

# Equality Impact Assessment Form



<b>Directorate: Development and Regeneration</b>	<b>Service: Technical Services</b>
<b>Completed by: Colin Brady</b>	<b>Date: 10 February 2018</b>
<b>Subject Title: Review of Pay and Display Parking and Charges</b>	
<b>1. DESCRIPTION</b>	
Is a policy or strategy being produced or revised:	Yes
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	Yes
Is a budget being set or funding allocated:	No
Is a programme or project being planned:	Yes
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	Yes
Details of the matter under consideration:	Review of Ormskirk Town Centre Pay and Display Parking and Charges
<i>If you answered <b>Yes</b> to any of the above go straight to Section 3</i> <i>If you answered <b>No</b> to all the above please complete Section 2</i>	
<b>2. RELEVANCE</b>	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	
If <b>Yes</b> , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered <b>Yes</b> go to Section 3</i>	
If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	
<b>3. EVIDENCE COLLECTION</b>	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Visitors / customers who are looking to park in the Ormskirk town centre pay and display car parks and annual parking permit holders who are employed by businesses in the town centre.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	No

Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	No No Yes No No No No No No No

#### 4. DATA ANALYSIS

In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	Visitors / customers to Ormskirk town centre / retail premises and town centre workers wishing to park in the town centre pay and display car parks.
What will the impact of the work being carried out be on usage/the stakeholders?	Users of the car parks will now have a reduced fee for parking for up to three hours. All users will be now required to pay for parking and car parking charges will be amended on some car parks to bring them in line with one another making them consistent across the town centre, thereby making it much easier for customers to understand.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	No relevant collated data in relation to this question, however, see below with respect to further data / consultation.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	Inspections of existing car park usage, discussions with town centre business representatives and other interested stakeholders.
If any further data/consultation is needed and is to be gathered, please specify:	In order to bring about changes to the existing car parking payment tariffs the draft Traffic Regulation Order will need to be advertised for a public consultation period of 21 days. Appropriate representations can be made to the Council during this period.

#### 5. IMPACT OF DECISIONS

In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate	Blue badge holders will no longer be able to park free of charge for up to a maximum of three hours on the Council's pay and display
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impact)?	car parks between the hours of 08.30 – 17.30, Monday to Saturday inclusive.
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	The purpose of the blue badge scheme is to allow on-street parking in convenient locations which thereby permits blue badge holders to park on the public highway making their final destinations more easily accessible, rather than it be a discount on-street /off-street parking scheme. Where charges are levied for the use of car parks then the cost of providing the off-street parking provision should be paid for by all those who use it.
What actions do you plan to take to address any other issues above?	No actions
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	As part of the further development of the proposals Officers will continue to monitor usage of the car parks to identify any potential issues which could arise out of the implementation of the report recommendations.