

Proposed conditions for Chapel Gallery

CRIME AND DISORDER

An incident log shall be kept to record any incidents occurring at the premises including occurrences of crime and disorder, evidence or suspicion of drug related activity and any requests made for persons to leave the premises. The log should record the date and time, the nature of the incident and the person recording it, the outcome or action taken and a police log number if appropriate. Entries should be completed as soon as practicable and in any case no later than the close of business on the day of the incident. The incident log is to be kept on the premises and shall be produced to a Police Officer or authorised officer on request.

A documented training scheme shall be introduced for all staff in a position to sell, serve or deliver alcohol. The training must include, but should not be limited to, Check 25 and Drug Awareness. The scheme shall be made available for inspection at the request of any Police Officer, Trading Standards Officer or Local Authority Enforcement Officer. The Designated Premises Supervisor or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. The written record shall be kept of the content of such reviews and be available for inspection by any responsible authority upon request.

THE PROTECTION OF CHILDREN FROM HARM

A documented Challenge 25 scheme will be operated at the premises. A refusals log will be maintained and shall be made available for inspection at the request of any Police Officer, Trading Standards Officer, or Local Authority Enforcement Officer

The Challenge 25 scheme will be actively promoted and advertised at the premises and suitable signs will be in place. Any person purchasing alcohol, who appears to be under 25 years of age, shall be asked to provide acceptable identification to prove that they are 18 years of age or over. Failure to supply such identification will result in no sale or supply of alcohol to that person and that refusal recorded in the dedicated log.

The Proof of Age Standards Scheme (PASS) will be actively promoted at the premises by the display of Challenge 25 posters bearing the PASS logo. A PASS accredited holographic proof of age card will be the main identification document accepted at the premises as proof of age. A PASS card must be accepted as proof of age if a purchaser possesses one. Where a purchaser does not possess a PASS accredited proof of age card, only the following alternative forms of identification will be acceptable:-

- (a) Photo Driving Licence
- (b) Passport or

- (c) Foreign National Identity Cards
- (d) Ministry of Defence Identity Card

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