



**EXTRAORDINARY COUNCIL MEETING**

**CONFERRING FREEDOM OF THE BOROUGH**

**1. Preliminary**

At the commencement of the meeting, the Mayor and Deputy Mayor will assume their usual seats wearing their Chains of office. The proposed Freeman Mr Carl Eaton will assume the designated seat allocated at the rear of the Chamber.

**2. Prayers and Apologies - Items 1 and 2**

The Mayor's Chaplain will say prayers following which the Mayor will receive any apologies for absence.

**3. Procedure – Freedom of the Borough - Item 3**

- The Leader of the Council will move the recommendation at 2.1 set out in the report: "That pursuant to its powers under Section 249 of the Local Government Act 1972, the Council grant the honour of the Freedom of the Borough upon Mr Carl Eaton, founder of Skem Menaces, in recognition of the eminent service he has rendered to the community and the Borough of West Lancashire."
- The Motion will be seconded.
- The Leader will then give a short speech explaining why he has moved the motion.
- This will be followed by a speech from the seconder, and other Councillors as appropriate.

#### **4. The Vote**

The Mayor will then put the motion to the vote by a show of hands and provided that there is not less than 2/3rds of the Members present voting for the motion he will declare the motion to be carried.

#### **5. Presentation**

5.1 The Deputy Mayor will move to the seat on his right and the Mayor will invite Mr Eaton to join him on the dais. The Mayor's PA, Ann England, will escort Mr Eaton to the dais. The Mayor will then, on behalf of the Council, present the Honorary Freedom of the Borough Scroll. A photograph of the presentation will be taken.

5.2 The Freeman will assume the position next to the Mayor and will then respond.

#### **6.0 Close**

The Mayor will close the Extraordinary Council Meeting and will invite Councillors and invited guests to a Buffet Reception in the Mayors Room and Cabinet / Committee Room.