



CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY

MEMBERS UPDATE 2021/2022

Issue: 1

Article of: Corporate Director of Transformation & Resources

Relevant Portfolio Holder: Councillor Yvonne Gagen

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**SUBJECT: EXEMPTION FROM CONTRACT PROCEDURE RULES - STONEFISH
RECRUITMENT AND APPLICANT MONITORING SOFTWARE SYSTEM**

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

- 1.1 To inform members that the Chief Operating Officer granted an exemption from Contract Procedure Rule 6, in respect of the procurement of the Stonefish recruitment and applicant monitoring software system.

2.0 BACKGROUND

- 2.1 Contract procedure rule 6 states the following: Where the estimated value or amount of a proposed contract will exceed £10,000 but will not exceed £50,000 the appropriate Senior Officer shall obtain not less than three written quotations and accordingly, these Rules shall have no application in relation to such contracts insofar as they relate to the invitation, submission, custody, acceptance or opening of tenders.
- 2.2 The current contract with Stonefish, was engaged following a 3 quotes process, in line with contract procedure rule 6 noted above. The current contract expires at the 9 May 2021.
- 2.3 It was anticipated that a full tender exercise was to be conducted to enable a longer term contract for this service, with a value in excess of £50,000 over the life of the whole contract. However, due to resource implications, that it has not been possible to undertake in time to enable the tender exercise to be completed before the current contract expiry.

2.4 The original contract was secured after a 3 Quotes analysis was undertaken. The prices obtained by Stonefish were at that time, and remain below market competitors based on the initial 3 quotes assessment. The continuation of this contract would enable the Council's HR team to only pay a revised annual fee without the need to add on additional implementations costs that would be required with any new provider.

3.0 CURRENT POSITION

3.1 The exemption of contract procedure rule 6, w has enabled the HR Team to engaging the provider in a further 2 year contract, maintaining the total contract value below the £50,000 threshold for the full 5 year contract duration.

4.0 SUSTAINABILITY IMPLICATIONS

4.1 There are no significant sustainability impacts associated with this article and, in particular, no significant impact on crime and disorder.

5.0 FINANCIAL AND RESOURCE IMPLICATIONS

5.1 There are some financial/ resource implications arising from this article in respect of the annual fee associated with the contract, however these have been met from existing resources.

6.0 RISK ASSESSMENT

6.1 This Article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers.

7.0 HEALTH AND WELLBEING IMPLICATIONS

7.1 The Article will impact on the following themes.

- *Promote good health and wellbeing and enable people to flourish*
- *Increase people's independence throughout their life course and ability to lead full active lives.*

The impact will be felt in a positive way by enabling people to apply and take part in the Council's recruitment processes and enter into the workforce, in a positive and streamlined way.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Article.

Equality Impact Assessment

This article is for information only and does not have any direct impact on members of the public, employees, elected members and/ or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices None.