

Equality Impact Assessment Form



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| Directorate: Growth and Development | Service: Planning |
| Completed by: Helen Hatch | Date: 21 July 2020 |
| Subject Title: Draft Community Infrastructure Levy (CIL) Funding Programme 2021/22 | |
| 1. DESCRIPTION | |
| Is a policy or strategy being produced or revised: | No <i>*delete as appropriate</i> |
| Is a service being designed, redesigned or cutback: | No |
| Is a commissioning plan or contract specification being developed: | No |
| Is a budget being set or funding allocated: | Yes |
| Is a programme or project being planned: | Yes |
| Are recommendations being presented to senior managers and/or Councillors: | Yes |
| Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations): | Yes |
| Details of the matter under consideration: | The approval of public consultation on the proposed funding priorities for spending CIL monies in 2021/22. |
| <p><i>If you answered Yes to any of the above go straight to Section 3</i></p> <p><i>If you answered No to all the above please complete Section 2</i></p> | |
| 2. RELEVANCE | |
| Does the work being carried out impact on service users, staff or Councillors (stakeholders): | Yes/No* <i>*delete as appropriate</i> |
| If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i> | - |
| If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i> | - |
| 3. EVIDENCE COLLECTION | |
| Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)? | CIL provides funding to provide or improve infrastructure required as a result of new development and growth in the Borough. CIL expenditure will benefit the residents and |

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| | <p>businesses within the Borough by delivering improvements to infrastructure. Infrastructure projects, identified as suitable for expenditure in 2021/22, have been shortlisted from the Infrastructure Delivery Schedule (IDS). The IDS has been compiled through consultation with infrastructure providers. Some schemes on the IDS will need to be delivered in partnership with the infrastructure providers and their deliverability, timescales and costs have been a consideration in identifying project priorities.</p> |
| <p>If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?</p> | <p>This report seeks approval to consult on the proposed funding priorities for spending CIL monies in 2021/22 but does not seek to make any final recommendations at this stage. Such recommendations will be made following receipt and consideration of consultation responses.</p> <p>The schemes proposed for funding serve to provide or make improvements to public open space, sports facilities and allotments in the Borough which arise as a result of new development. Such projects will be prepared in acknowledgement of equality and diversity to ensure that all groups may access the schemes.</p> <p>Consultation on the proposed schemes for delivery will be available to all, and materials may be accessed online, in libraries and council offices. Materials will be available in large print or translated into other languages upon request. Publicity will be undertaken through a range of media to ensure that protected characteristics groups have the opportunity to respond.</p> |
| <p>Which of the protected characteristics are most relevant to the work being carried out?</p> <p>Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity</p> | <p style="text-align: right;"><i>*delete as appropriate</i></p> <p>Yes Yes Yes Yes No No No No No</p> |
| <p>4. DATA ANALYSIS</p> | |
| <p>In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?</p> | <p>All groups must be given an equal opportunity to respond to consultation.</p> <p>Service-users will include, but not be limited to, members of the public, sports groups and local</p> |

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| | community groups. |
| What will the impact of the work being carried out be on usage/the stakeholders? | Residents of the Borough will be given the opportunity to respond to consultation on which infrastructure schemes should be funded through CIL monies in 2021/22 and whether any CIL monies should be retained and carried into future years to fund costlier schemes. |
| What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals? | This consultation will seek to gather people's views on infrastructure schemes. Comments will be considered in preparing the final recommendations for CIL expenditure in 2021/22. |
| What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics? | Any completed equality surveys will be analysed and reported on. |
| If any further data/consultation is needed and is to be gathered, please specify: | - |
| 5. IMPACT OF DECISIONS | |
| In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)? | <p>This report seeks approval to undertake public consultation on the proposals for CIL expenditure in 2021/22. It does not seek to make any final recommendations at this stage.</p> <p>Public consultation will provide the opportunity for people with particular protected characteristics to respond on any issues that may potentially affect them should any of the IDS projects be brought into fruition.</p> |
| 6. CONSIDERING THE IMPACT | |
| If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.). | Any negative impacts identified through the public consultation will be considered and action taken to mitigate. |
| What actions do you plan to take to address any other issues above? | - <i>If no actions are planned state no actions</i> |
| 7. MONITORING AND REVIEWING | |
| When will this assessment be reviewed and who will review it? | Consultation will be undertaken on an annual basis, in line with the CIL Governance Framework. Consultation methods will be reviewed annually. All comments we received |

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| | <p>will be considered in preparing the final recommendations for CIL expenditure in 2021/22. A feedback report will be prepared and published following consultation to document how we have considered all comments and any changes made as a result.</p> |
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