



Legal and Democratic Services

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To: Members of the Executive Overview
& Scrutiny Committee.

(Copy to all other Members for
information)

Date: 11 June 2020

Your ref:

Our ref:

Please ask for: Mrs J Denning

Direct Dial no: 01695 585384

Dear Councillor

MINUTES OF CABINET MEETING – 9 JUNE 2020

I enclose a copy of the minutes of the meeting of the Cabinet held on 9 June 2020 for your attention.

The Council's Overview & Scrutiny Procedure Rules provide for all members of the Executive Overview & Scrutiny Committee to be circulated with a copy of these minutes. It is then open to a minimum of 5 Councillors on that Committee to call-in any of those decisions in the minutes available for call in. Unless otherwise indicated in the minutes, all items are available for call in. To call in a decision it is necessary for the 5 members concerned to return a copy of the attached form and to pass it to Member Services by no later than 5.00 pm on the Tuesday following circulation of the minutes. The deadline for call in on this occasion is, therefore, **5.00pm on TUESDAY 16 June 2020**. No requests for call in can be accepted after this deadline.

I would like to draw your attention to the Overview & Scrutiny arrangements, which provide for a call in notice to include a different decision that the members concerned would wish to see made. This different decision cannot have the effect of deferring the decision "for more information".

Please note that decisions of the Cabinet not called-in by the deadline referred to above shall come into force immediately.

Yours sincerely

J Denning

Democratic Services Manager



‘Call-In’ request by members of Executive Overview & Scrutiny Committee

This form must be received in Member Services before 5.00 pm on the Tuesday following the Cabinet Meeting (i.e. 16 June 2020).

Completed forms can be sent to member.services@westlancs.gov.uk

Decision of the Cabinet to be ‘called in’

Date of Meeting	9 June 2020
Minute No	
Subject	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

<i>Reason for call in</i>	<i>Different decision required (This must not have the effect of deferring the item in question “for more information”.)</i>
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Councillors from the Executive Overview & Scrutiny Committee seeking “call in”:

	Name (please print)	Signature
1.		
2.		
3.		
4.		
5.		

NB. Please advise Member Services if this call in is to be withdrawn. Withdrawal can only be at the request of those members signing this call in request.

FOR MEMBER SERVICES USE ONLY

Received by:		Date of Committee:	
Date:	Time:	Reason if not valid / referred:	
Valid?	Yes / No		
Referred to Committee?	Yes / No	Members informed:	