

CHIEF OFFICERS COMMITTEE

HELD: Thursday, 29 September 2016

Start: 5.00 pm

Finish: 5.25 pm

PRESENT:

Councillor: Y Gagen (Chairman) I Moran (Vice-Chairman)

Councillors: I Ashcroft D Westley

Officers: Ms K Webber, Chief Executive
Ms J Woods, Head of Human Resources and Organisational
Development (Interim)
Mrs J Denning, Assistant Member Services Manager

7 APOLOGIES

An apology for absence was received on behalf of Councillor Wright.

8 MEMBERSHIP OF THE COMMITTEE

There were no changes to the membership of the Committee.

9 URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN

There were no items of urgent business.

10 DECLARATIONS OF INTEREST

There were no declarations of interest.

11 MINUTES

RESOLVED That the minutes of the meeting held on 8 September 2016 be received as a correct record and signed by the Chairman.

12 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

13 RECRUITMENT TO POSTS OF DIRECTOR OF HOUSING AND INCLUSION AND DIRECTOR OF STREET SCENE

Consideration was given to the report of the Chief Executive, as contained on pages 39 to 88 of the Book of Reports, which sought approval of the selection process for recruitment to the posts of Director of Housing and Inclusion and Director of Street

Scene, and updated on progress since the last meeting of the Committee.

The Head of Human Resources and Organisational Development (Interim) updated the Committee on the proposed process and timescales, including possible interview questions and itinerary for the two day assessment centre.

- RESOLVED
- A. That the recruitment packs, including job descriptions and person specifications for the posts of Director of Housing and Inclusion and Director of Street Scene, as set out at Appendix 1 (a) and (b), be noted.

 - B. That the updated process and timescale for recruitment to the posts of Director of Housing and Inclusion and Director of Street Scene, as set out in Appendix 2, be agreed.

 - C. That delegated authority be agreed for the Chief Executive in consultation with the Chairman of the Committee to make changes to, and manage the recruitment process, including designing the interview questions and content of the tests/exercises to be used in the course of the recruitment process for the two posts.

 - D. That a training session for Committee Members be held prior to the next meeting of the Committee on 2 November 2016.

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Chairman