



Forward Plan

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Cabinet - 15 November 2022

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
22/23 Quarter 2 GRA Revenue Monitoring	Budget / Council Plan Committee	1 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
	Executive Overview & Scrutiny Committee	3 Nov 2022		
	Cabinet	15 Nov 2022		
	Portfolio Holder for Finance and Economic Regeneration			
22/23 Quarter 2 GRA Capital Monitoring	Budget / Council Plan Committee	1 Nov 2022	Contact: James Pierce, Head of Finance, Procurement and Commercial Services james.pierce@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
	Executive Overview & Scrutiny Committee	3 Nov 2022		
	Cabinet	15 Nov 2022		
	Portfolio Holder for			

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	Finance and Economic Regeneration			
22/23 Quarter 2 HRA Revenue and Capital Monitoring	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Landlord Services Committee (Cabinet Working Group) Cabinet Portfolio Holder for Housing	1 Nov 2022 3 Nov 2022 9 Nov 2022 15 Nov 2022	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22/23 TM Mid-Year Prudential Indicators	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	1 Nov 2022 3 Nov 2022 15 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

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Draft GRA Budget Report and MTFS Update 23-24	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	1 Nov 2022 3 Nov 2022 15 Nov 2022	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Draft Garage Allocations & Management Policy	Executive Overview & Scrutiny Committee Landlord Services Committee (Cabinet Working Group) Cabinet Portfolio Holder for Housing	3 Nov 2022 9 Nov 2022 15 Nov 2022	Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
Draft Decant Policy	Executive Overview & Scrutiny Committee Landlord Services Committee (Cabinet Working Group) Cabinet	3 Nov 2022 9 Nov 2022 15 Nov 2022	Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources

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	Portfolio Holder for Housing			
Results of Citizen Survey 2022	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	3 Nov 2022 15 Nov 2022	Contact: Elizabeth Morgan - Digital Communications Manager Elizabeth.Morgan@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
Housing Strategy	Executive Overview & Scrutiny Committee Landlord Services Committee (Cabinet Working Group) Cabinet Portfolio Holder for Housing	3 Nov 2022 9 Nov 2022 15 Nov 2022	Contact: Jonathan Mitchell, Housing Strategy & Development Programme Manager Tel: 01695 585244 jonathan.mitchell@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
Proposed Sale of Land	Cabinet Portfolio Holder for Finance and Economic Regeneration	15 Nov 2022	Contact: Peter Gregory, Estates & Valuations Manager Peter.Gregory@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources

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Golf course update with recommendations for next steps	Leisure Procurement Committee Cabinet Portfolio Holder for Leisure	2 Nov 2022 15 Nov 2022	Contact: Simon Kirby, Interim Head of Wellbeing and Leisure Services simon.kirby@westlancs.gov.uk	Report of Corporate Director of Place & Community
Draft GRA Budget Report and MTFS Update 23-24	Cabinet Portfolio Holder for Finance and Economic Regeneration	24 Jan 2023	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Draft HRA Budget Report 23-24	Cabinet Portfolio Holder for Housing	24 Jan 2023	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22-23 Quarter 3 Revenue and Capital Monitoring GRA (General Revenue Account)	Cabinet Portfolio Holder for Finance and Economic Regeneration	7 Mar 2023	Contact: Helen Peek, Member Services Officer Tel: 01695 585168 Helen.Peek@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22-23 Quarter 3 Revenue and Capital Monitoring HRA (Housing Revenue Account)	Cabinet Portfolio Holder for Housing	7 Mar 2023	Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Risk Management Framework Update & Key Risk Register	Cabinet Portfolio Holder for Finance and Economic Regeneration	7 Mar 2023	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
 2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
 3. The Council has decided the limit above which items are significant is: £100,000.
 4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)
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Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor Y Gagen (Leader)

Councillor G Dowling (Deputy Leader and Portfolio Holder: Communities and Community Safety)

Councillor C Coughlan (Portfolio Holder: Leisure)

Councillor V Cummins (Portfolio Holder: Health & Wellbeing)

Councillor A Fennell (Portfolio Holder: Planning)

Councillor N Pryce-Roberts (Portfolio Holder Housing)

Councillor J Wilkie (Portfolio Holder: Street Scene & Green Initiatives)

Councillor A Yates (Portfolio Holder for Finance and Economic Regeneration)