

## **ADDITIONAL INFORMATION**

### **AMENDMENT TO PREMISE LICENCE APPLICATION** **UNIT 14, BURSCOUGH WHARF, LIVERPOOL ROAD NORTH, BURSCOUGH**

#### **1. AGREED TIMINGS**

##### **Opening Hours**

Sunday to Monday 12:00 until 23:00 hours  
Friday to Sunday 12:00 until 00:30 hours

##### **Sale of Alcohol**

Sunday to Monday 12:00 until 23:00 hours  
Friday to Sunday 12:00 until 00:30 hours

##### **Regulated Entertainment & Late Night Refreshment**

Regulated Entertainment (except boxing & wrestling and films) is unregulated and covered by 'The Live/Recorded Act'. Late Night Refreshment is also unregulated and both are allowed daily:-

Daily from 8:00 until 23:00 hours

Therefore the applicant has now only applied for:-

##### **Recorded Music**

Friday to Sunday 23:00 until 00.30 hours

##### **Late Night Refreshment:**

Friday to Sunday 23:00 until 00.30 hours

#### **2. AGREED ENVIROMENTAL PROTECTION CONDITIONS**

All external doors and windows shall be kept closed, other than for access and egress, whenever regulated entertainment is occurring. All external entrance doors shall be fitted with an automatic, self-closing devices.

Noise from music and associated sources (including amplified voices) shall not be clearly distinguishable at the boundary of any neighbouring residential premises after 23.00 hours.

No music or speech shall be relayed via external speakers to the any external area (including the terraced area) other than for events where the prior approval of the Licensing Authority has been obtained.

Notices shall be displayed at public exits, in a clear and prominent position, requesting that patrons respect the needs of local residents and leave the premises and the area quietly.

The Designated Premises Supervisor and other members of staff to request customers to leave quietly and have respect for their residential neighbours.

The Designated Premises Supervisor or nominated person shall regularly monitor levels of noise in any external area used for consumption and / or smoking, and advise customers of the need to respect local residents where appropriate.

The terrace seating area to be closed between the hours of 21:00 hours and 08:00 hours on Sunday to Thursdays and between 22:00 hours and 08:00 hours on Friday and Saturdays.

No deliveries will take place between the hours of 20:00 and 08:00 hours.

The placing of refuse, such as bottles, into receptacles outside the premises shall take place between 08:00 and 21:00 hours only, so as to prevent disturbance to nearby premises.

### **3. AGREED POLICE CONDITIONS**

A written risk assessment shall be carried out which considers the provision of door supervisors. Such risk assessment shall be conducted for the normal running of the premises and shall be carried out on a not less than yearly basis. Such risk assessment shall require a minimum of 1 door supervisor to be deployed at the premises from 22:00hrs when the premises intend to open beyond 24:00hrs until the close of business or until the immediate vicinity of the premises has been cleared of customers, whichever is the later.

Where the premises is proposed to be used otherwise than for the normal running of the premises, a further risk assessment shall be carried out which considers the provision of door supervisors. All risk assessments required by condition shall be kept on the premises for 12 months from the date of assessment and shall be produced to Police Officers on request.

The premises shall have a written policy in place to minimise drug related issues, it shall be reviewed at least once per annum and made available to Police Officers upon request.

The premises shall have installed CCTV which meets the following:

- a. Cameras are located within the premises to cover all public areas including all entrances, exits and external curtilage of the premises including any external seating areas
- b. The system records clear images permitting the identification of individuals
- c. The CCTV footage must be securely retained for a minimum of 28 days
- d. The CCTV system operates at all times while the premises are open for licensable activities.
- e. All equipment must have a constant and accurate time and date generation
- f. The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e., password protected
- g. There must be at least one member of trained staff at the premises during operating hours able to provide viewable copies on request to Police Officers upon request

Premises shall have a written drinkware policy. It shall determine the use of glass, polycarbonate, or disposable plastic containers for beverages for both on and off sales at the premises, cleaning up of any spillages, breakages, disposal, and collection of any unattended drinkware. This policy shall be reviewed annually and made available to Police Officers upon request.

A documented Challenge 25 scheme will be the adopted Age Verification Policy operated at the premises. The Challenge 25 scheme will be actively promoted and advertised at the premises and suitable signage will be in place. Any person purchasing alcohol, who appears to be under 25 years of age, shall be asked to provide acceptable identification to prove that they are 18 years of age or over. Failure to supply such identification will result in no sale or supply of alcohol to that person and the refusal shall be recorded in the dedicated Refusals Register which must be made available for inspection by a Police officer upon request. Acceptable forms of identification: -

- Photo Driving Licence
- Passport
- National, including EU Identity Cards
- A PASS accredited holographic proof of age card

All Staff who are involved in the sale of alcohol will be trained in relation to this policy upon the commencement of their employment, following which they will undertake refresher training at least once per annum. A record of this training must be made a made available for inspection by Police Officers upon request.

An incident log shall be kept on the premises to record any notable incidents, such as a report of crime and disorder, evidence or suspicion of drug related activity and any requests made for persons to leave the premises. The log should record the date and time, the nature of the incident and the person recording it, the outcome or action taken and a police log number if appropriate. Entries should be completed as soon as possible and, in all cases, no later than the close of business on the day of the incident. The written record shall be available for inspection by Police Officers upon request.