



Jacqui Sinnott-Lacey
Chief Operating Officer

52 Derby Street
Ormskirk
West Lancashire
L39 2DF

4 January 2021

**TO: COUNCILLORS I MORAN, Y GAGEN, V CUMMINS, G DOWLING, D EVANS,
J WILKIE, K WILKIE, K WRIGHT AND A YATES**

Dear Councillor,

A meeting of the **CABINET** will be held on **SKYPE** on **TUESDAY, 12 JANUARY 2021** at **7.00 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'JS' followed by a flourish.

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA
(Open to the Public)

1. **APOLOGIES**
2. **SPECIAL URGENCY (RULE 16 ACCESS TO INFORMATION PROCEDURE RULES)/URGENT BUSINESS**

If, by virtue of the date by which a decision must be taken, it has not been possible to follow Rule 15 (i.e. a matter which is likely to be the subject of a key decision has not been included on the Forward Plan) then the decision may still be taken if:

- a) The Chief Operating Officer, on behalf of the Leader, obtains the agreement of the Chairman of the Executive Overview and Scrutiny Committee that the making of the decision cannot be reasonably deferred,
- b) The Chief Operating Officer, on behalf of the Leader, makes

available on the Council's website and at the offices of the Council, a notice setting out the reasons that the decision is urgent and cannot reasonably be deferred.

3. **PUBLIC SPEAKING** 761 - 766
Residents of West Lancashire, on giving notice, may address the meeting to make representations on any item on the agenda except where the public and press are to be excluded during consideration of the item. The deadline for submissions is 10.00am Friday 8 January 2021.
4. **DECLARATIONS OF INTEREST** 767 - 768
If a member requires advice on Declarations of Interest, he/she is advised to contact the Legal & Democratic Services Manager in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)
5. **MINUTES** 769 - 774
To receive as a correct record, the minutes of the meeting of Cabinet held on 10 November 2020.
6. **CONFIRMATION OF PROCEDURAL MATTERS: FLOODING & DRAINAGE CABINET WORKING GROUP TERMS OF REFERENCE**
To note that the Leader has agreed to revise the terms of reference for the Flooding and Drainage Cabinet Working Group as requested at its meeting held on 2 December 2020, as follows:
- Functions
- (a) To consider how a wider, more co-ordinate approach to managing flooding and drainage across the whole Borough could be achieved.
 - (b) To liaise with the Environment Agency, Lancashire County Council as the Lead Local Flood Authority, United Utilities, neighbouring Local Authorities, and any other relevant bodies on the issues of flooding and drainage.
 - (c) To investigate any opportunities for relevant funding from appropriate bodies.
 - (d) To give consideration to all the issues and options associated with the establishment of an internal drainage board.**
 - (e) To report back to the relevant Portfolio Holder and Cabinet and, where appropriate future meetings of Full Council with its findings and recommendations.
7. **MATTERS REQUIRING DECISIONS**
- 7a **Draft Revenue Budget 2021-22** 775 - 780

(Relevant Portfolio Holder: Councillor A Yates)

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| 7b | Draft Medium Term Capital Programme
(Relevant Portfolio Holder: Councillor A Yates) | 781 - 786 |
| 7c | Housing Account - Revenue and Capital Budget Setting
(Relevant Portfolio Holder: Councillor J Wilkie) | 787 - 800 |
| 7d | Liverpool City Region Spatial Development Strategy - Second Round Of Consultation
(Relevant Portfolio Holder: Councillor D Evans) | 801 - 810 |
| 7e | Use of S106 Funds on Ormskirk Cycle and pedestrian improvements
(Relevant Portfolio Holder: Councillor D Evans) | 811 - 820 |
| 7f | Ormskirk Eastern Gateway proposals and use of S106 monies on the Edge Hill Cycle Link
(Relevant Portfolio Holder: Councillor D Evans) | 821 - 836 |
| 7g | Electric Vehicle Charge Point Provisions
(Relevant Portfolio Holder: Councillor J. Wilkie and Councillor D. Evans) | 837 - 842 |
| 7h | Final Report of Corporate & Environmental Overview & Scrutiny Committee - Financial Inclusion Strategy Review
(Relevant Portfolio Holders: Councillors J Wilkie and A Yates) | 843 - 884 |
| 7i | Quarterly Performance Indicators (Q2 2020/21)
(Relevant Portfolio Holder: Councillor I Moran) | 885 - 902 |

8. EXCLUSION OF PRESS AND PUBLIC

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 (financial/business affairs) of Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

(Note: No representations have been received about why the meeting should be open to the public during consideration of the following items of business).

