

CONDITIONS

1. The premises shall operate and maintain a CCTV system which shall be in use during all times licensable activities are taking place at the premises and comply as follows:
 - a) The system shall cover all entrances and exits from the premises, in addition to covering all internal and external areas of the premises used to supply or consume licensed products.
 - b) The focus of the camera(s) shall be so as to enable clear identification of persons on the premises
 - c) The system will be capable of time and date stamping recordings and retaining said recordings for at least 28 days
 - d) The Data Controller shall make footage available to a Police Officer or authorised officer where such a request is made in accordance with the principles of the Data Protection Act or any subsequent or alternative legislation
 - e) Signage advising that CCTV is in operation will be displayed.

2. A documented Challenge 25 scheme will be the adopted age verification policy. The Challenge 25 scheme will be actively promoted and advertised at the premises and any person purchasing alcohol, who appears to be under 25 years of age, shall be asked to provide acceptable identification to prove that they are 18 years of age or over. Failure to supply such identification will result in no sale or supply of alcohol to that person. A Refusals Register must be kept to record details of any refused sales.

Acceptable forms of identification shall be:-

- a) A PASS accredited holographic proof of age card
- b) Photo Driving Licence
- c) Passport
- d) Her Majesty's Forces Warrant Card
- e) National, including EU Identity Cards

3. A documented training scheme shall be introduced for all staff in a position to sell, serve or deliver alcohol. Training shall include, but not be limited to, Challenge 25 and Drug Awareness. The scheme shall be made available for inspection at the request of any Police Officer, Trading Standards Officer or Local Authority Enforcement Officer.

The Designated Premises Supervisor or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. The written record shall be kept of the content of such reviews and be available for inspection by any responsible authority upon request.

4. The premises licence holder shall require the designated premises supervisor, or in his/her absence other responsible person, to keep an Incident Register in which full details of all incidents relating to Crime and Disorder are recorded. The register is to be kept on the premises at all times and shall be produced to a Police Officer or authorised officer upon request.