

Equality Impact Assessment Form



Directorate: Transformation, Housing and Resources	Service: Housing Services
Completed by: Nicola Bradley	Date: August 2022
Subject Title: Garage Allocations & Management Policy	
1. DESCRIPTION	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	No
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes
Details of the matter under consideration:	Introduction of Garage Allocations & Management Policy
<p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>	
2. RELEVANCE	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>	
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	
3. EVIDENCE COLLECTION	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Current and prospective tenants of Council owned garages

<p>If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?</p>	<p>The Policy will be applied to existing and future garage tenants. No particular group will be impacted more than any other.</p>
<p>Which of the protected characteristics are most relevant to the work being carried out?</p> <p>Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity</p>	<p>No No No No No No No No No</p>
<p>4. DATA ANALYSIS</p>	
<p>In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?</p>	<p>The Council has 1187 garage tenants. Anyone can currently apply for a garage tenancy and applications are prioritise on waiting time.</p>
<p>What will the impact of the work being carried out be on usage/the stakeholders?</p>	<p>The policy and associated Allocation processes will be simpler for customers reducing the action that they need to take to get a garage.</p>
<p>What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?</p>	<p>79.1% of service users have told us that they feel the current system of allocations is fair. 76.1% said that they would like the Council to approach them when they are next in line for a garage rather than having to bid.</p> <p>When asked what is most important when allocating a garage the top factors where that the applicant lived in the same street/area as the garage and the time that they had been on the waiting list.</p>
<p>What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?</p>	<p>Results of consultation carried out with garage applicants and tenants in July 2022.</p> <p>2011 Census data West Lancashire has a diverse population</p>

	<p>in terms of age and in 2020, 19.4% of the population were under 18; 58.3% were aged 18-64 and 22.3% were aged over 65 years.</p> <p>The 2011 Census showed that more than 20% of West Lancashire residents consider that their day-to-day activities are limited to some extent by a long-term health problem or a disability</p>
If any further data/consultation is needed and is to be gathered, please specify:	
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	The Garage Allocation & Management Policy will be equally applied to applicants and garage tenants, there will be no disproportionate effect on those with protected characteristics.
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	Whilst there is no disproportionate effect on any service users, there may be exceptional circumstances around an individual case which warrant a person with protected characteristic being treated more favourably eg a person with a physical disability. The Policy allows for some discretion in these exceptional situations.
What actions do you plan to take to address any other issues above?	<p>No actions</p> <p><i>If no actions are planned state no actions</i></p>
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	The EIA will be reviewed along with the Garage Allocations & Management Policy every 3 years