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Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Thursday, 31 October 2024

POLICY AND RESOURCES COMMITTEE MEMBERS UPDATE

NOVEMBER 2024

ISSUE NUMBER 3

The content of this **POLICY & RESOURCES COMMITTEE MEMBERS UPDATE** covers all the service areas.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the article.

Articles:

If a Member wants to place an item on the Committee agenda in connection with any article in the Update, please provide it to member.services@westlancs.gov.uk or telephone 01695 585017 by **12 NOON FRIDAY, 8 NOVEMBER 2024**.

Members Item/Councillor Call for Action:

If a Member wants to place an item on the Policy & Resources Committee Agenda, please complete the attached Member Item/Councillor Call for Action Proforma (Appendix B) and return it to member.services@westlancs.gov.uk by **12 NOON FRIDAY, 8 NOVEMBER 2024**.

The Press are asked to contact the Digital Communications Manager for further information on this Update.

CONTENTS

- 1. GENERAL**
There are no items under this heading.
- 2. ACTIONS TAKEN UNDER DELEGATED AUTHORITY**
There are no items under this heading.

3. PERFORMANCE MONITORING
3a ANNUAL VAT REPORT

7 - 10

To inform Members of developments and performance in relation to Value Added Tax (VAT).

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

For further information, please contact:-

Jill Ryan on 01695 585017

Or email Jill.Ryan@westlancs.gov.uk



MEMBER UPDATE REQUEST
POLICY AND RESOURCES COMMITTEE
MEETING: 19 NOVEMBER 2024]

This form must be received by Member Services, 52 Derby Street, Ormskirk before 12 noon on Friday 8 November 2024.

Member Update Issue: [Number]

Councillor:	
Article No:	
Subject:	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

Please advise Member Services on 01695 585017 if at any time you wish to withdraw this item following receipt of further information or e-mail member-services@westlancs.gov.uk

1. What are your reasons for requesting the item?
2. What outcome would you wish to see following discussion of the item?

FOR MEMBER SERVICES USE ONLY

Received by:	Date of Committee:
Date:	Chief Officer informed:
Time:	Chairperson informed:
Contact Officer informed:	Lead Member informed:



MEMBER ITEM / COUNCILLOR CALL FOR ACTION

POLICY AND RESOURCES COMMITTEE

MEETING: 19 November 2024

This form must be received by Member Services, 52 Derby Street, Ormskirk before 12 noon on Friday 8 November 2024.

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

Please advise Member Services on 01695 583312 if at any time you wish to withdraw this item following receipt of further information or e-mail member-services@westlancs.gov.uk

Member Update Issue: [Number]

Councillor: (Name of Member requesting the item)	
Subject:	
1. What are your reasons for requesting the item:	
2. What outcome would you wish to see following discussion of the item?	

3. What have you already done to resolve this issue?

Potential means of pursuing an issue before resorting to a Member Item/CCfA:

- Raise Ward Issue as a ‘Patch Problem’
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate lead member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route

The following are potential reasons why your Member Item/CCfA may not be considered further:

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an ‘excluded matter’ (Constitution 18.3)

FOR MEMBER SERVICES USE ONLY

Received by:	Date of Committee:
Date:	Chief Officer informed <input type="checkbox"/>
Time: <input type="checkbox"/>	Chairperson informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Lead Member informed <input type="checkbox"/>