

Equality Impact Assessment Form



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| Directorate: Place and Community | | Service: Growth & Development | |
| Completed by: Peter Richards | | Date: 13th August 2020 | |
| Subject Title: THE IMPACTS OF COVID-19 ON ORMSKIRK MARKET AND PAY & DISPLAY CAR PARKS | | | |
| 1. DESCRIPTION | | | |
| Is a policy or strategy being produced or revised: | Yes | <i>*delete as appropriate</i> | |
| Is a service being designed, redesigned or cutback: | No | | |
| Is a commissioning plan or contract specification being developed: | No | | |
| Is a budget being set or funding allocated: | No | | |
| Is a programme or project being planned: | No | | |
| Are recommendations being presented to senior managers and/or Councillors: | Yes | | |
| Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations): | No | | |
| Details of the matter under consideration: | The reintroduction of charges at Pay & Display car parks in Ormskirk, and a new temporary capacity / layout for the market. | | |
| <p><i>If you answered Yes to any of the above go straight to Section 3</i></p> <p><i>If you answered No to all the above please complete Section 2</i></p> | | | |
| 2. RELEVANCE | | | |
| Does the work being carried out impact on service users, staff or Councillors (stakeholders): | Yes/No* | <i>*delete as appropriate</i> | |
| <p>If Yes, provide details of how this impacts on service users, staff or Councillors (stakeholders):</p> <p><i>If you answered Yes go to Section 3</i></p> | | | |
| <p>If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups:</p> <p><i>You do not need to complete the rest of this form.</i></p> | | | |
| 3. EVIDENCE COLLECTION | | | |
| Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)? | The public, Market Traders and local businesses | | |

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| If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)? | The public |
| Which of the protected characteristics are most relevant to the work being carried out? | <i>*delete as appropriate</i> |
| Age | No |
| Gender | No |
| Disability | No |
| Race and Culture | No |
| Sexual Orientation | No |
| Religion or Belief | No |
| Gender Reassignment | No |
| Marriage and Civil Partnership | No |
| Pregnancy and Maternity | No |
| 4. DATA ANALYSIS | |
| In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why? | The public use both the market and car park services. |
| What will the impact of the work being carried out be on usage/the stakeholders? | Increase the use of both the market and car park services. |
| What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals? | Recommendations aim to increase satisfaction with services. |
| What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics? | Informal consultation has taken place with market traders and businesses. |
| If any further data/consultation is needed and is to be gathered, please specify: | Ongoing informal consultation will take place with market traders and businesses. |
| 5. IMPACT OF DECISIONS | |
| In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)? | No discrimination is prevalent. Recommendations will impact all equally. |
| 6. CONSIDERING THE IMPACT | |
| If there is a negative impact what action can be taken to mitigate it? (If it is not possible or | No negative impact anticipated. |

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| desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.). | |
| What actions do you plan to take to address any other issues above? | No actions. <i>If no actions are planned state no actions</i> |
| 7. MONITORING AND REVIEWING | |
| When will this assessment be reviewed and who will review it? | 1 st March 2021, Principal Economic Regeneration Officer. |