



Jacqui Sinnott-Lacey
Chief Operating Officer

52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Tuesday, 20 February 2024

TO: THE MAYOR AND COUNCILLORS

Dear Councillor,

You are summoned to a meeting of the **COUNCIL** to be held in the **COUNCIL CHAMBER, 52 DERBY STREET, ORMSKIRK L39 2DF** on **WEDNESDAY, 28 FEBRUARY 2024** at **7.30 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be "JS", written over a light blue circular stamp.

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA
(Open to the Public)

PAGE(S)

1. **PRAYERS**

2. **APOLOGIES**

3. **DECLARATIONS OF INTEREST**

If a member requires advice on Declarations of Interest, he/she is advised to contact the Legal and Democratic Services Manager in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)

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4. **MINUTES**

To receive as a correct record, the minutes of the previous meeting held on 13 December 2023. 3 - 10

5. ANNOUNCEMENTS BY THE MAYOR AND/OR THE CHIEF OPERATING OFFICER

6. TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2

7. MINUTES OF COMMITTEES

To receive the minutes of the following meetings, to confirm, if appropriate, such of the minutes as require confirmation and to pass such resolutions as the Council may deem necessary:

- a) Licensing & Appeals Committee - Tuesday, 5 December 2023 11 - 14
- b) Planning Committee - Thursday, 18 January 2024 15 - 22
- c) Audit & Governance Committee - Tuesday, 30 January 2024 23 - 26
- d) Licensing & Appeals Committee - Tuesday, 13 February 2024 27 - 28
- e) Planning Committee - Thursday, 15 February 2024 29 - 30

8. PAY POLICY STATEMENT 2024/25

To consider the report of the Chief Operating Officer. 31 - 56

9. MEMBERS' ALLOWANCES SCHEME 2024/25 AND APPOINTMENT OF THE INDEPENDENT REMUNERATION PANEL (IRP)

To consider the report of the Corporate Director of Transformation, Housing and Resources. 57 - 64

10. SUSPENSION OF COUNCIL PROCEDURE RULE 13.4

To enable the Portfolio Holder / Shadow Portfolio Holder / Spokesperson for OWL to present their budget statement it will be necessary to suspend Council Procedure Rule 13.4 for Agenda Items 11 and 14. (This Rule limits the length of a speech to 5 minutes.)

*** IN ACCORDANCE WITH THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2014, A RECORDED VOTE WILL BE TAKEN ON THESE ITEMS**

11. *GRA BUDGET REPORT AND MTFS UPDATE 24-25

To consider the report of the Head of Finance, Procurement & Commercial Services. 65 - 88
(Relevant Portfolio Holder: Councillor R Molloy)

12. *GRA CAPITAL PROGRAMME & STRATEGY 24-25 - 26-27

To consider the report of the Head of Finance, Procurement & Commercial Services. 89 - 104
(Relevant Portfolio Holder: Councillor R Molloy)

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| 13. | <p>*DETERMINATION OF COUNCIL TAX
 To consider the report of the Head of Finance, Procurement & Commercial Services.</p> | 105 - 110 |
| 14. | <p>HRA BUDGET REPORT 24-25
 To consider the report of the Head of Finance, Procurement & Commercial Services.
 (Relevant Portfolio Holder: Councillor N Pryce-Roberts)</p> | 111 - 132 |
| 15. | <p>DRAFT TREASURY MANAGEMENT STRATEGY 24-25
 To consider the report of the Head of Finance, Procurement and Commercial Services.</p> | 133 - 160 |
| 16. | <p>DEMOLITION OF FLAT BLOCKS IN BLYTHEWOOD & BANKSBARN TO FACILITATE PHASE 2 OF DIGMOOR REVIVAL SCHEME
 To consider the report of the Corporate Director of Transformation, Housing & Resources.
 (Relevant Portfolio Holder: Councillor N Pryce-Roberts)</p> | 161 - 174 |
| 17. | <p>COMMITTEE SYSTEM - CONSTITUTION MAY 2024
 To consider the joint report of the Chief Operating Officer and the Head of Legal & Democratic Services.</p> | 175 - 394 |
| 18. | <p>STATUTORY POLLING REVIEW 2024
 To consider the report of the Chief Operating Officer.</p> | 395 - 406 |
| 19. | <p>NNDR DISCRETIONARY RELIEF POLICY
 To consider the report of the Head of Finance, Procurement and Commercial Services.</p> | 407 - 448 |
| 20. | <p>SAFER STREETS 5
 To consider the report of the Corporate Director of Transformation, Housing & Resources.</p> | 449 - 456 |
| 21. | <p>PUBLIC HEALTH, HEALTHY WEIGHT COLLABORATION AGREEMENT
 To consider the report of the Corporate Director of Transformation, Housing and Resources.</p> | 457 - 462 |
| 22. | <p>EXCLUSION OF PRESS AND PUBLIC
 It is recommended that members of the press and public be excluded from the meeting during consideration of the following item(s) of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1, 2 & 3 of Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.</p> | |

PART 2 - NOT OPEN TO THE PUBLIC

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| 23. | MANAGEMENT EFFICIENCIES
Ms Radhika Aggarwal, Independent Legal Advisor on Behalf of the Chief Operating Officer | 463 - 480 |
| 24. | LEISURE FACILITIES
To consider the report of the Corporate Director of Transformation, Housing & Resources. | 481 - 488 |
| 25. | TAWD VALLEY DEVELOPMENTS BUSINESS PLAN
To Consider the Report of the Chief Operating Officer. | 489 - 548 |

PART 3 - OPEN TO THE PUBLIC

26. **MOTIONS**
To consider the following Motions included on the agenda at the request of the Members indicated:
- a) **Devolution Deal - Lancashire - Motion from Councillor Y Gagen on behalf of the Labour Group**
This council supports the principle of devolution to Lancashire.
This council does not support the devolution package as presented, in which only the three upper tier/unitary authorities of Lancashire have all the power and receive all the funding.
Lancashire deserves a fair devolution package, similar to those adopted by our neighbours in the Liverpool City Region and Greater Manchester Combined Authority areas.
This council resolves to continue to work with partner districts in negotiating with the Department for Levelling Up, Housing and Communities, Lancashire County Council and Combined County Authority to call for
- a review of the devolution deal currently being developed for Lancashire to ensure that it will deliver tangible benefits for West Lancashire and the county and that assurances can be made that any devolution deal and associated Governance arrangements will only be implemented if they are supported by majority of communities across Lancashire
 - a commitment to extensive and meaningful consultation with District Councils throughout the devolution deal process and the operation of the CCA
 - the future of UKSPF to be allocated to West Lancashire Borough Council and districts for distribution, enabling the greatest local and social benefit to businesses, voluntary and community sectors
 - working with the District Councils Network, an end to the discrepancy which means that in CCAs only county councils and any unitary authorities within the area get voting rights
- b) **Highways - Motion Included by Councillor C Coughlan on behalf of the Labour Group**
This council notes that road conditions in West Lancashire have deteriorated to such an extent that vehicles are sustaining damage due to poor infrastructure with the cost of repairing this damage being

unfairly burdened upon the residents of West Lancashire.

This council resolves to call upon Lancashire County Council to reinstate the vehicle damage compensation scheme to alleviate the financial strain on our residents caused by their neglect of road maintenance.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-

Jacky Denning on 01695 585384

Or email jacky.denning@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.