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Chief Operating Officer

52 Derby Street
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Thursday, 18 February 2021

CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY MEMBERS UPDATE

CORPORATE YEAR 2021

FEBRUARY 2021 - ISSUE 4

The content of this MEMBERS UPDATE covers all the services.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the article.

If a Member wants to place an item on the Committee agenda in connection with any article in the Update, please provide it to member.services@westlancs.gov.uk or telephone 01695 585207 by **12 Noon on Friday, 26 February 2021.**

Members Item/Councillor Call for Action

If a Member wants to place an item on the Corporate and Environmental O&S Committee Agenda, please complete the attached Member Item/Councillor Call for Action Pro Forma (Appendix B) and return it to member.services@westlancs.gov.uk by **12 Noon on Friday, 26 February 2021.**

The Press are asked to contact the Consultation and Communications Manager for further information on this Update.

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We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

For further information, please contact:-
Chloe McNally on 01695 585207
Or chloe.mcnally@westlincs.gov.uk



APPENDIX A

**'MEMBER UPDATE' REQUEST
CORPORATE AND ENVIRONMENTAL OVERVIEW
SCRUTINY COMMITTEE**

MEETING: 11 MARCH 2021

This form must be received by Member Services, 52 Derby Street, Ormskirk by:- 12 noon on Friday 26 February 2021.

Member Update Issue: 4

Councillor:	
Article No:	
Subject:	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

Please advise Member Services on 01695 585207 if at any time you wish to withdraw this item following receipt of further information or e-mail member.services@westlancs.gov.uk

1. What are your reasons for requesting the item?:
2. What outcome would you wish to see following discussion of the item?

FOR MEMBER SERVICES USE ONLY

Received by:	Date of Committee:
Date: _____ Time: _____	Chief Officer informed <input type="checkbox"/>
Head of Service informed <input type="checkbox"/>	Chairman informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed: <input type="checkbox"/>

CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE
AGENDA - MEETING: 11 MARCH 2021

This form must be received by Member Services, 52 Derby Street, Ormskirk, before 12 noon on Friday 26 February 2021.

Please advise Member Services on 01695 585207 if at any time you wish to withdraw this item following receipt of further information or e-mail member.services@westlancs.gov.uk

Councillor:	(Name of Member requesting the item)
Subject:	
1. What are your reasons for requesting the item:	
2. What outcome would you wish to see following discussion of the item?	

3. What have you already done to resolve this issue?

Potential means of pursuing an issue before resorting to a Member Item/CCfA:

- Raise Ward Issue as a ‘Patch Problem’
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate Cabinet member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route
- Put forward the issue as a topic for inclusion on an O&S work programme

The following are potential reasons why your Member Item/CCfA may not be considered further:

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A review into the general issue is included in an O&S work programme
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of Executive Call In
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an ‘excluded matter’ (Constitution 18.3)

FOR MEMBER SERVICES USE ONLY

Received by:		Date of Committee:	
Date:	Time:	Chief Officer informed	<input type="checkbox"/>
Head of Service informed	<input type="checkbox"/>	Chairman informed	<input type="checkbox"/>
Contact Officer informed	<input type="checkbox"/>	Portfolio Holder informed	<input type="checkbox"/>



**CORPORATE & ENVIRONMENTAL
OVERVIEW & SCRUTINY
COMMITTEE:**

**MEMBERS UPDATE 2020/21
ISSUE: 4**

Article of: Corporate Director of Transformation & Resources

Relevant Portfolio Holder: Councillor Wright

**Contact for further information: Miss C McNally (Extn 5207)
(E-mail: chloe.mcnally@westlancs.gov.uk)**

**SUBJECT: MINUTES OF LANCASHIRE COUNTY COUNCIL'S HEALTH SCRUTINY
COMMITTEE**

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

1.1 To keep Members apprised of developments in relation to Health Overview and Scrutiny in Lancashire.

2.0 BACKGROUND AND CURRENT POSITION

2.1 The Health and Social Care Act (2001), subsequently superseded by the National Health Service Act 2006 and the Health and Social Care Act 2012, extended the powers of Overview and Scrutiny Committees of local authorities responsible for social services functions to include the power to review and scrutinise matters relating to the health service in their areas.

