



West Lancashire Borough Council

LEISURE AND ENVIRONMENT SERVICES, ROBERT HODGE CENTRE, STANLEY WAY,
SKELMERSDALE, WEST LANCASHIRE, WN8 8EE

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/000002062

Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION:

The Coach House Bar & Function Rooms

The Coach House Bistro, 144 Liverpool Road, Skelmersdale, Lancashire, WN8 8BX,

Telephone: 01695 550079

WHERE THE LICENCE IS TIME LIMITED THE DATES:

N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE:

On & Off Sales	Facilities for Music	Dance performance	
Alcohol Sale/Supply	Facilities for Dance		
Film exhibition			
Similar Entertainment			
Live Music			
Recorded Music			

THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES:

Activity	Location (if known)		Time From	Time To
Alcohol Sale/Supply	Whole Area	Monday	09:00	00:00
		Tuesday	09:00	00:00
		Wednesday	09:00	00:00
		Thursday	09:00	00:30
		Friday	09:00	01:30
		Saturday	09:00	01:30
		Sunday	09:00	00:00
Film exhibition	Indoors only	Monday	10:00	00:00
		Tuesday	10:00	00:00
		Wednesday	10:00	00:00
		Thursday	10:00	00:00
		Friday	10:00	01:00
		Saturday	10:00	01:00
		Sunday	10:00	00:00
Similar Entertainment Recorded Music Facilities for Music Facilities for Dance Dance performance	Indoors only	Monday	09:00	00:00
		Tuesday	09:00	00:00
		Wednesday	09:00	00:00
		Thursday	09:00	00:30
		Friday	09:00	01:30
		Saturday	09:00	01:30
		Sunday	09:00	23:00

Live Music	Indoors only	Monday	18:00	23:00
		Tuesday	18:00	23:00
		Wednesday	12:00	23:00
		Thursday	12:00	23:30
		Friday	12:00	00:30
		Saturday	12:00	00:30
		Sunday	12:00	23:00

THE OPENING HOURS OF THE PREMISES:

Description	Days	Time From	Time To
On & Off Sales	Monday	09:00	00:30
	Tuesday	09:00	00:30
	Wednesday	09:00	00:30
	Thursday	09:00	01:00
	Friday	09:00	02:00
	Saturday	09:00	02:00
	Sunday	09:00	00:00

NON STANDARD TIMINGS:

See conditions under Annex 2

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES:

both ON and OFF the premises.



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Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE:

Name:
Address:
Telephone:
Email:

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE):

-

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

Name:
Address:
Telephone:

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

Licence No: LN/8764

Issued by: WLBC



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ANNEX 1 - MANDATORY CONDITIONS

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.

6. The responsible person shall ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 –

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and
“film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Mandatory Conditions on this licence are those that were in force at the time the Licence was printed, but that they are subject to amendment by Central Government. Current Mandatory Conditions can be viewed at www.gov.uk.

The premises licence holder should be warned that it is a requirement that they must comply with the Mandatory Condition in force not merely the ones contained on the licence.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

An additional hour on New Year's Day, Valentine's Day, Thursday before Good Friday, Easter Saturday, Easter Sunday, Easter Monday, Sunday and Monday of all Bank Holiday Weekends. St Patrick's Day, St Georges Day, St David's Day, St Andrews Day and 23rd - 30 December inclusive for both regulated entertainment and for the premises to remain open to the public.

The standard start timing on 31 December to the standard start timing on 1st January.

If applicable, and additional hour to the standard and non-standard times on the day when British summertime commences.

The premises will continue to operate in accordance with all relevant legislation, which promotes the crime and disorder objective.

A zero tolerance towards illegal drugs will operate at all times.

Any drinks promotions will not adversely affect the promotion of responsible drinking.

Customers will be encouraged to leave the premises in a quiet and orderly manner.

The premises will have a written drugs policy and all staff employed shall be trained aware of its contents.

The premises will operate in accordance with all relevant legislation which the public nuisance objective including but not limited to the Environmental Protection Act 1990 and the Noise Act 1996.

The placing of refuse, such as bottles, into receptacles outside the premises shall take place between the hours of 08:00 and 22:00 so as to prevent disturbance to nearby premises.

The outside area shall be kept clean and tidy and bins emptied regularly

Notices will be displayed in the premises reminding customers to leave the premises quietly.

