ANNUAL COUNCIL MEETING – 17 MAY 2023 PROCEDURE FOR THE INVESTITURE OF MAYOR AND DEPUTY MAYOR

1.0 INVESTITURE OF MAYOR

1.1 After the Mayor's Chaplain has led the Council in prayer, the Mayor, Councillor Mrs Westley will invite the submission of apologies for absence from the meeting.

The Mayor will then take the opportunity of thanking those who have helped him during his term of office.

The Mayor will then thank her Mayoress, Mrs Doreen Stephenson for all her help and support during the last year.

1.2 The Mayor will invite nominations for the office of Mayor.

Any nominations will need to be moved and seconded in the following terms:

"That Councillor

be elected Mayor for the ensuing Municipal Year."

Nominees will signify their assent to the nomination.

1.2 If there is more than one nomination, an election will take place.

1 vote in favour for 1 person

(If there are more than two people nominated and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.)

2.0 DECLARATION OF ACCEPTANCE OF OFFICE - MAYOR

The newly elected Mayor will make the Declaration of Acceptance of Office.

3.0 MAYOR'S MAYORESS/CONSORT

The Mayor will then announce who the Mayoress/Consort will be for the year.

4.0 MAYOR'S SPEECH AND VOTE OF THANKS

The newly elected Mayor will then make a short speech thanking the Council for electing them and will propose a vote of thanks to the retiring Mayor.

5.0 INVESTITURE OF DEPUTY MAYOR

- **5.1** The newly elected Mayor will then invite nominations for the appointment of Deputy Mayor.
- **5.2** A motion will then be moved and seconded in the following terms:

"That Councillor be appointed Deputy Mayor of the Council for the ensuing Municipal Year."

Nominees will signify their assent to the nomination.

5.3 If there is more than one nomination, an election will take place.

1 vote in favour for 1 person

(If there are more than two people nominated and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.)

6.0 DECLARATION OF ACCEPTANCE OF OFFICE - DEPUTY MAYOR

- **6.1** The newly appointed Deputy Mayor will make the Declaration of Acceptance of Office and a short speech of thanks.
- **6.2** The Deputy Mayor will then announce who the new Deputy Mayoress/Deputy Consort will be.

7.0 REMAINING ITEMS OF BUSINESS

The Council will then proceed to the remaining items of business on the agenda.