

8. INDEPENDENT PANEL

Independent Person: Mr. Stuart Ibbs

Independent Person: Mr. Stephen Garvey

And if advice requires it 5 Members – 3 Lab 2 Con

Names to be nominated by the Group Leaders to the Legal & Democratic Services Manager

9. CHIEF OFFICERS COMMITTEE

(5 Members - 3 Lab 1 Con 1 OWL)

Labour: **(Chairman) Councillor Y Gagen**
(Vice-Chairman) Councillor I Moran
 Councillor K Wright

Conservative: Councillor I Ashcroft

Our West Lancashire: Councillor I Davis

Must include at least one Member of the Cabinet.

10. AUDIT AND GOVERNANCE COMMITTEE

(11 Members - 6 Lab 4 Con 1 OWL)

Labour: **(Chairman) Councillor N Furey**
(Vice-Chairman) P O'Neill
 Councillors C Dereli, G Dowling, A Pritchard and N Pryce-Roberts

Conservative: Councillors T Blane, J Gordon, J Mee and E Pope

Our West Lancashire: Councillor I Davis

CIPFA Guidance - Chairman should not be a member of the Cabinet

11. CCTV IMAGES COMMITTEE

(8 Members - 4 Lab 3 Con 1 OWL)

Labour: **(Chairman) Councillor N Pryce-Roberts**
(Vice-Chairman) Councillor K Wilkie
 Councillor S Evans and D West

Conservative: Councillors S Currie, J Gordon and Mrs M Westley

Our West Lancashire: Councillor G Johnson

12. POLLING DISTRICTS AND POLLING PLACES REVIEW COMMITTEE

(6 Members - 3 Lab 2 Con 1 OWL)

Labour: **(Chairman) Councillor D Evans**
(Vice-Chairman) Councillor G Dowling
Councillor G Owen

Conservative: Councillors I Ashcroft and S Currie

Our West Lancashire: Councillor A Owens

13. STRATEGIC ASSET PURCHASING COMMITTEE

(6 Members - 3 Lab 2 Con 1 OWL)

Labour: **(Chairman) Councillor I Moran**
(Vice-Chairman) Councillor D Evans
Councillor A Yates

Conservative: Councillors D Westley and D Whittington

Our West Lancashire: Councillor I Rigby

**LICENSING AND APPEALS COMMITTEE –
SUB-COMMITTEE****1. EMPLOYMENT APPEALS SUB-COMMITTEE**

The Sub-Committee to consist of 3 members, the membership to be determined by the Legal & Democratic Services Manager, in consultation with the Chairman of the Licensing and Appeals Committee.

(Note: For Chief Officers and Officers on JNC conditions, JNC guidance requires that Membership must include at least one member of Cabinet, not to be a member of the Investigating Committee).

**LICENSING AND GAMBLING COMMITTEE –
SUB COMMITTEE**

1. LICENSING SUB COMMITTEE

The Sub-Committee to consist of 3 members, the membership to be determined by the Borough Solicitor, in consultation with the Chairman of the Licensing and Gambling Committee.

Either the Chairman, Vice Chairman or Opposition Spokesperson of the Licensing and Gambling Committee to act as Chairman.

STANDARDS COMMITTEE – SUB COMMITTEES

1. ASSESSMENT SUB-COMMITTEE

The Sub-Committee to consist of 3 Members, selected by the Legal & Democratic Services Manager, in consultation with the Chairman of the Standards Committee.

2. HEARINGS SUB-COMMITTEE

The Sub-Committee to consist of a maximum of 5 Members selected by the Legal & Democratic Services Manager, in consultation with the Chairman of the Standards Committee.

3. RECRUITMENT OF INDEPENDENT MEMBERS PANEL

The Panel to consist of 3 Members selected by the Legal & Democratic Services Manager in consultation with the Chairman of the Standards Committee.

WORKING GROUP OF COUNCIL

1. ELECTORAL REIVEW WORKING GROUP

(6 Members - 3 Lab 2 Con 1 OWL)

Labour: **(Chairman) Councillor I Moran**
(Vice-Chairman) Councillor A Yates
Councillors G Dowling

Conservative: Councillors I Ashcroft and D Westley

Our West Lancashire: Councillor A Owens

JOINT COMMITTEES

1. POLICE AND CRIME PANEL

(18 Elected Members (1 from West Lancashire) plus 2 independent co-opted members)

Councillor G Dowling

See Constitution 4.1 Appendices 3A – 3C .

