



Forward Plan

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Cabinet - 21 November 2023

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Community Infrastructure Levy (CIL) Funding Programme 2024 - 2026	Cabinet Deputy Leader & Portfolio Holder for Planning & Community Safety	21 Nov 2023	Contact: Nicola Hamilton, CIL/S106 and Research Officer Nicola.Hamilton@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
Use of S106 monies on the Halsall-Scarisbrick canal towpath improvements	Cabinet Deputy Leader & Portfolio Holder for Planning & Community Safety	21 Nov 2023	Contact: Nicola Hamilton, CIL/S106 and Research Officer Nicola.Hamilton@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
REQUEST FOR APPROVAL OF 4 NEW HOUSING POLICIES <ul style="list-style-type: none"> • Decorations Allowance Policy • Disrepair Policy • Tenant Alterations Policy • Repairs Policy 	Cabinet, Executive Overview & Scrutiny Committee Portfolio Holder for Housing	21 Nov 2023	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources

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Request for Approval of a New Tree Policy	<p>Cabinet, Executive Overview & Scrutiny Committee</p> <p>Portfolio Holder for Street Scene and Deputy Leader & Portfolio Holder for Green Growth</p>	21 Nov 2023	<p>Contact: Kathryn Sephton, Head of Environmental Services Kathryn.Sephton@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>
Meadow Areas - Public Consultation	<p>Cabinet, Executive Overview & Scrutiny Committee</p> <p>Deputy Leader (non-statutory) & Portfolio Holder for Green Growth and Portfolio Holder for Street Scene</p>	21 Nov 2023	<p>Contact: Stephen Bissette, Clean & Green Operations Manager stephen.bissette@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>
Q2 2023/24 GRA REVENUE MONITORING	<p>Cabinet, Executive Overview & Scrutiny Committee</p> <p>Portfolio Holder for Finance</p>	21 Nov 2023	<p>Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203 peter.quick@westlancs.gov.uk, Jonas Smith, Principal Finance Business Partner Jonas.Smith@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement & Commercial Services</p>

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Q2 GRA Capital Monitoring Report	Cabinet, Executive Overview & Scrutiny Committee Portfolio Holder for Finance	21 Nov 2023	Contact: Cathy Murphy, Capital and Services Accountant cathy.murphy@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Q2 HRA Revenue & Capital Monitoring Report	Cabinet, Executive Overview & Scrutiny Committee Portfolio Holder for Finance	21 Nov 2023	Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Q2 Treasury Management	Cabinet, Executive Overview & Scrutiny Committee Portfolio Holder for Finance	21 Nov 2023	Contact: Jonas Smith, Principal Finance Business Partner Jonas.Smith@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Electric Vehicle Charge Points Update	Cabinet Deputy Leader (non-statutory) & Portfolio Holder for Green Growth	21 Nov 2023	Contact: Gillian Wossick, Environmental Sustainability Manager gillian.wossick@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources

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<p>Land at Bobby Langton Way, Burscough</p> <p>* By Virtue of Paragraph 3</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet</p> <p>Portfolio Holder for Finance</p>	<p>21 Nov 2023</p>	<p>Contact: Peter Gregory, Estates & Valuations Manager Peter.Gregory@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>
<p>Homelessness & Rough Sleepers Strategy</p>	<p>Cabinet, Executive Overview & Scrutiny Committee</p> <p>Portfolio Holder for Housing</p>	<p>6 Feb 2024</p>	<p>Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>

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1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.

2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.

3. The Council has decided the limit above which items are significant is: £100,000.

4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012))

Address to which letters of representations should be sent:

Member Services
 West Lancashire Borough Council
 52 Derby Street
 Ormskirk
 L39 2DF

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	Position	Areas of Responsibility	Councillor
(1)	Leader	Legal & Democratic	Y Gagen
(2)	Deputy Leader & Portfolio Holder:	Planning & Community Safety	G Dowling
(3)	Deputy Leader (Non-Statutory) & Portfolio Holder:	Green Growth	A Yates
(4)	Portfolio Holder:	Health & Wellbeing	V Cummins
(5)	Portfolio Holder:	Street Scene	N Furey
(6)	Portfolio Holder:	Communities	A Fennell
(7)	Portfolio Holder:	Finance <i>(including Economic Regeneration)</i>	R Molloy
(8)	Portfolio Holder:	Housing	N Pryce-Roberts
(9)	Portfolio Holder:	Leisure	C Coughlan