

# Equality Impact Assessment Form



<b>Directorate: Place &amp; Community</b>	<b>Service: Growth &amp; Development</b>
<b>Completed by: Ian Goodall</b>	<b>Date: 26.01.2021</b>
<b>Subject Title: Ormskirk Town Centre Strategy Action Plan Update 2021-2026</b>	
<b>1. DESCRIPTION</b>	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	Yes
Is a programme or project being planned:	Yes
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	Yes
Details of the matter under consideration:	To outline and inform members regarding the details of the Action Plan for 2021 - 2026 in relation to Ormskirk Town Centre. To update Cabinet on the progress of the Heritage Action Zone (HAZ) project and how this project will assist with the recovery and regeneration efforts for the town centre.
<p><i>If you answered <b>Yes</b> to any of the above <b>go straight to Section 3</b></i>  <i>If you answered <b>No</b> to all the above <b>please complete Section 2</b></i></p>	
<b>2. RELEVANCE</b>	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	-
If <b>Yes</b> , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered <b>Yes</b> go to <b>Section 3</b></i>	-
If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	-

<b>3. EVIDENCE COLLECTION</b>	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	All those who use Ormskirk town centre, including the public who visit the town centre and residents of the town centre and businesses who operate there.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	The Town Centre Strategy Action Plan is a cross cutting document which seeks to improve conditions for retailers/residents and visitors of Ormskirk. The Town Centre Strategy Action Plan outlines the projects which will deliver improvements, detailing the outcomes.
Which of the protected characteristics are most relevant to the work being carried out?  Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	Yes No Yes No No No No No No No
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	N/A
What will the impact of the work being carried out be on usage/the stakeholders?	The actions contained within the Town Centre Strategy Action Plan and HAZ programme seek to improve the appearance and vitality of Ormskirk town centre helping to improve the town centre for all stakeholders.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	N/A
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	Public consultation has taken place to gain the views of people regarding the potential Wheatsheaf Walk project. An online public consultation is currently taking place to gain views regarding the Ormskirk Eastern Gateway Scheme.

If any further data/consultation is needed and is to be gathered, please specify:	N/A
<b>5. IMPACT OF DECISIONS</b>	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	The implementation of the Town Centre Strategy Action Plan and HAZ programme should help to improve the town centre, encouraging more people to visit helping to enhance shopping conditions for retailers. The proposals should have a positive impact upon all.
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	The development of actions contained within the Town Centre Strategy Action Plan and HAZ programme should have a positive impact upon all stakeholders.
What actions do you plan to take to address any other issues above?	Timetable for proposed public realm work will be considered to ensure it has the least negative impact upon town centre businesses.  <i>If no actions are planned state no actions</i>
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	A review of the Town Centre Strategy Action Plan and HAZ programme will take place on an annual basis and be reported back to members. However, Council Officers and partners are constantly reviewing all available data to assess the vitality of the Town Centre Strategy Action Plan and HAZ programme and monitor the effects of interventions.