OVERVIEW AND SCRUTINY COMMISSIONS AND WORKING GROUPS

1. MEMBER DEVELOPMENT COMMISSION

(6 Members 4 Lab 2 Con)

Labour: **(Chairman) Councillor C Dereli**
(Vice-Chairman) Councillor G Dowling
 Councillor Y Gagen and I Moran

Conservative: Councillors Mrs J Marshall and Mrs M Westley

Additional Member/
 Co-optees: To be appointed by the Commission/Committee if required

LIAISON GROUPS

1. SKELMERSDALE TOWN CENTRE BOROUGH/COUNTY LIAISON GROUP

(6 Borough Members - 4 Lab 2 Con and 2 County Council Members)

Labour: **(Chairman) Councillor D Evans**
(Vice Chairman) Councillor I Moran

Councillors C Coughlan and Y Gagen

Conservative: Councillors I Ashcroft and D Westley

County Councillors: County Councillor D O'Toole and E Pope
(2 County Council Appointments)

FORUMS

1. **EDGE HILL UNIVERSITY/WEST LANCASHIRE BOROUGH COUNCIL FORUM**

10 Forum Members – 4 Borough Councillors (3 Lab 1 Con), 4 Board University Members, Chief Operating Officer (or her nominee), Vice-Chancellor (or his nominee)

Labour: Councillors G Dowling, I Moran and A Yates

Conservative: Councillor D Westley

The Member of Parliament for West Lancashire and the President of the Students Union will be invited to attend meetings of the Forum.

2. **HACKNEY CARRIAGE AND PRIVATE HIRE FORUM**

Membership – please refer to paragraphs 1 and 2 of the Forum's Constitution attached at 4.1 Appendix 2.

WEST LANCASHIRE ARMED FORCES COMMUNITY COVENANT WORKING GROUP

(2 Members)

Labour: Councillor T Devine

Substitute: Councillor I Moran

Conservative: Councillor J Gordon

Substitute: Councillor S Currie

Partners

Jobcentre Plus, North & West Lancashire Chamber of Commerce, NHS West Lancashire Clinical Commissioning Group, West Lancashire Community Leisure, Council for Voluntary Service, One West Lancashire Board, Lancashire West CAB, Parish Councils), Army, British Legion, Soldiers', Sailors' and Airmen's Families Association, Veterans Council, West Lancashire College, Edge Hill University, Help Direct Lancs

**INDEPENDENT REMUNERATION PANEL /
PARISH INDEPENDENT REMUNERATION PANEL**

Mrs G Stanley: until May 2021 (Chairman)
Mr J Boardman: until May 2023
Mr I Thompson: until May 2022

CHAMPIONS

Armed Forces: Councillor T Devine
Older People: Councillor

Role Descriptions – Constitution 3.2 Article 2

Shadow Cabinet/Conservative Group Spokesmen 2020/21

		Conservative
Council	Conservative Group Leader and Legal & Democratic Services, Economic Regeneration	Councillor D Westley
Cabinet functions	Deputy Group Leader/Street Scene	Councillor Ashcroft
	Leisure, Human Resources, Health and Community Safety	Councillor Sutton
	Planning	Councillor Pope
	Housing and Landlord Services	Councillor Mrs Stephenson
	Resources and Transformation	Councillor Whittington
	Communities and Older People	Councillor Mrs. Blake
Executive Overview & Scrutiny Committee		Councillor D Westley
Corporate and Environmental Overview & Scrutiny Committee		Councillor Blundell
Planning Committee		Councillor O'Toole
Licensing & Appeals Committee/Licensing & Gambling Committee		Councillor Mee
Audit and Governance Committee		Councillor Pope
Standards Committee		Councillor D Westley
Investigating Committee		Councillor Gordon
Chief Officers Committee		Councillor Ashcroft
Employment Appeals Sub-Committee		

OUR WEST LANCASHIRE SPOKESMEN 2020/21

		Our West Lancashire
Council	Our West Lancashire Chairman and Leisure and HR, Communities and Older People	Councillor A Owens
Cabinet functions	Deputy Group Chairman	Councillor I Davis
	Housing and Landlord Services	Councillor A Owens
	Street Scene	Councillor K Mitchell
	Health and Community Safety including Private Sector Housing, Homelessness and Home Care Link	Councillor G Johnson
	Economic Regeneration and Planning	Councillor I Rigby
Executive Overview & Scrutiny Committee		Councillor A Owens
Corporate and Environmental Overview & Scrutiny Committee		Councillor K Mitchell
Planning Committee		Councillor J Thompson
Licensing & Appeals Committee/Licensing & Gambling Committee		Councillor G Johnson
Audit and Governance Committee		Councillor I Davis
Standards Committee		Councillor I Davis
Investigating Committee		Councillor I Davis
Chief Officers Committee		Councillor I Davis
Employment Appeals Sub-Committee		