2.2 The Health Scrutiny Committee at Lancashire County Council exercises the statutory functions of a health overview and scrutiny committee. The Membership of the Committee includes twelve non-voting Co-opted District Council Members, West Lancashire's representative is Councillor G. Hodson.

2.3 To ensure that Members receive regular updates on the work being undertaken by the Committee and to provide an opportunity to feed back any comments via the Council's representative, a copy of the County Council's Health Scrutiny Committee minutes are attached.

3.0 SUSTAINABILITY IMPLICATIONS

3.1 There are no significant sustainability impacts associated with this Article and in particular, no significant impact on crime and disorder.

4.0 FINANCIAL AND RESOURCE IMPLICATIONS

4.1 There are no significant financial or resource implications associated with this item, except the Officer time in compiling this Article.

5.0 RISK ASSESSMENT

5.1 This Article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to the risk registers as a result of this article.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The article does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Minutes of the Health Scrutiny Committee can be accessed via the link below:-

[Minutes of Health Scrutiny Committees](#)

15 December 2020

2 February 2021



CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE:

MEMBERS UPDATE 2020/2021
ISSUE: 4

Article of: Corporate Director of Transformation and Resources

Relevant Portfolio Holder: Councillor G Dowling

Contact for further information: Mrs. Chloe McNally (Extn 5207)
(E-mail: chloe.mcnally@westlancs.gov.uk)

SUBJECT: MINUTES OF THE LANCASHIRE POLICE AND CRIME PANEL

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

- 1.1 To keep Members apprised of developments in relation to the Lancashire Police and Crime Panel.

2.0 BACKGROUND AND CURRENT POSITION

- 2.1 The Police and Crime Panel (PCP) can exercise specific powers under the [Police Reform and Social Responsibility Act 2011](#), and all other enabling powers, discharging its functions in accordance with the Policing Order 2011. The Panel has the power to scrutinise Police and Crime Commissioner (PCC) activities, including the ability to review the Police and Crime Plan and annual report, request PCC papers and call PCCs and Chief Constable to public hearings. The PCP can also veto decisions on the local precept and the appointment of a new Chief Constable.
- 2.2 The panel is a Joint Committee made up of representatives from the 15 local authorities in the Lancashire Police Force area, together with two independent co-opted members. West Lancashire's representative is Councillor G Dowling.
- 2.3 To ensure that Members receive regular updates on the work being undertaken by the Panel and to provide an opportunity to feed back any comments via the Council's representative, a copy of the PCP's minutes are attached.

3.0 SUSTAINABILITY IMPLICATIONS

3.1 There are no significant sustainability impacts associated with this Article and in particular, no significant impact on crime and disorder.

4.0 FINANCIAL AND RESOURCE IMPLICATIONS

4.1 There are no significant financial or resource implications associated with this item, except the Officer time in compiling this Article.

5.0 RISK ASSESSMENT

5.1 This Article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to the risk registers as a result of this article.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Minutes of the Lancashire Police and Crime Panel can be accessed via the link below:

[Minutes of the Lancashire Police and Crime Panel](#)

7 December 2020
18 January 2021
2 February 2021



CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE

MEMBERS UPDATE 2020/21
Issue: 4

Article of: Corporate Director of Place & Community

Contact for further information: Mrs Laura Lea (Extn. 5196)
(E-mail: laura.lea@westlancs.gov.uk)

SUBJECT: ROUGH SLEEPER SUPPORT SERVICE

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

- 1.1 To provide an overview of the Rough Sleeper Support Service that has been developed in partnership with the Birchwood Centre.
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2.0 BACKGROUND

