

BURSCOUGH PARISH COUNCIL

Minutes of a Meeting of the Parish Council
held on 13th July 2016

Present: Cllrs Atherton, Bell, Bullen, Crawford, Hardisty, Kennedy, Mackrell, Makin, Taylor and Warrilow,

217. Apologies for Absence: Apologies for absence were received from Cllrs Reade, Sutherland and Leyland.
218. Disclosure of Pecuniary and Non Pecuniary Interests: None
219. Minutes of Previous Meetings: It was resolved that the minutes of the ordinary meeting held on 8th June 2016 were a true record.
220. Residents' Points of Interest: An update was sort regarding progress for Traffic controls on Runnell Bridge. Request has been made to LCC to meet, and clerk will contact again.
221. It was resolved that items 12 and 13 be brought forward.
222. Fair Trade
- a. The report by the Fair Trade Steering Group was received and noted.
 - b. It was resolved that the Parish council recommit in principle to support Fairtrade.
 - c. It was resolved that Cllr Atherton be appointed to represent the Parish Council on the Fair Trade Steering Group
 - d. It was resolved that the Parish Council confirm its commitment to including reference to being Fairtrade Town in new Boundary signs.
 - e. It was noted that there had been delays in discussions regarding positions for boundary signs. The meeting requested that Cllr Derehi be asked to expedite.
223. Standing Orders were suspended to allow Nick Brooks, Martin Mere to address the meeting.
224. Branding: It was resolved that the Capital Projects Group:
- a. Investigate funding sources available
 - b. Consolidate residents' business feedback
 - c. Investigate all other options/themes
 - d. Make recommendation to full Parish Council in September 2016
225. To receive a report from the Police:
- a. There was no representation from the Police.
 - b. It was noted that detail was needed to inform the monthly list of crimes.
 - c. It was suggested that trialling an alternative meeting may be more convenient for Police, and the Clerk was therefore asked to arrange a meeting with an officer perhaps at Skeimersdale or Ormskirk
226. County Councillor Derehi's report was noted.
227. Standing Orders were suspended to allow Borough Councillor David Evans to address the meeting.
228. Cllr Evans provided a verbal report.
229. Finance:
- a. It was resolved that the remaining £130 of grant funding for Friends of Richmond Park be released.
 - b. It was resolved that the following items be approved for payment

Employee 5	expenses/re-imburements	276.25
Employee 2	salary	285.37
Employee 5	salary	1507.16
HMRC	tax and NI	518.19
Peoples pension	pension	414.42
NRE	office lease	460.00
Champion	newsletter	132.68
Edan Gardening Services	footpaths	200.78
CASS	neighbourhood plan	806.64
Hodgson Tool Hire	tool hire	84.00

CPRE	membership	36.00
Zurich	insurance	1017.90
Zurich	insurance- additional costs	44.65
Desktop	stationery	20.63
Alpha Business Products	photocopier/printer	600.00
LAMCTP	Councillors' training course	63.00
KC Computers	printer ink	14.99
Wilkins	contract Mere Ave	658.34
Wilkins	contract planters	663.35
Wilkins	ad hoc watering/hours	192.00
Wilkins	repairs to waste bins	75.00
Yates	clever spid deployment	266.40
Yates	simple spid deployment	158.40
Yates	playground inspections	114.00
Friends of Richmond Pk	final part of grant	130.00
CILCA	training course	250.00
<i>Total</i>		<i>8990.15</i>

230. Capital Projects Working Group:

- a. It was noted that an amendment was required to the notes of the Capital Projects Working Group as follows: That Cllr Crawford was appointed as Vice Chairman
- b. It was resolved that the terms of reference be amended to read:

Scope of work

 - i. *WE recognise that it is not always clear which projects should be directed via the Capital Projects group. Capital projects includes any project which is innovative, substantive, structural and leaves a legacy, for clarity this test should be applied at parish council meeting at the first opportunity.*
 - ii. To identify projects
 - iii. To consider feasibility
 - iv. To evaluate projects
 - v. To work with partners to bring schemes forward,
 - vi. To work to develop schemes that are both in the Parish Council's ownership and where they are owned and operated by a third party (ownership is not an issue) or equally to encourage others to develop infrastructure
 - vii. and to consider terms of reference to recommend to Parish Council
 - viii. to work up projects ready for when funding becomes available
 - ix. to project manage projects to completion
- c. It was resolved that request be made to WLBC that S106 and CIL be allocated as follows
 - a. Section 106 - £64,000 Burscough East for open space- that no more than 50% of brickpits costs to be taken from Section 106, and that BPC work with WLBC to find the balance from external funding, and that £50,000 be allocated between tow path improvement and cricket club, together with existing any CIL funding available.
 - b. It was resolved that CIL receipts of £15,463 and £2,209 in Burscough West should be allocated to Mere Avenue Play area improvement scheme.
- c. It was resolved that a bid be submitted to A4A for a Feasibility study for a skate-park and youth provision, that will provide a quality piece of evidence and will establish a methodology for youth engagement

