

**TASK & FINISH GROUP - LITTER  
CLEARANCE IN WEST LANCASHIRE,  
INCLUDING 'FLY TIPPING' AND 'GROT  
SPOTS'**

**HELD: Thursday, 26 January 2023**

Start: 5.30 pm

Finish: 6.45 pm

**PRESENT:**

Councillor: T Aldridge (Chair)

Councillors: G Clandon K Wilkie

Officers: Kathryn Sephton, Head of Environmental Services  
Stephen Bissette, Clean & Green Operations Manager  
Helen Peek, Democratic Services Officer

**10 APOLOGIES**

Apologies were declared on behalf of Councillors J Fillis, J Mee, P Turpin and J Upjohn.

**11 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**12 MINUTES OF PREVIOUS MEETING**

AGREED: That the minutes of the meeting held on Wednesday 21 September 2022, be received as a correct record.

**13 PROJECT PLAN REVIEW: LITTER CLEARANCE IN WEST LANCS, INCLUDING GROT SPOTS & FLY TIPPING**

Members reviewed the updated Project Plan.

AGREED: That the updated Project Plan be noted.

**14 ACTION PLAN**

Members received a detailed Action Plan Presentation by the Head of Environmental Services, and the Clean and Green Operations Manager, addressing actions agreed at the initial Task & Finish Group Meeting.

The Action Plan set out The Task and Finish Groups Vision and following Actions:

1. To roll out Community Skip Days in other parts of the Borough. (Supported by appendix: 1 Parish Council Community Skip Day Event.

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And appendix 2 Parish Council Expressions of Interest Form).

2. Eco Schools, to invite the 58 Primary Schools within West Lancs, to enter a competition to design Poster showing their 'Eco School Ethos'. Task & Finish Group will select winning designs and the Schools notified of the outcome. Winning Schools will receive a Character Bin. Educational visits by the Environmental Enforcement School to be arranged for all 58 Schools. (Supported by appendix 3 Primary School Letter).
3. Volunteers Litter Picking
  - (a) Litter Picking Volunteer Group Handbook, currently under review by Legal Team.
  - (b) Gifting Litter Picking Equipment to Volunteer Groups/Individuals, including pickers, bags, hazard tape and Hi Viz tabards with logo (Supported by appendix 4 Gifting of Litter Picking Equipment).
4. Environmental Borough Improvements to tackle Grot Spot Locations, Four locations identified by clean and green services to benefit from environmental improvements, to be set as project work:
  - Project 1 - East Gillibrands, Skelmersdale
  - Project 2 – West Pimbo, Skelmersdale
  - Project 3 – Old Boundary Way, Ormskirk
  - Project 4 – Elmers Clough, Skelmersdale(Supported by Appendix 5. Environmental Borough Improvements Presentation).
5. Funding to Deliver Projects.

The breakdown of costs was presented to Members, for endorsement ahead of submission to Council Budget meeting in February.

Questions raised:

- In respect of Litter Issues at Black Acre Lane, and Abbey Lane Burscough, grot spots surrounding recycling skips.
- Narrow Boats disposal unit at the Warf in Burscough, and access issues for Narrow Boat community.

Response:

- The Clean and Green Operations Manager agreed to discuss the issues with Cllr Clandon outside of the meeting, to look into further, with potential to siting CCTV cameras within the area of Black Lane and discuss access to the Disposal Unit at Burscough Warf.

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AGREED:

- A. That Members Approve the actions detailed within the Action Plan.
- B. That Members note that due to the change in date to the meeting planned November 2022 to January 2023, it was not possible for Task and Finish Group to submit Budget Proposals to Corporate and Environmental Overview and Scrutiny Committee in December, ahead of the reporting process for submission to Council.
- C. That Members support the breakdown of Budget Proposals set out in the table below, to be submitted for consideration to Budget Council Plan Committee 28 February 2023, by the Head of Environmental Services:

Item	Quantity	Cost
Character Litter Bins	6	£2,500
Installation of Character Litter Bins	6	£2,500
Installation of Litter Bins (Grot Spot Areas)	12	£2,500
Signage (Grot Spot Areas)	12	£2,200
Litter Pickers	200	£1,100
Hi Vis Vests (S, M, L, XL)	200 (50 of each)	£1,200
Green Refuse Sacks (Litter Picking Volunteers)	14,400	£1,200
Plaques (Schools)	6	£300
Overtime for Clean and Green Operatives		£9,500

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**AGREED:**

- A. That the Project Plan be updated, to reflect next steps and Dates of Meetings.
- B. The Budget Proposals be supported for submission to Budget Council Plan Committee 28 February 2023.
- C. Work to commence in relation to Projects detailed in the Action Plan, following approval of budgets at Budget Council Plan.
  - Project 1 - East Gillibrands, Skelmersdale
  - Project 2 – West Pimbo, Skelmersdale
  - Project 3 – Old Boundary Way, Ormskirk
  - Project 4 – Elmers Clough, Skelmersdale
- D. Work with West Lancs Parish Councils regarding Community Skip Days.
- E. Contact to be made with the 58 Primary Schools regarding Echo Schools Project, Competition and Educational Visits.
- F. Litter Picking Volunteer Group Handbook to be shared with T&FG once approval given by Legal Team.
- G. Progress to be reported back to the Next Meeting June 2023
- H. Proposed Final meeting September 2023
- I. Task & Finish Group Report Findings to Corporate Environmental Overview & Scrutiny Committee December 2023.

**16 DATE OF NEXT MEETING**

**AGREED:** That the next meeting of the Litter Clearance in West Lancs, including Fly-Tipping and Grot Spots, Task and Finish Group, be held Tuesday 20 June 2023, at 17:30 hours via Teams.