

CHIEF OFFICERS COMMITTEE

HELD: Wednesday, 2 November 2016

Start: 5.00 pm

Finish: 5.50 pm

PRESENT:

Councillor: Y Gagen (Chairman)
I Moran (Vice Chairman)

Councillors: I Ashcroft
D Westley

Officers: Ms K Webber, Chief Executive
Ms J Woods, Head of Human Resources and Organisational
Development (Interim)
Mrs J Denning (Assistant Member Services Manager)

In attendance: Mr K Power (North West Employers)

14 APOLOGIES

An apology for absence was received on behalf of Councillor Wright. It was noted that alternative arrangements for training would be put in place for Councillor Wright.

15 MEMBERSHIP OF THE COMMITTEE

There were no changes to the membership of the Committee.

16 URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN

There were no items of urgent business.

17 DECLARATIONS OF INTEREST

There were no declarations of interest.

18 MINUTES

RESOLVED That the minutes of the meeting held on 29 September 2016 be received as a correct record and signed by the Chairman.

19 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

20 **RECRUITMENT TO POSTS OF DIRECTOR OF HOUSING AND INCLUSION AND DIRECTOR OF STREET SCENE**

Consideration was given to the report of the Chief Executive, as contained on pages 93 to 100 of the Book of Reports, which sought agreement of the shortlist of candidates to be taken forward to the Assessment Centre on 9 November for the posts of Director of Housing and Inclusion and Director of Street Scene, sought agreement of the interview questions, group exercise, test content, presentation questions and stakeholder panel questions, and provided an update on progress since the last meeting of the Committee.

Mr K Power from North West Employers provided a summary of those candidates that had been selected for proceeding to the next round based on the submission of their application forms, completion of an online test and telephone interview and a copy of their percentile scores was circulated in relation to 'Managing objectives', 'People Management', 'Reputation Management' and 'Managerial Judgement' following this process. Mr Power then provided a brief employment history for each of the candidates put forward.

The Head of Human Resources and Organisational Development (Interim) circulated a pack containing interview questions, group exercise test content, presentation questions and stakeholder panel questions. These were collected in following their consideration.

- RESOLVED:
- A. That the update from the North West Employers Organisation on applications for the posts of Director of Housing and Inclusion and Director of Street Scene be noted.
 - B. That the candidates put forward by North West Employers, be invited to the Assessment Centre on 9 November as follows:
 - (i) Director of Housing and Inclusion – Candidates 4, 13, 7 and 3.
 - (ii) Director of Street Scene – Candidates 5, 18, 20, 13 and 11.
 - C. That the interview, stakeholder and presentation questions, together with the content of the test/group exercise to be used in the course of the recruitment process for the two posts, be agreed.
 - D. That the programmes for 9 and 10 November, attached at Appendix 1 and 2 to the report, be agreed.

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Chairman