

## STANDARDS COMMITTEE

**HELD: Tuesday, 17 September 2024**

Start: 7.00 pm

Finish: 7.12 pm

### PRESENT:

Councillor: Y Gagen (Chairperson)  
D Westley (Vice-Chairperson)

Councillors: M Anderson A Blundell  
C Coughlan K Lloyd  
J Mee G Owen  
L Webster

In attendance: Councillors J Fillis and J Ingman

In attendance (virtually): Mr Stephen Garvey, Independent Person

Officers: Kay Lovelady, Chief Legal & Democratic Services & Monitoring Officer  
Claire Kelly, Principal Solicitor and Deputy Monitoring Officer  
Helen Peek, Democratic Services Officer

### 8 APOLOGIES

Apologies for Absence were received from Cllr Derek Moss, Parish/Town Council Representative and Mike Fawcett, Independent Person.

### 9 MEMBERSHIP OF THE COMMITTEE

There were no changes of Membership for this Committee.

### 10 DECLARATIONS OF INTEREST

There were no declarations of Interest.

### 11 URGENT BUSINESS

There were no items of urgent business.

### 12 PUBLIC SPEAKING

There were no requests received under this heading.

### 13 MINUTES

RESOLVED: That the minutes of the special meeting held on 17 April 2024, be received as a correct record, and signed by the Chairman.

**14 STANDARDS COMMITTEE ANNUAL REPORT 2023-2024**

The Chief Legal and Democratic Services and Monitoring Officer, presented the Standards Committee Annual Report, as contained on pages 11-20 of the Book of Reports, which outlined the work undertaken by the Committee during the previous twelve months.

RESOLVED: That the Standards Committee Annual Report 2023/24, attached as an Appendix to the report, be noted, endorsed, and published on the Council's website.

**15 COMPLAINTS STATISTICS**

The Chief Legal and Democratic Services and Monitoring Officer, presented the Complaints Statistics Report, as contained on pages 21-22 of the Book of Reports, which provided Members with statistical information in relation to Standards Complaints received during the period of 5 March 2024 to 17 September 2024.

RESOLVED: That the Standards Complaints Statistics, for the period 5 March 2024 to 17 September 2024, be noted.

**16 OFFICER CODE OF CONDUCT**

The Chief Legal and Democratic Services and Monitoring Officer presented the Draft Officer Code Of Conduct Report, as contained on pages 23-48 of the Book of Reports.

Thanks were expressed to Clare Kelly; Principal Solicitor & Deputy Monitoring Officer, Jennifer Lunn; Senior Solicitor, and Hollie Griffith; Planning Assistant Solicitor, for their contributions in producing the reviewed Code of Conduct.

Members were advised that the Officers Code had been revised in line with the Councils new Governance Arrangements and includes the Nolan Principles. Subject to Standards Committee approval with the inclusion of any comments, the Code will be submitted to Council 16 October 2024 for endorsement and adoption, and the Code will sit alongside the Constitution, and form part of Officers Induction Process.

RESOLVED: That the revised draft Officer Code of Conduct, be approved, and forwarded to Council for endorsement and adoption, 16 October 2024.

**17 WORK PROGRAM**

RESOLVED: That the work programme be noted.

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**Chairman**