

PRESENT:

Councillor: R Pendleton (Chairman)

Councillors: Y Gagen Mrs J Marshall
D O'Toole

Officers: Principal Overview & Scrutiny Officer (Mr J Addison)
Member Services / Civic Support Officer (Mrs J Brown)

11 **APOLOGIES**

There were no apologies for absence received.

12 **SUBSTITUTIONS (IF ANY)**

There were no substitutions.

13 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

14 **MINUTES**

AGREED: That the Minutes of the meeting held on 21 September 2017 be noted.

15 **MEMBER TRAINING-SUMMARY OF EVENTS HELD SEPTEMBER 2017 TO PRESENT**

Members considered the report of the Borough Solicitor as contained on pages 29 to 34 of the Book of Reports which provided an update on Member training undertaken since September 2017.

In discussion comments were raised in relation to:-

- Addressing Members latest needs and requirements
- Provision of Briefing Sessions on topical issues
- Upskilling
- IT training

AGREED: That the update be noted.

16 **FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP REPRESENTATIVES FROM THEIR MEMBERS**

The Chairman explained that Group Representatives would encourage Members to attend future training events relating to their current role and development.

In discussion it was suggested that the scheduling of future training / briefing sessions would be beneficial to Members if they were to be arranged prior to a scheduled meeting in order to provide Members a better opportunity to attend.

Further comments included:-

- Planning Training requirements
- Planning Briefing Sessions including wider topics such as Conservation and Environment
- Key changes to Legislation and Latest Topical Issues
- Provision of a New Members 'tour of Offices' at Members Induction.

AGREED: That the feedback and comments of the Commission be noted and referred to the Borough Solicitor.

17 FUTURE TRAINING

The Member Services / Civic Support Officer outlined future training dates for Members, including:-

- General Data Protection Regulation (GDPR) 27 March 2018 – 6.00pm
- ICT / Modgov Support Session (Prior to Council) – 25 April 2018 – 6.00pm – 7.30pm
- Annual Licensing Training- 31 May 2018 – 6.00pm
- Annual Planning Training (June 2018 –date tbc)
- Annual Code of Conduct Training- 19 June 2018 – 6.30pm
- I-Pad Training – (Several dates tbc)
- Laptop training – (Several dates tbc)

AGREED: That the above future training arrangements be noted.

18 WORK PROGRAMME 2018/19 AND DATE OF NEXT MEETING

Members considered the Work Programme for 2018/19 and the dates of future meetings of the Commission.

AGREED: That the Work Programme for 2018/19 and future meetings of 20 September 2018 and 14 March 2019 as outlined in the report be confirmed.

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Chairman