



# Forward Plan

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## Cabinet - 26 September 2023

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (\*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>COUNCIL VISION AND PRIORITIES 2023-2028</p> <p>To report the results of the draft Council Plan consultation and agree amendments to the draft Council Plan. To seek approval to adopt the document attached at Appendix A as the "Council Plan 2023-2028".</p>	<p>Cabinet, Council, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	26 Sep 2023	Contact: Lisa Windle, Head of Corporate and Customer Services lisa.windle@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
<p>Quarter 1 Council Plan Monitoring Report</p> <p>To present performance monitoring data for the quarter ended 30 June 2023.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	26 Sep 2023	Contact: Alison Grimes, Performance Improvement Lead Tel: 01695 5853211 alison.grimes@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
<p>Social Value Policy</p> <p>To set out details of the proposed Social Value Policy.</p>	<p>Cabinet, Council, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	26 Sep 2023	Contact: Catherine Kirwan, Procurement Manager catherine.kirwan@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

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<p>Funding for the Ormskirk - Burscough Linear Park</p> <p>To seek authorisation to allocate and spend Section 106 (S106) and Strategic Community Infrastructure Levy (CIL) funding to deliver a phase of the Ormskirk – Burscough Linear Park.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Deputy Leader &amp; Portfolio Holder for Planning &amp; Community Safety</p>	<p>26 Sep 2023</p>	<p>Contact: Tom McGowan, Principal Planning &amp; Implementation Officer Tom.McGowan@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing &amp; Resources</p>
<p>Draft Community Infrastructure Levy Funding Programme 2024-2026</p> <p>To seek authority to conduct public consultation on the draft CIL Funding Programme for 2023/24-2025/26, including options regarding which infrastructure projects might be prioritised to receive CIL funding in 2023/24 - 2025/26.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Deputy Leader &amp; Portfolio Holder for Planning &amp; Community Safety</p>	<p>26 Sep 2023</p>	<p>Contact: Nicola Hamilton, CIL/S106 and Research Officer Nicola.Hamilton@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place &amp; Community</p>
<p>SAFEGUARDING POLICY AND REPORTING PROCEDURE</p> <p>To approve an updated Safeguarding Policy and Reporting Procedure. To provide an update on the work currently being undertaken in relation to the Council's safeguarding arrangements.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Deputy Leader &amp; Portfolio Holder for Planning &amp; Community Safety</p>	<p>26 Sep 2023</p>	<p>Contact: Paul Charlson, Head of Planning &amp; Regulatory Services Tel: 01695 585246 paul.charlson@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing &amp; Resources</p>

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<p>RISK MANAGEMENT FRAMEWORK &amp; KEY RISK REPORT</p> <p>To provide an update on the council's Risk Management Framework. To set out details on the Key Risks facing the council and how they are being managed.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	<p>26 Sep 2023</p>	<p>Contact: Jacqueline Pendleton, Corporate Compliance &amp; Governance Manager Jacqueline.Pendleton@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement &amp; Commercial Services</p>
<p>Funding for Heat Decarbonisation</p> <p>To give an overview of Salix's Public Sector Decarbonisation Scheme (PSDS) to fund heat decarbonisation and energy efficient measures in buildings and the North West Net Zero Hub's (NWNZH) grant to develop a Heat Decarbonisation Plan, and West Lancashire Borough Council's (the Council) applications for both.</p>	<p>Cabinet, Council, Executive Overview &amp; Scrutiny Committee</p> <p>Deputy Leader (non-statutory) &amp; Portfolio Holder for Green Growth</p>	<p>26 Sep 2023</p>	<p>Contact: Gillian Wossick, Environmental Sustainability Manager gillian.wossick@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing &amp; Resources</p>
<p>Q1 GRA Revenue Monitoring 2023/24</p> <p>To provide a summary of the General Revenue Account (GRA) positions for the 2023/24 financial year.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	<p>26 Sep 2023</p>	<p>Contact: James Pierce, Head of Finance, Procurement and Commercial Services Section 151 Officer james.pierce@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement &amp; Commercial Services</p>
<p>Q1 GRA Capital Monitoring 2023/24</p> <p>To note the Revised General Revenue Account (GRA) Capital Programme for 2023/24 and provide an update on progress on capital schemes.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	<p>26 Sep 2023</p>	<p>Contact: Cathy Murphy, Capital and Services Accountant cathy.murphy@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement &amp; Commercial Services</p>

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<p>Q1 HRA Revenue &amp; Capital Monitoring 2023/24</p> <p>To provide a summary of the Housing Revenue Account (HRA) and Housing capital programme positions for the 2023/24 financial year.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Housing</p>	<p>26 Sep 2023</p>	<p>Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203 peter.quick@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement &amp; Commercial Services</p>
<p>Q1 Treasury Management Monitoring 2023/24</p> <p>To set out details of Treasury Management operations for the first quarter of 2023/24 and to report on the Prudential Indicators, where available.</p>	<p>Cabinet, Executive Overview &amp; Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	<p>26 Sep 2023</p>	<p>Contact: Jonas Smith, Principal Finance Business Partner Jonas.Smith@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement &amp; Commercial Services</p>

1. A **key decision** is defined in 3.13 of the Constitution as:
  - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
  - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
  - a proposal by the Cabinet to amend the policy framework
  - an amendment by the Cabinet of any aspect of the policy framework.
2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
  - it is published on the Forward Plan;
  - 28 clear days have elapsed since the publication of the Forward Plan; and
  - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
3. The Council has decided the limit above which items are significant is: £100,000.
4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)

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**Address to which letters of representations should be sent:**

**Member Services**

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

	<b>Position</b>	<b>Areas of Responsibility</b>	<b>Councillor</b>
(1)	Leader	Legal & Democratic	Y Gagen
(2)	Deputy Leader & Portfolio Holder:	Planning & Community Safety	G Dowling
(3)	Deputy Leader (Non-Statutory) & Portfolio Holder:	Green Growth	A Yates
(4)	Portfolio Holder:	Health & Wellbeing	V Cummins
(5)	Portfolio Holder:	Street Scene	N Furey
(6)	Portfolio Holder:	Communities	A Fennell
(7)	Portfolio Holder:	Finance <i>(including Economic Regeneration)</i>	R Molloy
(8)	Portfolio Holder:	Housing	N Pryce-Roberts
(9)	Portfolio Holder:	Leisure	C Coughlan