- 2.1 The impact of Covid-19 on the homeless community has been significant. Government restrictions put in place on 17 March 2020 required extensive contingency planning alongside operational support and investment in answering the call to "bring everyone in".
- 2.2 Due to the success of the "everyone in" approach, Government launched the Next Steps Accommodation Fund. This enabled local authorities to bid for funding for short-term interim accommodation, long-term accommodation and support costs. The funding was to be ring-fenced for accommodation specifically for rough sleepers.
- 2.3 A bid was submitted and the Council was awarded £74,500. £37,000 to secure hotel provision to 31 March 2021 and £37,500 to fund the repair and furnishing of 5 units of temporary accommodation specifically for rough sleepers.
- 2.4 Whilst this funding is welcome, the bid also requested funding for a support worker to work with those placed in temporary accommodation. This element of the bid was not successful.

- 2.5 The Council and our wider partners recognised that whilst success had been achieved in accommodating so many people during the pandemic, there had been a lack of support for those in temporary accommodation, many of whom had complex support needs.
- 2.6 To address this, a bid was submitted to the Governments Cold Weather Fund 3. Each Council had already been allocated an amount but bids were required before the allocation could be approved. The Council's allocation was £6,400. A bid was submitted on the basis that the money would go towards funding a part-time support worker to work with the 5 rough sleepers placed in the dedicated temporary accommodation funded through the Next Steps Accommodation Fund. The remaining funding needed for the post would be funded through the Homeless Prevention Grant funding that is provided to the Council on an annual basis.

3.0 ROUGH SLEEPER SUPPORT SERVICE

- 3.1 The Council has worked with the Birchwood Centre to develop a rough sleeper support service that will be operated as a 12-month pilot project. If successful, a tender exercise will be entered into (funding permitting) to secure a partner agency to provide this service on a longer term basis.
- 3.2 Birchwood has delivered services across West Lancashire for over 30 years to prevent and reduce homelessness and will provide the management infrastructure required for quality delivery. Birchwood have a proven management track record of successfully supporting homeless individuals in their Heversham supported accommodation setting as well as in their own tenancies via their outreach services. Birchwood also has extensive experience in successfully engaging with clients who are in crisis, present challenging behaviour issues and who may struggle to live within boundaries and engage in support.
- 3.3 The service will be designed to support the 5 individuals placed in the Council's dedicated rough sleeper temporary accommodation. The support provided will be available for the period the person remains in temporary accommodation and will include but will not be limited to support with addressing substance misuse issues, engaging with relevant specialist services and preparing to live independently.
- 3.4 The support service will provide 20 hours support per week (4 hours per person) from a dedicated complex needs support worker. The support model used by Birchwood is based on the nationally recognised WRAP model (Wellness, Resilience & Action Planning) and provides:
- Strategies integrated into support plans which promote self-esteem, confidence and positive self-image
 - Recognition and celebration of success and progression in achieving milestones
 - Calm, consistent staff approach using motivational language and model positivity
- 3.5 Each individual will have access to:
- A named support worker
 - A fully trained counsellor through the Birchwood Hub

- One to one work based on cognitive behaviour therapy approaches to promote self-reflection and changes in thinking patterns that affect behaviour
- Planned supported group work sessions tailored to individual needs delivered by support staff and partner organisations

3.6 All staff are trained in:

- Cycle of Change
- Safeguarding of Vulnerable Adults
- Drugs Misuse
- Mental Health and First Aid
- Diet and Nutrition
- Health Champion training (RSPH L2 Understanding Health Improvement),
- ACE (Adverse Childhood Experiences) screening tool
- WRAP

3.7 Individuals will benefit from access to the local Birchwood Hub. The Hub is fully staffed 24 hours/365 days a year, giving high quality support out of office hours and throughout the night. The on call system ensures staff and customers have access to skilled back up at all times.

