

**ANNUAL COUNCIL MEETING – 16 MAY 2018**  
**PROCEDURE FOR THE INVESTITURE OF MAYOR AND DEPUTY MAYOR**

**1.0 INVESTITURE OF MAYOR**

- 1.1 After the Mayor's Chaplain has led the Council in prayer, the Mayor, Councillor Furey will invite the submission of apologies for absence from the meeting.

The Mayor will then take the opportunity of thanking those who have helped him during his term of office.

The Mayor will then invite his Mayoress, Mrs Julie Furey, to the dais to receive her Past Mayoress' Shield.

- 1.2 The Mayor will invite nominations for the office of Mayor.

A motion will then be moved and seconded in the following terms:

*"That Councillor Noel Delaney be elected Mayor for the ensuing Municipal Year."*

- 1.3 The Mayor will then ask if there are any other nominations and, provided there are none, the motion will be put to the meeting and having been duly carried, the retiring Mayor will request Councillor Noel Delaney signify his assent to the resolution.

If there are any further nominations an election will take place.

- 1.4 The Civic Personal Assistant will escort Councillor Noel Delaney from his seat in the body of the Chamber, to the dais via the doors behind the Mayor's seat, during which time the retiring Mayor, Councillor Furey will move to a position in front of the Deputy Mayor's chair, immediately to the right of the Mayor. The Mayor's Attendant will remove the Mayor's Badge of Office from the Mayor's Chain and pass it to the Chief Executive, who will place it on the appropriate pouch on the dais.

The Attendant will then take from Councillor Furey the Chain of Office and pass it to the Chief Executive. The Attendant will then remove the robes from Councillor Furey and place them on the newly elected Mayor.

The Attendant will then take the Chain of Office from the Chief Executive and place it on the shoulders of the newly elected Mayor. He will then hand to Councillor Furey the Mayor's Badge of Office (*which will be in its place on the dais*) and Councillor Furey will affix it to the Chain of Office on the newly elected Mayor.

**2.0 PRESENTATION TO PAST MAYOR**

The newly elected Mayor will then present Councillor Furey with his Past Mayor's Shield. Councillor Furey will then take his seat in the body of the Chamber.

**3.0 DECLARATION OF ACCEPTANCE OF OFFICE - MAYOR**

The newly elected Mayor will make the Declaration of Acceptance of Office.

#### **4.0 MAYOR'S MAYORESS/CONSORT TO DAIS**

The Mayor will then invite the Mayoress Mrs. Ann Stubbert to come up to the dais and the Civic PA will escort her from their seat. The Mayor's Attendant will then take the Mayoress's Chain (*which will already be on the dais*) and place it on her shoulders, she will then assume the seat to the right of the Mayor.

#### **5.0 MAYOR'S SPEECH AND VOTE OF THANKS**

The newly elected Mayor will make a short speech thanking the Council for electing him and will propose a vote of thanks to the retiring Mayor.

#### **6.0 INVESTITURE OF DEPUTY MAYOR**

**6.1** The newly elected Mayor will then invite nominations for the appointment of Deputy Mayor.

**6.2** A motion will then be moved and seconded in the following terms:

"That Councillor Gaynar Owen be appointed Deputy Mayor of the Council for the ensuing Municipal Year."

The Mayor will ask Councillor Gaynor Owen whether she accepts the nomination.

**6.3** The Mayor will ask if there are any amendments and providing there are no other nominations, the motion will be put to the meeting and, having been duly carried, the Mayor will request Councillor Gaynar Owen to signify her acceptance of the office.

If there is an amendment, then the Mayor will first put the amendment to the vote.

**6.4** If there are no amendments and the motion is carried the Civic PA will escort the newly appointed Deputy Mayor from the body of the Chamber to the dais. At this time the Mayoress will move to the chair on the right. The newly elected Deputy Mayor will stand in front of the chair to the immediate right of the Mayor. The Mayor's Attendant will then place the Deputy Mayor's Chain of Office (*which will already be on the dais*) on the shoulders of the newly appointed Deputy Mayor. He will then hand to the Mayor, the Deputy Mayor's Badge of Office, which the Mayor will affix to the Deputy Mayor's Chain of Office.

#### **7.0 DECLARATION OF ACCEPTANCE OF OFFICE – DEPUTY MAYOR**

**7.1** The newly appointed Deputy Mayor will occupy the chair to the right of the Mayor; make the Declaration of Acceptance of Office and a short speech of thanks.

**7.2** The Mayor will then invite the Deputy Mayoress, Mrs Bernie Green to the dais so that she can receive her Chain and Badge of Office. The Deputy Mayoress will then return to her seat in the Chamber.

#### **PLEASE ALL STAND FOR THE NATIONAL ANTHEM**

#### **8.0 REMAINING ITEMS OF BUSINESS**

The Council will then proceed to the remaining items of business on the agenda.

**Note:** The Assistant Member Services Manager will complete the Declaration of Acceptance of Office Book and hand it to the Mayor and Deputy Mayor respectively for items 3 and 7.1.