

# Equality Impact Assessment Form



<b>Directorate: Development and Regeneration</b>	<b>Service: Regeneration</b>
<b>Completed by: Paula Huber</b>	<b>Date: 20.08.17</b>
<b>Subject Title: West Lancashire Economic Development Strategy 2015-2025 Year 2 Progress Report</b>	
<b>1. DESCRIPTION</b>	
Is a policy or strategy being produced or revised:	No
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	No
Are recommendations being presented to senior managers and/or Councillors:	No
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	Yes
Details of the matter under consideration:	Year 2 progress report with detailed narrative on individual action plans.
<p><i>If you answered <b>Yes</b> to any of the above <b>go straight to Section 3</b></i>  <i>If you answered <b>No</b> to all the above <b>please complete Section 2</b></i></p>	
<b>2. RELEVANCE</b>	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes
<p>If <b>Yes</b>, provide details of how this impacts on service users, staff or Councillors (stakeholders):</p> <p><i>If you answered <b>Yes</b> go to <b>Section 3</b></i></p>	There are a range of diverse economic activities that have the intention to improve the Borough as a place to live, work, invest and do business.
<p>If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups:</p> <p><i>You do not need to complete the rest of this form.</i></p>	
<b>3. EVIDENCE COLLECTION</b>	
Who does the work being carried out impact on,	This depends on the individual actions

i.e. who is/are the stakeholder(s)?	being undertaken. Many will impact on members of the public, all of which are for the benefit of the people living, working and visiting the Borough.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	N/A.
Which of the protected characteristics are most relevant to the work being carried out?  Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	Yes No Yes No No No No No No No
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	Varies stakeholders, partners and members of the public, depending on the individual action.
What will the impact of the work being carried out be on usage/the stakeholders?	The actions within the Economic Development Strategy have been developed to have a positive impact on all those who live, work or visit the Borough.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	N/A
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	An Economic Study was undertaken to determine a series of baseline information that would inform the strategy's development. In addition, there were a series of consultation events and sessions with a cross-section of businesses, stakeholders and partners.
If any further data/consultation is needed and is to be gathered, please specify:	Will depend on individual activities, which would be determined by

	undertaking an EIA specific to that action.
<b>5. IMPACT OF DECISIONS</b>	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	The actions within the Economic Development Strategy have been developed to have a positive impact on all those who live, work or visit the Borough. Some of the employment and skills initiatives in particular, will have a positive impact on those with protected characteristics.
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	Not applicable to the Strategy itself, however this will depend on individual activities, which would require an EIA specific to that action.
What actions do you plan to take to address any other issues above?	No actions required  <i>If no actions are planned state no actions</i>
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	A full review of the Strategy takes place periodically with the most appropriate officers.