3.8 Birchwood will provide considerable added value to the contract. The new service will benefit directly from their:

- Mediation service enabling issues such as conflict resolution and re-building relationships with family members
- Tenancy sustainment support whilst in temporary accommodation
- Move on tenancy sustainment support
- Junk Food Café providing opportunities for volunteering and work experience

4.0 CONTRACT EXEMPTION

4.1 In order to bring the scheme into operation within the funding deadline, a contract exemption has been authorised. This exemption allows a service level agreement to be drawn up with Birchwood without the need to obtain three quotes.

4.2 If the scheme is successful and further funding can be allocated, a formal procurement exercise will be carried out.

5.0 SUSTAINABILITY IMPLICATIONS

5.1 The proposal will have an effect on the level and fear of crime. Many rough sleepers with complex needs resort to crime to fund addiction or engage in anti-social behaviour. By providing accommodation with tailored support, such behaviours can be addressed and resolved.

5.2 The proposal will also help reduce the number of homeless people forced to sleep rough and address the cycle of those who do so on a regular basis. It will also have a beneficial impact on the health of those who rough sleep by providing safe, secure accommodation from which they can engage with health services.

6.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 6.1 The cost of providing a part-time support worker at 20 hours per week for 1 year is £20,000 (includes all costs).
- 6.2 The Council has received £6,400 from the Cold Weather Fund 3 and this is to be used towards the cost of the post and must be spent by 31 March 2021. The remaining £13,600 will be funded from the Council's Homelessness Prevention Grant which is allocated on an annual basis. The GRA will not be impacted by providing this match funding.

7.0 RISK ASSESSMENT

- 7.1 The project presents an opportunity to provide a much needed support service to help rough sleepers with complex needs to address the challenges that prevent them from sustaining and successfully maintaining independent accommodation.
- 7.2 The main risk to the Council is that funding is provided to Birchwood for the service but insufficient numbers of rough sleepers accept the offer of temporary accommodation. In order to mitigate this risk, the service will work with anyone placed in temporary accommodation to ensure there is always a caseload of 5 people receiving support.

8.0 HEALTH AND WELLBEING IMPLICATIONS

- 8.1 The proposal will have a positive impact on improving the health and wellbeing of people in vulnerable, deprived and disadvantaged communities, prevent and tackle the causes of ill health, encourage and enable people to take a role in identifying and addressing barrier to improving their health and wellbeing and increasing their independence to lead full active lives.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Article.

Equality Impact Assessment

There is a direct impact on members of the public, employees, elected members and / or stakeholders, therefore an Equality Impact Assessment is required. A formal equality impact assessment is attached as an Appendix to this report, the results of which have been taken into account when undertaking the actions detailed within this article.

Appendices

Appendix 1 Equality Impact Assessment

Equality Impact Assessment Form



Directorate: Place & Community		Service: Homelessness & Private Sector Housing	
Completed by: Laura Lea		Date: 21 December 2020	
Subject Title: Rough Sleeper Support Service			
1. DESCRIPTION			
Is a policy or strategy being produced or revised:	No	<i>*delete as appropriate</i>	
Is a service being designed, redesigned or cutback:	No		
Is a commissioning plan or contract specification being developed:	No		
Is a budget being set or funding allocated:	Yes		
Is a programme or project being planned:	Yes		
Are recommendations being presented to senior managers and/or Councillors:	Yes		
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes		
Details of the matter under consideration:	To partner with the Birchwood Centre to provide a rough sleeper support service which will provide support to 5 rough sleepers placed in dedicated temporary accommodation.		
<p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>			
2. RELEVANCE			
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>	
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>			
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>			
3. EVIDENCE COLLECTION			
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Single males / females who are rough sleeping		
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	N/A		

Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	<i>*delete as appropriate</i> No No No No No No No No No No
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	There is currently no service in place
What will the impact of the work being carried out be on usage/the stakeholders?	Provide the support needed to break the cycle of rough sleeping by addressing complex issues, health needs and employment
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	N/A
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	N/A
If any further data/consultation is needed and is to be gathered, please specify:	None
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	N/A
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	N/A
What actions do you plan to take to address any other issues above?	No actions
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	Laura Lea, July 2021

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