PART 2 - NOT OPEN TO THE PUBLIC

9. MATTERS REQUIRING DECISIONS

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| 9a | Accommodation Strategy
(Relevant Portfolio Holder: Councillor A Yates) | 903 - 920 |
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9b **Purchase of Land at Fairlie, Skelmersdale**
(Relevant Portfolio Holders: Councillors I Moran and J Wilkie)

921 - 928

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-
Jacky Denning on 01695 585384
Or email jacky.denning@westlancs.gov.uk



REMOTE MEETINGS – GUIDANCE

This guidance is designed to assist members when attending remote meetings.

The guidance should be read in conjunction with the Council's Remote Meetings Protocol and Procedures Rules

General

1. If members wish to speak on a particular item it will assist the smooth running of the remote meeting if they indicate to the Chairman their wish to speak in advance of the meeting.
2. Please join the meeting no later than 15 minutes before the start of the meeting to ensure that the technology is working correctly.
3. It is a requirement of the remote meetings regulations that any member participating in a remote meeting must be able to be heard (and if practicable also be seen) by all other members, officers and public speakers participating in the meeting and, in turn, be able to hear (and if practicable see) those persons.
4. It is also a requirement that the meeting be live broadcast and so any camera (video-feed) should show a non-descript background and members should take care to ensure that no exempt or confidential papers can be seen in the video-feed.
5. At the start of the meeting please ensure that your microphone is muted and your video feed (if available on your device) is paused. Please remember to unmute your microphone (and unpauses your video feed if available) when invited to speak by the Chairman!
6. At the start of the meeting the Member Services Officer will read out which Members and Officers are present. The attendance of members will be recorded.

7. Please remember to mute your mic/pause your video feed when you're not talking.
8. Only speak when invited to by the Chair.
9. Please state your name before you make an address.
10. If you're referring to a specific page or slide mention the page or slide number.
11. In the event of failure of the live broadcast then the Chairman will immediately adjourn the meeting until such time as the live broadcast is restored.
12. In the event that a member's individual remote connection should fail, the Chairman will call a short adjournment to determine whether the connection can be re-established (either by video technology or telephone connection). If connection cannot be restored after a reasonable period of time then the presumption is that the meeting should continue, providing the meeting remains quorate.
13. If connection to a member is lost during discussion of an item of business at a regulatory meeting (planning and licensing committees) that member will not be able to vote on that item (unless that part of the discussion during which connection was lost is, in the view of the Chairman, capable of being repeated for the benefit of the member concerned).

Public speaking

14. Any member of the public participating in a meeting remotely in exercise of their right to speak must be able to be heard (and if practicable also be seen) by members, officers and public speakers participating in the same item of business and, in turn, be able to hear (and if practicable see) those persons.
15. The Member Services Officer will mute the member of the public once they have spoken and remove them from the remote meeting on the instruction of the Chairman once the relevant item of business has been dealt with. Note: members of the public will be able to view/listen to the remainder of the meeting via the live broadcast.

Voting

16. Unless a recorded vote is called by a member, the method of voting will be, at the discretion of the Chairman, by:
 - General assent by the meeting (where there is no dissent); or
 - By the Member Services Officer calling out the name of each member present with members stating "for", "against" or "abstain" to indicate their vote when their name is called. The Member Services Officer will then clearly state the result of the vote (to be confirmed by the Chairman)
17. Details of how members voted will not be minuted, unless a recorded vote is called for prior to the vote taking place.

Declarations of Interest

18. Any member participating in a remote meeting who declares a disclosable pecuniary interest, or pecuniary interest that would normally require them to leave the room in which the meeting is taking place must leave the remote meeting. Their departure will be confirmed by the Member Services Officer who will invite the relevant member to re-join the meeting at the appropriate time.

Exclusion of the Press and Public

19. There are times when council meetings are not open to the public when confidential, or "exempt" items (as defined in Schedule 12A of the Local Government Act 1972) are under consideration. The Member Services Officer will ensure that there are no members of the public in remote attendance and the live broadcast is ended, once the exclusion has been agreed by the meeting for that item(s).
20. Every Member in remote attendance must ensure there are no other persons present in their remote location who are able to hear, see or record the proceedings (unless those such persons are also entitled to be so present). Members must declare to the meeting, if at any point during discussion of the item, this requirement is not met.