

**TASK & FINISH GROUP - LITTER  
CLEARANCE IN WEST LANCASHIRE,  
INCLUDING 'FLY TIPPING' AND 'GROT  
SPOTS'**

**HELD: Wednesday, 21 September  
2022**

Start: 5.34 pm  
Finish: 7.04 pm

**PRESENT:**

Councillor: T Aldridge (Chairman)

Councillors: G Clandon  
P Turpin J Upjohn  
K Wilkie

In attendance:

Officers: Heidi McDoughall, Corporate Director of Place & Community  
Kathryn Sephton, Head Of Environmental Services  
Stephen Bissette, Clean & Green Operations Manager  
Helen Peek, Democratic Services Officer

Guest: Mr P Cotterill, Member of Public who Submitted Topic

1 **APPOINTMENT OF CHAIRMAN**

AGREED: That Cllr Terry Aldridge be appointed Chairman of the Task and Finish Group, and take control of the meeting.

2 **APPOINTMENT OF VICE-CHAIRMAN**

AGREED: That Councillor John Fillis be appointed Vice Chairman of the Task and Finish Group.

3 **MEMBERSHIP OF TASK AND FINISH GROUP**

Members considered a request from Councillor Upjohn to be appointed to this Task and Finish Group.

And considered if Substitute Members would be considered for appointment at future meetings. Should an appointed members not be able to attend.

AGREED:

A. That in accordance with The Councils Constitution 4.1 Responsibility for functions 4.1a Membership of Committees: Councillor James Upjohn be appointed as a Member of the Task and Finish Group.

B. That Substitute Members would not be accepted at future meetings, out of political fairness to all appointed members

4 **APOLOGIES**

Apologies for absence were noted from Councillor J Mee.

**TASK & FINISH GROUP - LITTER  
CLEARANCE IN WEST LANCASHIRE,  
INCLUDING 'FLY TIPPING' AND 'GROT  
SPOTS'**

**HELD: Wednesday, 21 September  
2022**

**5 DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

**6 TERMS OF REFERENCE**

AGREED: That the Terms of Reference set out in the Draft Project Plan for Litter Clearance in West Lancashire, including Fly-Tipping and Grot Spots, Task and Finish Group, be approved.

**7 LITTER CLEARANCE IN WEST LANCASHIRE, INCLUDING FLY-TIPPING AND  
GROT SPOTS**

Members received a presentation by the Head of Environmental Services and the Clean and Green Operations Manager, which included:

- Litter Clearance Arrangements & Activities
- Environmental Enforcement
- Grot Spot Locations
- Our Vision

Points raised:

- Litter Picking Policy for Volunteers and delicacy of not deterring volunteers.
- Duty of Care
- Involvement in design of litter bins
- Grot spots: drainage and flooding implications
- County Council involvement/support
- CCTV cameras near Grot Spots

Mr Cotterill, Member of Public who submitted this Topic Suggestion for review, joined the meeting 18:38 hours, and was invited to voice his experience of Litter Clearance Issues.

AGREED:

- A. That the presentation, and work carried out to date, be noted.
- B. That County Council be invited to attend next meeting, to advise on support / how they are working with us.
- C. That the following be adopted as 'Our Vision' for this Task and Finish Group:
  - To roll out Community Skip Days in other parts of the Borough
  - To engage more Eco Schools to provide educational visits and gift further

**TASK & FINISH GROUP - LITTER  
CLEARANCE IN WEST LANCASHIRE,  
INCLUDING 'FLY TIPPING' AND 'GROT  
SPOTS'**

**HELD: Wednesday, 21 September  
2022**

'Character' litter bins.

- To create and implement a Volunteer Litter Picking Policy to support our volunteers through risk assessment, health and safety and providing practical advice when undertaking these duties and supporting volunteers within the group.
- To gift litter picking equipment to ALL volunteers (and future volunteers): tabards with 'Volunteer Litter Picker in Hi Vis as well as the litter picking sticks, refuse sacks, clear visible tape that identifies litter collection points from fly tipping.
- To target grot spots/littering: 'Environmental Borough Improvements' to be agreed to create better places to live and visit. Photographs before and after to see the transformation.
- To secure funding to deliver projects.

D. That Mr Cotterill be thanked for his attendance.

**8 DRAFT PROJECT PLAN: LITTER CLEARANCE IN WEST LANCASHIRE,  
INCLUDING FLY-TIPPING AND GROT SPOTS**

Members Considered The Draft Project Plan regarding Litter Clearance in West Lancashire, including Fly-Tipping and Grot Spots.

Points raised:

- Grot spots to be identified
- Inclusion of Voluntary Groups
- Cloughs in Skelmersdale and CIL funding
- Timescale of the project
- In person meetings, regularity and times

Note: Councillor Turpin left during this item and swas not present for the remainder of the meeting.

AGREED:

- A. That Members advise Officers of identified Grot Spots, to be investigated.
- B. That, following analysis, The Head of Environmental Services bring a detailed Action Plan, including considered financial resource requirements, to the next meeting.
- C. That the Timescale for completion of this project be Twelve Months

**TASK & FINISH GROUP - LITTER  
CLEARANCE IN WEST LANCASHIRE,  
INCLUDING 'FLY TIPPING' AND 'GROT  
SPOTS'**

**HELD: Wednesday, 21 September  
2022**

**9 DATE OF NEXT MEETING**

AGREED: That the date of the next meeting be held 16 November 2022, at  
17:30hrs, Via TEAMS

.....  
**Chairman**