Noise from music and associated sources (including DJ's and amplified voices) shall not be audible at the boundary of any neighbouring residential premises after 23.00 hours on any day. Regular noise checks during regulated entertainment shall be carried out and recorded. This record shall be maintained and made available for inspection on the reasonable request of any responsible authority.

The premises will operate in accordance with all relevant legislation, which promotes the protection of children objective.

A zero tolerance towards illegal drugs will operate at all times.

All sales of alcohol will cease in the outside area (including the bar area) of the premises after 22:00 hours each day.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

There will be no licensable activities to the area at the front of the premises at any time, and signs to be displayed accordingly in a clear and prominent position.

No alcohol consumption in the outdoor area to the rear of the premises to take place after 10.00pm.

The premises shall install, operate and maintain a CCTV system which shall be in use all times the premises is open to the public and comply as follows:-

- I. The system will cover all internal public areas of the premises and any external areas used by customers of the premises.
- II. The system will cover all entrances and exits and be capable of capturing a head and shoulders image of all persons entering the premises.
- III. The system shall cover all internal and external areas of the premises used to supply, or store licensed products.
- IV. The focus of the camera(s) shall be so as to enable clear identification of persons on the premises
- V. The system will display the correct time and date and will be capable of time and date stamping any downloaded footage.
- VI. The system will be capable of retaining recorded images for a minimum of 28 days.
- VII. At all times the premises is open to the public there will be a member of staff at the premises who can operate the system and provide any footage requested.
- VIII. The Data Controller will provide footage from the system, in a playable format, to any responsible authority on reasonable request and where that request complies with the Data Protection Act or equivalent legislation.
- IX. Any requested footage will be provided as soon as practicable and in any event within 72 hours.
- X. The premises will prominently display signage informing customers that CCTV is in operation at the premises

A documented training scheme shall be introduced for all staff in a position to sell, serve or deliver alcohol. The scheme shall include training on alcohol sales and regulated entertainment. The training scheme shall be made available for inspection at the request of any Police Officer, Trading Standards Officer or Local Authority Enforcement Officer.

The Designated Premises Supervisor or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. The written record shall be kept of the content of such reviews and be available for inspection by any responsible authority upon request.

Customers shall not be permitted to enter or leave the premises with any open bottle, glass or other alcohol container

A bound incident book shall be maintained at the premises which will be used to record the following;

- i. Any challenges, both positive and negative, made to customers relating to the sale of age restricted products
- ii. The time, date of the challenge, description and or name of the customer and details of identification produced
- iii. Any incidents relating to the premises, its staff or customers
- iv. This record will include the time, date, nature and outcome of the incident

The incident book will be made available for inspection by any responsible authority on reasonable request

A refusals log will be kept and reviewed regularly by the DPS and made available for inspection by the police and an appropriate local authority representative on reasonable request

Contact details of the Designated Premises Supervisor and the Premises Licence Holder are available to staff and the authorities at all times.

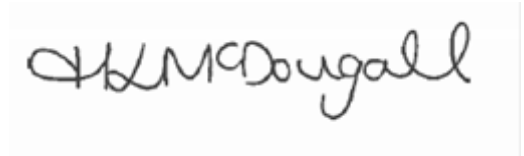
The premises will operate a 'Challenge 25' policy whereby any persons who appears to be under the age of 25 shall be required to provide identification to prove that they are over 18. The acceptable forms of proof of identification shall be either:-

- i. Passport
- ii. A UK Photocard Driving Licence
- iii. Official ID card issued by HM Forces or EU bearing a photograph and the date of birth of the holder
- iv. Proof of age card accredited under the Proof of Age Standards Scheme (PASS)

All staff involved in the sale of alcohol will be trained in relation to the 'Challenge 25' policy, age related sales and the licensing objectives upon commencement of their employment. Staff will be subject to refresher training at regular intervals, this training will be documented and made available for inspection on request by any Responsible Authority.

Wherever noise assessments indicate that noise is likely to cause nuisance to any local residents, remedial steps shall be taken to reduce the levels of noise.

Dated: 27 June 2023

A handwritten signature in black ink, appearing to read 'H. McDougall', is enclosed in a light grey rectangular box.

Director Of Leisure And Environment Services



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ANNEX 4 - PLANS

