



Forward Plan

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Cabinet - 13 September 2022

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>Risk Management Framework & Key Risk Report</p> <p>To provide an update on the council's Risk Management Framework and to set out details on the Key Risks facing the council and how they are being managed.</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	<p>6 Sep 2022</p> <p>13 Sep 2022</p>	<p>Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement & Commercial Services</p> <p>Head of Finance, Procurement & Commercial Services</p>
<p>2022-23 Quarter 1 Revenue and Capital Monitoring GRA (General Revenue Account)</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	<p>6 Sep 2022</p> <p>13 Sep 2022</p>	<p>Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement & Commercial Services</p> <p>Head of Finance, Procurement & Commercial Services</p>

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2022-23 Quarter 1 Revenue and Capital Monitoring HRA (Housing Revenue Account)	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Housing	6 Sep 2022 13 Sep 2022	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services Head of Finance, Procurement & Commercial Services
Medium Term Financial Strategy Update 2022/23-2024/25	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	6 Sep 2022 13 Sep 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services Head of Finance, Procurement & Commercial Services
2022/23 Treasury Management & Prudential Indicators	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	6 Sep 2022 13 Sep 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services Head of Finance, Procurement & Commercial Services

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<p>Customer Contact Centre Call Handling - WL108 Performance Indicator</p> <p>To provide details on the level of resource required to enable the target for "WL108 average answered wait time for callers to the contact centre", to reduce to 60 seconds.</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	<p>6 Sep 2022</p> <p>13 Sep 2022</p>	<p>Contact: Christina Docherty, Customer Contact Centre Manager christina.docherty@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p> <p>Corporate Director of Transformation, Housing & Resources</p>
<p>Peer Review Action Plan</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	<p>6 Sep 2022</p> <p>13 Sep 2022</p>	<p>Contact: Chris Twomey, Corporate Director of Housing, Transformation & Resources Tel: 01695 585262 Chris.Twomey@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p> <p>Corporate Director of Transformation, Housing & Resources</p>
<p>CONSULTATION ON THE DRAFT CIL FUNDING PROGRAMME FOR 2023/24</p> <p>To seek authority to publicly consult on the draft CIL Funding Programme for 2023/24, including options regarding which infrastructure projects might be prioritised to receive CIL funding in 2023/24</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Planning</p>	<p>6 Sep 2022</p> <p>13 Sep 2022</p>	<p>Contact: Christine Whittle, Strategic Planning Manager Christine.Whittle@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place & Community</p> <p>Corporate Director of Place & Community</p>

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DEVELOPMENT OPTIONS FOR LAND AT NEW COURT WAY ORMSKIRK * Paragraph 3 (financial/business affairs)	Cabinet Portfolio Holder for Finance and Economic Regeneration	13 Sep 2022	Contact: Peter Gregory, Estates & Valuations Manager Peter.Gregory@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
Golf course update with recommendations for next steps * Paragraph 3 (financial/business affairs)	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Leisure	6 Sep 2022 13 Sep 2022	Contact: Simon Kirby, Interim Head of Wellbeing and Leisure Services simon.kirby@westlancs.gov.uk	Report of Corporate Director of Place & Community Corporate Director of Place & Community
22/23 Quarter 2 GRA Revenue and Capital Monitoring	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	20 Oct 2022 1 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22/23 Quarter 2 HRA Revenue and Capital Monitoring	Cabinet Portfolio Holder for Housing	1 Nov 2022	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

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22/23 TM Mid-Year Prudential Indicators	Cabinet Portfolio Holder for Finance and Economic Regeneration	1 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Draft GRA Budget Report and MTFS Update 23-24	Cabinet Portfolio Holder for Finance and Economic Regeneration	1 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
<p>INFRASTRUCTURE FUNDING STATEMENT 2022</p> <p>To introduce the CIL Infrastructure Funding Statement (IFS) for 2022 and seek approval to publish the report</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Planning</p> <p>Councillor Anne Mary Fennell, Portfolio Holder for Planning</p>	<p>20 Oct 2022</p> <p>1 Nov 2022</p>	<p>Contact: Christine Whittle, Strategic Planning Manager Christine.Whittle@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place & Community</p> <p>Corporate Director of Place & Community</p>
<p>CIL FUNDING PROGRAMME 2023/24</p> <p>To report on the consultation on the draft CIL Funding Programme for 2023/24, and to propose final recommendations for the CIL Funding Programme in 2023/24.</p>	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Planning</p>	<p>12 Jan 2023</p> <p>24 Jan 2023</p>	<p>Contact: Christine Whittle, Strategic Planning Manager Christine.Whittle@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place & Community</p> <p>Corporate Director of Place & Community</p>

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Draft GRA Budget Report and MTFS Update 23-24	Cabinet Portfolio Holder for Finance and Economic Regeneration	24 Jan 2023	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Draft HRA Budget Report 23-24	Cabinet Portfolio Holder for Housing	24 Jan 2023	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22-23 Quarter 3 Revenue and Capital Monitoring GRA (General Revenue Account)	Cabinet Portfolio Holder for Finance and Economic Regeneration	7 Mar 2023	Contact: Helen Peek, Member Services Officer Tel: 01695 585168 Helen.Peek@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22-23 Quarter 3 Revenue and Capital Monitoring HRA (Housing Revenue Account)	Cabinet Portfolio Holder for Housing	7 Mar 2023	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Risk Management Framework Update & Key Risk Register	Cabinet Portfolio Holder for Finance and Economic Regeneration	7 Mar 2023	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
 2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
 3. The Council has decided the limit above which items are significant is: £100,000.
 4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)
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Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor Y Gagen (Leader)

Councillor G Dowling (Deputy Leader and Portfolio Holder: Communities and Community Safety)

Councillor C Coughlan (Portfolio Holder: Leisure)

Councillor V Cummins (Portfolio Holder: Health & Wellbeing)

Councillor A Fennell (Portfolio Holder: Planning)

Councillor N Pryce-Roberts (Portfolio Holder Housing)

Councillor J Wilkie (Portfolio Holder: Street Scene & Green Initiatives)

Councillor A Yates (Portfolio Holder for Finance and Economic Regeneration)