

# Equality Impact Assessment Form



Directorate: Planning, Economy, Wellbeing and Leisure	Service: Planning and Regulatory Services
Completed by: Nicola Hamilton	Date: 31/07/2024
Subject Title: Update to the Community Infrastructure Levy (CIL) and Section 106 Governance and Expenditure Framework	
<b>1. DESCRIPTION</b>	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	No
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	No
Details of the matter under consideration:	Revision and amendment to the Community Infrastructure Levy and Section 106 Governance and Expenditure Framework (the framework). The revisions to the framework will change the way in which CIL and S106 funding is applied for, allocated and expended.
<p><i>If you answered <b>Yes</b> to any of the above go straight to Section 3</i></p> <p><i>If you answered <b>No</b> to all the above please complete Section 2</i></p>	
<b>2. RELEVANCE</b>	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	-
If <b>Yes</b> , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered <b>Yes</b> go to Section 3</i>	-
If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	-
<b>3. EVIDENCE COLLECTION</b>	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	The revisions will impact on all stakeholders in the CIL and S106 allocation and expenditure process, including internal and external

	infrastructure providers, Members, Parish/Town Councils and officers administering the process.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	N/A
Which of the protected characteristics are most relevant to the work being carried out?	N/A <i>*delete as appropriate</i>
Age	No
Gender	No
Disability	No
Race and Culture	No
Sexual Orientation	No
Religion or Belief	No
Gender Reassignment	No
Marriage and Civil Partnership	No
Pregnancy and Maternity	No
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	Service-users include internal and external public infrastructure providers, Members, Parish/Town Councils. These cohorts submit capital projects for consideration as to their appropriateness for the allocation and expenditure of CIL and S106 monies collected by the Council. The aim is to deliver infrastructure projects required to address the impact of new development within the borough.
What will the impact of the work being carried out be on usage/the stakeholders?	The changes proposed to the framework can only improve on the current procedures for stakeholders. The changes will remove barriers and improve opportunities to access the funding process timeously.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	<p>The CIL/S106 Team carried out a consultation on the current process. Internal and external infrastructure providers, previous users of the CIL funding programme, Members, CIL/S106 Officer Working Group, LCC Transportation Officers Working Group were given the opportunity to provide their views on the current processes and suggestions on how to improve the processes.</p> <p>Upon review, there was strong indication that there was a need to shorten the timescales for funding and that processes are more reactive to the needs of infrastructure providers and project managers.</p> <p>These views have been taken into account and incorporated in the review of the framework.</p>

What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	N/A
If any further data/consultation is needed and is to be gathered, please specify:	Alongside the consultation, the CIL/S106 Team have also carried out analysis of the historic financial data associated with previous project submissions and allocations of funding. This has also included the details of current S106 financial commuted sums for specific and non-specific projects. This has informed the setting of financial thresholds required to determine the process for funding.
<b>5. IMPACT OF DECISIONS</b>	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	Improving the governance and expenditure process can only improve the delivery of infrastructure that will benefit all parts of the community, including those with protected characteristics.
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	No negative impacts have been identified.
What actions do you plan to take to address any other issues above?	No actions.  <i>If no actions are planned state no actions</i>
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	N/A