



# Forward Plan

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## Cabinet - 10 November 2020

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Climate Change Strategy and Action Plan 2030 To consider the report of the Corporate Director Place & Community.	Executive O&S Cttee Cabinet	24 Sept 2020 10 Nov 2020	Contact: Christina Iball, Environmental Strategy Officer Tel: 01695 585197 christina.iball@westlancs.gov.uk	Report of the Corporate Director of Place & Community
Infrastructure Funding Statement 2020 To seek approval to publish the Council's first Infrastructure Funding Statement, related to how CIL and S106s have, and are anticipated to be, spent.	Cabinet Portfolio Holder for Planning	10 Nov 2020	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of the Corporate Director of Place & Community
CIL Funding Programme 2021/22 To seek approval for the final CIL Funding Programme for 2021/22	Cabinet Portfolio Holder for Planning	10 Nov 2020	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of Corporate Director of Place & Community

<b>Key Decision</b>	<b>Decision Taker</b>	<b>Expected date of decision and date for representations</b>	<b>How to make representations to decision maker and obtain information/copies</b>	<b>Documents to be considered by decision taker</b>
<p>Affordable Housing Capital Budget</p> <p>To consider ending the current Regenda Partnership and using the remainder of the linked Affordable Housing Capital Budget to support in-house development of affordable and/or specialist housing.</p>	<p>Cabinet</p> <p>Portfolio Holder for Housing and Landlord Services</p>	10 Nov 2020	<p>Contact: Jonathan Mitchell, Housing Strategy &amp; Development Programme Manager Tel: 01695 585244 jonathan.mitchell@westlancs.gov.uk</p>	Report of the Corporate Director of Place & Community
<p>HRA Revenue &amp; Capital Mid Year review</p> <p>To consider the report of the Head of Finance, Procurement and Commercial Services.</p>	<p>Cabinet</p> <p>Portfolio Holder for Housing and Landlord Services</p>	10 Nov 2020	<p>Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk</p>	Report of the Corporate Director of Place & Community
<p>Neighbourhood Model</p> <p>To consider the report of the Corporate Director Place &amp; Community.</p>	<p>Cabinet</p>	10 Nov 2020	<p>Contact: Heidi McDougall, Corporate Director of Place &amp; Community Tel: 01695 585191 heidi.mcdougall@westlancs.gov.uk</p>	Report of the Corporate Director of Place & Community
<p>Shared Service Review</p> <p>Update report to detail costs of bringing revenues &amp; benefits service back under council management (Not for publication by virtue of paragraphs 1, 2, 3 &amp; 4)</p>	<p>Cabinet</p> <p>Portfolio Holder for Resources and Transformation</p>	10 Nov 2020	<p>Contact: Peter Lightbown, Head of Corporate &amp; Customer Services Peter.Lightbown@westlancs.gov.uk</p>	Report of the Corporate Director of Transformation & Resources

1. A **key decision** is defined in 3.13 of the Constitution as:
  - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
  - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
  - a proposal by the Cabinet to amend the policy framework
  - an amendment by the Cabinet of any aspect of the policy framework.
2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
  - it is published on the Forward Plan;
  - 28 clear days have elapsed since the publication of the Forward Plan; and
  - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
3. The Council has decided the limit above which items are significant is: £100,000.
4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)

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**Address to which letters of representations should be sent:**

**Member Services**

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor I Moran (Leader and Portfolio Holder for Economic Regeneration)  
Councillor Y Gagen (Deputy Leader and Portfolio Holder for Leisure and Human Resources)  
Councillor V Cummins (Portfolio Holder: Health & Wellbeing)  
Councillor G Dowling (Portfolio Holder: Communities and Community Safety)  
Councillor D Evans (Portfolio Holder: Planning)  
Councillor J Wilkie (Portfolio Holder Housing & Landlord Services)  
Councillor K Wilkie (Portfolio Holder: Street Scene)  
Councillor K Wright (Portfolio Holder: Emergency Planning, Preparation and Implementation)  
Councillor A Yates (Portfolio Holder for Resources and Transformation)