

MEMBER DEVELOPMENT COMMISSION

**HELD: Wednesday, 30 September
2020**

Start: 6.00 pm

Finish: 7.10 pm

PRESENT:

Councillors: C Dereli (Chairman)
G Dowling (Vice-Chairman) Y Gagen
Mrs J Marshall I Moran
A Owens D Westley

Officers: Jacky Denning, Democratic Services Manager

35 **APOLOGIES**

There were no apologies for absence.

36 **SUBSTITUTIONS (IF ANY)**

The Commission was advised that Councillor David Westley was substituting for Councillor Mrs Westley.

37 **DECLARATIONS OF INTEREST**

There were no declarations of interests.

38 **NOTES OF THE PREVIOUS MEETING**

The Notes of the previous meeting held on Thursday, 12 March 2020, were received as a correct record.

39 **MEMBER TRAINING-SUMMARY OF EVENTS HELD MARCH 2020 TO PRESENT**

Members considered the report of the Corporate Director of Transformation and Resources, which provided an update on Member training and Briefings undertaken since March 2020.

Concern was expressed in relation to the cost of the Mayoral/Civic Coaching and questions were raised as to whether it was value for money.

AGREED: That the update be noted and additional information be circulated to the Commission on the content of the Mayoral/Civic Coaching.

40 **FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP
REPRESENTATIVES FROM THEIR MEMBERS**

Members discussed that given the current situation with the Covid pandemic, Group agendas had been more focused on the emergency response.

AGREED: That advise to Councillors be given in relation to how to conduct Casework under the current Covid restrictions.

41 FUTURE TRAINING

Members of the Commission discussed the support being provided in relation to virtual meetings and agreed that some training would need to be delayed.

AGREED: That the training/briefing on the 'Key features of the Accounts' - Prior to A&G Committee 6.00pm - 24 November 2020 (Open to All Members) be noted.

42 RESULTS OF THE OVERVIEW & SCRUTINY QUESTIONNAIRE

Consideration was given to the report of the Corporate Director of Transformation & Resources, which provided the results of the consultation undertaken with Members in respect of the Overview & Scrutiny Function at West Lancashire Borough Council.

Comments and questions were raised in respect of the following:

1. Training requirement
2. Pre-decision scrutiny – use of the Forward Plan, required timetable changes, Cabinet Working Groups
3. The benefits of providing questions in advance of the meeting
4. Portfolio Holder attendance at meetings
5. No change to Call In required
6. No change required in relation to question No. 5
7. That the scoring of topics in relation to Corporate and Environmental O&S Committee be reviewed.
8. The process for submitting Members Items/CCfA should be reviewed
9. The process for requesting Member Update items onto an agenda be reviewed

It was noted that a review of the Member Items/CCfA and Member Update Items procedures had been requested at the Corporate & Environmental O&S Committee.

- AGREED: A. That the results of the consultation set out in Appendix 1 to the report be noted.
- B. That a report be submitted to the next meeting of the Commission to review the issues raised above.

43 WORK PROGRAMME 2020/21 AND DATE OF NEXT MEETING

AGREED: That the Work Programme of the Commission and future meeting dates be noted.