



**MEMBER DEVELOPMENT
COMMISSION**

22 September 2022

Report of: Corporate Director of Transformation, Housing & Resources

Relevant Portfolio Holder: Councillor Y Gagen

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SUBJECT: MEMBER INDUCTION

Borough wide interest

1.0 PURPOSE OF THE REPORT

1.1 To provide feedback on the Induction process provided to newly elected Members undertaken in May 2022.

2.0 RECOMMENDATION

2.1 That the induction process for newly elected Members, be noted.

3.0 BACKGROUND

3.1 Induction is provided for newly elected Members following an election.

3.2 New Members are issued with a New Councillor Pack containing information to assist them in their new role.

4.0 CURRENT POSITION

4.1 Following the election of ten new Members, all were issued with a New Councillor Pack.

4.2 The procedure for the new Member Induction was held in person this year following the Covid-19 Pandemic in the previous year.

4.3 On Thursday 12 May 2022, the new Members attended the Member Induction Session at the Council Offices, 52 Derby Street with the Chief Operating Officer, Legal & Democratic Services Manager & Monitoring Officer and Democratic Services Manager, to complete the formalities associated with their role and to learn more about the procedures and functions of the Council.

- 4.4 The Member Induction is assessed each year through a feedback form included in the Induction packs.
- 4.5 The new Members were also issued with an Identification of Training Needs questionnaire (ITN) to identify their learning and development needs. The information in the completed ITNs will assist in identifying the most significant needs of the Councillors in relation to Member training and development.
- 4.6 The newly elected Members had an opportunity to attend a training event, 'Hitting the Ground Running' on 11 October 2022, which is organised by the Local Government Association (LGA) to support newly elected members in exploring their roles, it will also provide an opportunity to hear from cross-party guest speakers about their experiences and insights as well as support this cohort of newly elected members from across the region to develop their networks. Two Members attended the Northwest Employers Councillor Induction Programme, a real-life induction into the role which was held virtually.
- 4.7 New Members were also advised of the e-learning modules on the Emerge platform and a number of briefings/training sessions were also held, the details of which can be found on the next report on the agenda.

5.0 CONCLUSION

- 5.1 The induction process for newly elected Members is important and assists the development of elected Members in their role as effective community leaders and is reflective of the Council's commitment towards Member training.

6.0 SUSTAINABILITY IMPLICATIONS

- 6.1 On-going Member development gives support to Members in their responsibilities under legislation and in their wider community role.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 7.1 There are no significant financial and resource implications arising from this report other than officer time in dealing with these matters.

8.0 RISK ASSESSMENT

- 8.1 This item is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this report.

9.0 HEALTH AND WELLBEING IMPLICATIONS

There are no health and wellbeing implications arising from this report.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore, no equality Impact Assessment is required.

Appendices

None.