- d. It was resolved that members of the public be excluding from discussion regarding the following item (Burscough Interchange) due to commercial sensitivities.
- e. To consider taking ownership of Burscough Interchange:
 - i. The Clerk expressed concern regarding Cllr Bell's position, in that he may have a pecuniary interest in the item to be discussed as the Chairman of Burscough Moving Forward, a community organization with an interest in bidding for the asset, and asked that this be dealt with prior to discussion of the item. Cllr Bell advised that while Burscough Moving Forward had submitted an expression of interest; that it was unlikely they would proceed to bid for the asset.
 - ii. The Clerk provided the following advice:
 - 1. That Cllr Bell, having submitted an expression of interest and without clarity about whether or not he would submit a bid, has a conflict of interest, and on that point it is his own decision to withdraw or not.
 - 2. That the Parish Council, recognizing a conflict of interest and taking on board Cllr Bell's discussion points, may be influenced, giving rise to a resolution that could be challenged.
 - 3. That the Parish Council is in danger of discussing a commercially sensitive item in the presence of a potential competitor (albeit a Parish Councillor) who may then gain commercial advantage from the discussion.
 - 4. It is recommended that the Parish Council consider carefully points 2 and 3 above before deciding whether or not to proceed in discussing this item.
 - iii. Cllr Bell left the meeting.
 - iv. It was resolved that this Parish Council accept the recommendation of the Capital Projects Group as follows:
 - 1. That in its present form it should be considered too risky: The liabilities are too great – eg demolition costs, fencing, maintenance;
 - 2. Although the building is offered at no cost, the costs that the Parish Council would need to incur are impossible to quantify, and where they can be easily forecast, costly;
 - 3. That
 - a. The offer set out in the asset transfer document is beyond what was anticipated – based on meetings with LCC officers and members, we expected to receive details relating to the transfer of the building only;
 - b. If the offer relates only to the building, costs are still very significant;
 - c. The Parish Council would need a clear plan/vision for its use and potential revenue before submitting a bid;
 - d. If LCC respond with a different offer – eg peppercorn rent but LCC retain the liabilities, it should be considered again.

231. Armistice Day/Remembrance Sunday Arrangements:

- a. It was resolved that a donation of £500 be made to the Royal British Legion (LGA 1972 S137)
- b. It was resolved to defer consideration of arrangements for service at Ringtail Memorial and refreshments to investigate alternatives regarding refreshments.

232. SPIDS: It was resolved that the installation of post for solar spid at a cost of £750 plus VAT, on the basis of the post being in Parish Council ownership was acceptable.

233. Membership of Planning Committee: deferred

234. It was resolved that the Parish Council afford support to the Cricket Club in developing their Development Project.

235. To consider arrangements during summer recess as follows:

- a. Planning matters: It was resolved that authority to comment on planning matters be delegated to the Clerk in consultation with Chairman and Chair and Vice Chair of Planning Committee
- b. Finance: It was resolved that authority to approve payments be delegated to Clerk in consultation with two signatories.

236. Burscough Flood Group:

- a. It was noted that a new group had been set up named Burscough Flood Group and that the group was making good progress. It has linked in to an existing group, W L Flood Group.
- b. It was resolved to write to Rosie Cooper MP to request a seat at future W L Flood Group meetings, and to ask for copies of past minutes and future agendas.
- c. It was resolved that rather than provide a grant, in this particular case
 - i. the Parish Council purchase 1 plan at £96 to remain in the ownership of Burscough Parish Council, and for use of Burscough Flood Group as required, and
 - ii. The Parish Council purchase leaflets and distribution to a maximum cost of £250.00 to inform members of the public about flooding issues.

237. Assets of community value: It was resolved that request be made to WLBC that the following buildings be registered as assets of community value:

- a. Burscough Library including outbuildings/stables, Mill Lane
- b. The Grove Youth and Community Centre
- c. Older People's Club
- d. Royal British Legion

238. PO 2017/8 Plantscape: To consider report (circulated) and actions arising: It was resolved that displays be accepted in line with budget provision.

239. Next Meeting: It was noted that the date and time of the next meeting is 7 pm 14th September 2016.